

**DELMONT BOROUGH COUNCIL MEETING
MINUTES
May 9, 2017**

Present: President Andrew Shissler, Vice-President Rebecca Matesevac, Council members Debbie Jobe, Dave Weber, Carl Boyd, Mayor Alyce Urban.

Absent: Ann Lantz, David Piper

In Attendance:

Secretary/Treasurer, Karen Shola; Solicitor Daniel Hewitt; Police Chief T.J. Klobucar, Public Works Supervisor Bill Heaps.

Reporters Linda Lyman & Patrick Varine, Molly Duerig, Frank Catanzano.

Robert Burton, Ed and Jake Oslosky, Linda Schmida, John Skoncey, Charles Spritz, Jr., Pamela Laughner, Mrs. Rebitch, Randy Otto, Charles Conway.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

Council President Andy Shissler called the meeting to order at 7:01 PM - all stood and recited the Pledge of Allegiance.

MINUTES: April 2017 Regular Council Meeting Minutes

On display, but not read.

Dave Weber made the motion to accept the minutes and Becky Matesevac made the second to the motion. All voted in favor; motion carried.

TREASURER'S REPORT – prepared by Secretary/Treasurer, K. Shola

On display, but not read.

Becky Matesevac made the motion to accept the Treasurer's Report; Debbie Jobe seconded the motion. Vote was unanimous; motion carried.

BILLS TO BE PAID

On display, but not read.

The bills list was reviewed & discussed.

Carl Boyd made the motion to pay all the bills; Becky Matesevac seconded the motion. All voted in favor; motion carried.

CITIZENS' COMMENTS/QUESTIONS:

1) Bob Burton – Barrington Ridge

Mr. Burton passed out copies of an article regarding grants for stormwater and sewer infrastructure. He shared an idea about creating a retention facility beside his house. He is hoping this will help with the borough's sewage issues.

Mrs. Rebitch thanked Mr. Burton for his offer.

Council will consider Mr. Burton's suggestions.

2) Jacob Oslosky – Eagle Scout Project follow-up

Jacob presented the estimated costs for his project (picnic tables and flag pole for the parklet). B. Matesevac asked if he could next try to gather donations to offset from the \$1500 total. The estimate is for 6 tables, but 4 would be fine, depending on the cost.

Contacts were suggested for donations. B. Matesevac made the motion to authorize Jacob to proceed and D. Jobe seconded the motion. All agreed; motion carried.

3) Molly Duerig – Reporter

Ms. Duerig asked if Delmont Borough has a priority to improve the sewage issues and drinking water. Solicitor D. Hewitt replied that this was not the correct format for such issues to be addressed.

4) Mrs. Julie Rebitch

Mrs. Rebitch asked that regarding sewage discharge and in light of the recent modification, will Delmont Borough be in contact with others regarding a permanent discharge point. She also questioned the purpose of tying down the manhole cover. Dave Weber replied and described the “fix” reason, adding that the tying down was recommended by DEP. Mr. Weber added that “the design of the repair relies on the engineers and DEP”.

5) Randy Otto questioned the status of Speedway. Solicitor D. Hewitt stated that we have not heard anything further and the permit is valid for 5 years.

6) Charles Conway – Mr. Conway is seeking another term as Magistrate and asked that everyone vote on May 16th in the primary election.

ENGINEER Report

Kevin Brett, Gary Baird (both absent)

A summary report from LSSE was passed out to everyone.

- 1) Borough submitted all requested information to PA DEP regarding the sewage complaint and are waiting for comment from the Department.**
- 2) Public Works is working with the nursing home to deal with the ongoing sewage issues there and will do a complete dye test.**
- 3) Cambria is installing S & L Panel UPS and automatic daily pump station report printout as requested – for \$1,150.**
- 4) The Borough is working on permission to access Easement through property in Salem to complete the sag repair, lock down manhole lid and CCTV and cleaning of line per current DEP Part Pump Station Project in 2014.**
- 5) Potential project at Salvation Army Complex – LSSE will forward potential project sites for Borough consideration.**

Dave Weber reported that necessary safety equipment has been purchased for Public Works. He will modify safety procedures for Delmont Public Works.

Mr. Weber explained that a printer will be needed at the borough garage. As the borough office is in need of a newer printer, the garage will utilize the old one. Hopefully this works out and the older printer is compatible.

SOLICITOR REPORT – Attorney Daniel Hewitt

Mr. Hewitt reported on the following:

1) Earlier this year, a stop sign was placed where Cupp Way enters Crest Drive. This was done prior to the required engineer’s evaluation and adoption of an ordinance. We now have the engineer’s report and proposed Ordinance No. 2017-3 has been prepared. This Ordinance will add this intersection to the list currently set forth at Section 125.11 of the Delmont Code.

Becky Matesevac made the motion to authorize the advertisement of this ordinance for consideration at the June 13th meeting and Carl Boyd seconded the motion. All voted in favor; motion carried.

- 2) **DAAA Lease Term – Dating back to the original 2001 lease with Delmont Area Athletic Association for use of Shields Farm property, there were built-in extensions. The original term was for 10 years with two 5-year options to DAAA. They exercised the first additional term through 12/13/2015, but had not followed up with a second. Officials from DAAA have now formally requested the final 5-year term. Andy and Dan will work further on this.**
- 3) **Planning Commission – After working with the consultant, the Planning Commission has a preliminary draft of the zoning update available for each member of Council. The consultant will be attending the June meeting to make a formal presentation.**
- 4) **Waste Bids – Specifications and bid documents are now ready, following Council’s action to adopt the ordinance for Borough-wide collection of waste and recyclable materials. Dave Weber made the motion to authorize advertising the request for bids in both the Delmont Salem News and the Tribune. Becky Matesevac seconded the motion. All voted in favor; motion carried.**

Dave Weber thanked all involved who helped in this process. Bids will be opened 6/27/2017. The target date is September 1st.

COMMITTEE REPORTS:

***Mayor Alyce Urban**

Public Safety

The Mayor began her report by stating that she is proud to be Delmont’s Mayor and to work together with so many good people. She thanked all scouts for their involvement in the community. Mrs. Urban reminded everyone to get out and vote next week.

Farmers’ Market will be starting the first Saturday in June.

There were some unpleasant remarks put on social media with negativity that Delmont’s Farmers’ Market is very small, etc. Mayor Urban again stated that help is needed at the Farmers’ Market on Saturday mornings. She added that the Delmont Band will be performing some Saturdays and that more vendors are coming this year.

She asked permission to order a portajohn at the parklet from June through September.

The cost would be \$375 and it would be very appreciated for the Farmers’ Market.

Becky Matesevac made the motion to order the portajohn for the time described and pay the fee from the General Fund. Debbie Jobe seconded the motion. All voted in favor; motion carried.

The circus that came through town went very well. Mayor Urban thanked Public Works employees Bill and Chad for all their extra help as well as the police department.

She made note that last week she was asked to be an evaluator for senior projects at Greensburg Salem School District. She stated she was amazed at what the young people accomplished.

Chief T.J. Klobucar reported on the following:

Full-time police officer Jordan Miller has resigned.

Becky Matesevac made the motion to accept Jordan Miller’s resignation and Debbie Jobe seconded the motion. All voted in favor; motion carried.

Chief Klobucar asked Council to advance part-time police officer Dylan Keffer to full-time to replace J. Miller effective June 4, 2017. B. Matesevac made the motion to bring Dylan Keffer on as a full-time police officer starting June 4, 2017 and Carl Boyd seconded the motion. All voted in favor; motion carried.

Chief Klobucar added that the department will need to start looking for more part-time police officers.

Chief Klobucar read the summary of the monthly police report.

* Carl Boyd, Ann Lantz (absent) Buildings/Rentals

Mr. Boyd reported that two new windows have been added in the police station, plus the parking area for the police department has been enlarged.

*Andy Shissler, Becky Matesevac Finance

Mr. Shissler reviewed the recent audit and the auditor's new quote.

Becky Matesevac made the motion to accept the recent Audit for 2016 and Debbie Jobe seconded the motion. All voted in favor; motion carried. The approved audit summary will be advertised as required.

The borough is pleased with the auditors and the new quote will be included in the budget planning in the fall.

Andy stated that as per the Treasurer's Report, taxes are coming in regularly now; thus, he recommends paying back the 2017 Tax Anticipation Note now. B. Matesevac made the motion to pay back the \$50,000 TAN and Dave Weber seconded the motion. All voted in favor; motion carried.

Regarding the previously discussed donation of \$2,000 to Delmont Recreation, Dave Weber made the motion to cut the check now and Debbie Jobe seconded the motion. All voted in favor; motion carried.

Linda Schmida announced that there is an upcoming fund raiser at Hoss' to benefit Recreation and the Delmont Public Library. Cards and details are available at the Library.

Mr. Shissler reviewed the Big Picture Report and noted that "we seem to be on track and doing well so far".

He added that the water bill is high and asked Bill Heaps, Public Works, to contact the water company to check meters and check for leaks.

* Carl Boyd, Ann Lantz (absent) Maintenance/Streets

Crack sealing will be done using Liquid Fuels funding, with a Project # and under the direction of Liquid Fuels/PennDot representative.

Rebecca Matesevac, Debbie Jobe Insurance/Personnel

The new insurance renewal will be an increase of approximately \$2,000. We will get credit for our safety committee.

The workers' comp policy for the Delmont Volunteer Fire Dept. (which Delmont Borough pays) is going up approximately \$3,000.

Carl Boyd made the motion with Debbie Jobe making the second to approval the renewal insurance packages as described. All voted in favor; motion carried.

*David Piper (absent), Dave Weber Sewage

David Piper is in Harrisburg at a borough conference.

Dave Weber reported that there has been positive feedback regarding David Piper's project of changing the borough street lights to LED's.
All agreed this was a good move.

***Andy Shissler** Shields Farm
Mr. Shissler reported that the agreement with DAAA and the wording will be reviewed. He added that he is open to any comments and concerns from all of council.

David Piper, Dave Weber, Mayor Urban Grants Committee
Nothing to report.

****NEW BUSINESS/OLD BUSINESS:**

President Andy Shissler thanked Reporter Linda Lyman for all her work over the years and all wished her well on her retirement and move.
New reporter Frank Catanzano was welcomed.

The resignation of John Veltri from the Planning Commission was reported. Becky Matesevac made the motion to accept Mr. Veltri's resignation and Debbie Jobe seconded the motion. All voted in favor; motion carried. New interested citizens are needed to fill vacancies.

****ANNOUNCEMENTS/GENERAL INFORMATION:**

The old Fatus is under contract. The Lawson building has been sold at auction.

Bill Heaps reported that Newhouse Park and the tennis court need attention and upkeep.

Next Council Meeting – Tuesday, June 13, 2017 @ 7:00 PM

ADJOURNMENT: Becky Matesevac made the motion to adjourn at 8:19 PM with Carl Boyd seconding the motion.

Respectfully submitted,
Karen L. Ross Shola, Secretary/Treasurer
Transcribed: 5/30/2017, 5/31/2017
Approved: 6/13/2017

NOTE: Mrs. Julie Rebitch requested that specific information be added to the Minutes. It was explained that the minutes are summarized and no quotes are included. Should individuals wish additional quotes or information to be added, they are to present it in writing or via email to the secretary and it will be added to the Minutes Book as an attachment.

Secretary/Treasurer K. Shola gave Mrs. Rebitch the office email should she wish to forward particular material.