

DELMONT BOROUGH COUNCIL MEETING MINUTES

May 8, 2018

77 Greensburg St.
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Absent	<i>Ann Lantz</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Absent	<i>David Piper, CBO</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Timothy Klobucar, Chief Delmont Borough Police Department	Present

PROFESSIONAL SERVICES:

Kevin Brett, Engineer Lennon, Smith, Souleret Engineering Inc
Dan Hewitt, Esq. Solicitor, McDonald Snyder, P.C.

RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

April Kopas
Corey Noel
Linda Schmida
Tim Schmida
Patrick Varine
Kelli McIntyre
Kelly Mazon

Sheila Crystaloski (*forgot to sign*)

NON-RESIDENT CITIZENS KNOWN PRESENT FAILING TO SIGN IN:

Ed Rebitch, Rock Springs Trust Julie Rebitch, Rock Springs Trust

CALL TO ORDER: At 7:04 Mr. Shissler called meeting to order and asked all to join in the Pledge.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

April meeting minutes on display, but not read. Ms. Simpson made motion to accept April Minutes as submitted. Ms. Lantz Seconded Motion. Motion Passed unanimously.

TREASURER'S REPORT:

Prepared and submitted by Council President Andrew Shissler on display, but not read. Motion to approve Treasurer's report made by Mr. Piper. Motion Seconded by Ms. Matesevac. Motion passed unanimously.

BILLS:

Two packages of bills on display but not read Ms. Matesevac made the motion to pay the bills. Ms. Lantz Seconded Motion. Motion passed unanimously without further discussions.

CITIZENS' COMMENTS

April Kopas, Westmoreland County Land Bank:

Purpose is to familiarize Council and Citizens of the role Land Bank can play in addressing blight in communities. Currently 22 communities. Joining fee is \$5,000 not defined as one time but the Land Bank has not asked for more. 50% tax sharing for 5 years. Properties can not be transferred for 5 years. Greensburg Salem is part of program, Franklin Regional would have to opt in. No actions were taken.

Sheila Crystaloski and Kelli McIntyre (Members Delmont Salem Rotary):

Delmont Salem Rotary and Delmont Lions Club designed and split cost of new Welcome to Delmont Sign. Mayor originally gave permission. There was confusion about sign to be replaced permission withdrawn. Rotary and Lions invested over \$3,000 in new sign. Concern was expressed about what to do with the two other smaller signs. Property owner was on board with the new sign. There was discussion of possible places with the other two signs. Mr. Hewitt expressed concern about possible Penn Dot Regulations. When location was better explained concerns withdrawn. Mr. Piper made motion to allow the removal of smaller signs to be moved to locations to be determined and the installation of the new sign to take place. Mr. Cheyne seconded the motion. Motion carried unanimously.

Kelly Mazon:

Third annual Jeff Behr memorial Bike Ride to be held at Shield's Farm on May 20, 2018. Registration starts at 8:00 AM. Ride starts at 9:00 AM.

Julie Rebitch:

Addressed Chief Klobucar and Borough Council with unfair treatment in regards to public comment.

Ed Rebitch:

Requested meeting with Representative Nelson, Senator Ward, Salem Township, DEP, and Borough officials. Offered resources for what he sees as solution, and asked for more specifics on the plan. Mentioned money for Green Infrastructure. Mr. Hewitt informed him that the borough is waiting for the order from the DEP and that is the only answer we have at this point. Kevin Brett explained the options and discussions back and forth. Mr. Hewitt said that if a meeting is set up and members of the borough or the borough council are invited they can chose to attend.

COMMITTEE REPORTS

ENGINEERING Kevin Brett, Engineer Lennon, Smith, Souleret Engineering Inc.
Memo Dated May 8, 2018 (S.O. No.:0398-02-01) Received and copied to file.

Per memo Service order authorization required for supplemental surveys \$5,500.00. Service order for \$3,500.00 for permits and repair of 40 foot sagging section. Mr. Cheyne makes motion to authorize \$5,500 survey SO. Ms. Lantz seconds the motion. Motion carries by unanimous vote. Mr. Cheyne makes motion to authorize the \$3,500.00 service order for 40 foot repair. Ms. Lantz seconds. Motion carries by unanimous vote. Mr. Rebitch interjects that if repair is on Rock Springs trust property that it will need to be discussed such that it doesn't interfere with a Growing Greener grant they are seeking.

Grant not stated on the memo has to do with Mariner East Pipeline fine. The cost for the applications would be \$750.00 per. Council has to decide the number of projects from 1-3 and would need Resolutions at some point. For Sanitary sewer should match 50% to increase chances. The PRP projects should be 25% minimum matches. Match requirements and sum setting are issues to be further explored.

Mr. Cheyne discussed the bids on the road paving project and thought maybe to only do Option A plus sealing. Mr. Piper asked for more clarification on potential savings this year. Mr. Brett said that the material to do paving has been typically between \$80-\$90 ton, but is only \$63 a ton this year. Mr. Cheyne emphasized that Delmont Ave received a lot of extra work from the gas company because of them tearing up the road to repair service lines. He feels that any money spent on Delmont Ave would be wasted. Mr. Piper made motion to hold off on awarding bid and seek loan. Ms. Lantz seconded the motion, and only Mr. Cheyne opposed.

Mr. Cheyne made a motion to approve a \$1500 Service order from LSSE to rebid Tollgate and East Pittsburgh. Mr. Piper Seconded. Motion failed 4-2.

Mr. Cheyne would need a signed letter committing Council to \$33,353.00 if we get the grant for the Tennis Courts. The money would not need to be available until the next budgeting session. A Resolution for the full grant amount of \$188,998.00 is also needed. Mr. Piper motions to adopt Resolution 2018-6 for this Grant and it designates Ms. Urban as Acting Secretary for this project. Mr. Cheyne Seconds. Motion carries unanimously.

Mr. Cheyne makes a motion to spend \$750.00 X 3 for Service order to LSSE for Mariner Grant opportunities. Mr. Piper Seconds the motion. Motion carries unanimously.

SOLICITOR'S REPORT Dan Hewitt, Esq. Solicitor, McDonald Snyder, P.C.

Delmont Fire Department needs to put together criteria for members to be eligible for the Act 172 Tax relief. 20% Property Council to determine earned income credit. Reached out to other local Municipalities Greensburg and Hempfield positive. No response from Murrysville or Salem Township on possibilities of reciprocity. Mr. Cheyne indicated an August deadline for VFD response for criteria for the ordinance to take effect for the 2019 tax year.

Seismic testing completed. Contractors want their performance bond back. There were no claims made against contractor. Bond monies must be released. There was a question about notice and potential future damages. Mr. Hewitt replied that suits can still be filed but bond monies must be returned.

Resolution 2018-7 Keystone Grant application for Public Library. It authorizes Mr. Shissler to sign the grant application. It designates Mr. Cheyne to act as the contact person for the Borough. Mr. Piper makes the Motion to adopt Resolution 2018-7. Ms. Simpson Seconds the motion. Motion carries unanimously.

MAYOR REPORT/PUBLIC SAFETY Alyce Urban, Mayor

Chief Klobucar gave highlights April Statistics. 109 Calls. 52 Traffic Citations 5 Criminal arrests. Full details available in April Report on file.

Chief asked to hire Zachary Pernail as Part-time police officer to replace a part-time officer that never officially started. Ms. Matesevac made motion to hire Zachary Pernail as part-time police officer. Mr. Piper Seconded motion. Motion passed unanimously.

BUILDING AND RENTALS Ann Lantz and Bill Marx

Ms. Lantz has nothing to report.

FINANCE COMMITTEE Andy Shissler, Becky Matesevac

Mr. Shissler stated that both the cable franchise fee and real estate taxes have been received.

Mr. Shissler asked for comments on combining the Newhouse Park fund into the General Fund. As it was just a way to track funds Mr. Hewitt advised that no motion was required. After discussion it was decided that the funds could be combined and credits and debits tracked through ledger.

Mr. Shissler wanted to have Accountant Bill Wagner to review are current procedures and use of Quick Books.

STREETS, ROADS, AND STORM WATER Stan Cheyne, Ann Lantz

All covered with the Engineers report.

PERSONNEL AND INSURANCE Becky Matesevac, Pam Simpson

Secretary/Treasurer search is narrowed down to three candidates. The chosen candidate will start prior to the next Council meeting with the understanding that "Official Hiring" can not happen until after Council's vote.

EMC not renewing Insurance. Insurance is out for bid. Insurance coverage is due June 4. Ms. Matesevac makes the motion that we accept whatever bid we get that covers our insurance needs. Ms. Simpson Seconds the motion. Motion Carries Unanimously.

SEWAGE COMMITTEE Stan Cheyne, Bill Marx

Covered in Engineering

SHIELDS FARM Andrew Shissler

Discussing concerns of Log House and its need for repair. The amount of work required may open it up to the bidding process. However, the special nature of the work may exempt it from bidding. Mr. Hewitt to follow-up with details.

GRANTS David Piper, CBO

No information on outstanding opportunities. No new opportunities to report.

CONTRACTED TRASH Stan Cheyne

Hazardous waste will now be collected from residence homes. Residents will receive a flyer describing procedures. There will be no additional charges.

OLD/NEW BUSINESS

Due to the unavailability of both Mr. Shissler and Mr. Marx a motion was made to push back July's Council meeting one week to July 18th, and to authorize Mr. Hewitt to advertise the change. Motion seconded and passed.

On behalf of the Recreation Board Mr. Cheyne asked that Council raise the rental fee of the Pavilion at Newhouse Park as follows:

CURRENT		PROPOSED	
Weekdays	25	Weekdays	25
Weekends and holidays	50 – Residents 75 – Non-residents	Weekends and holidays	75 – Residents 100 – Non-residents
Kitchen	25	Kitchen	35
Weekends with kitchen and alcohol	100 – Residents 125 – Non-residents		135 – Residents 160 – Non-residents

New rates will be effective January 1, 2019. Ms. Matesevac moves to adopt Mr. Cheyne’s recommendation. Motion is seconded by Ms. Simpson and passes unanimously.

ADJOURNMENT: Ms. Matesevac moves to adjourn at 9:00 PM. Ms. Simpson Seconds. Motion Carries.

Respectfully Submitted,

David L. Piper, CBO
Councilman