

# DELMONT BOROUGH COUNCIL MEETING MINUTES

August 14, 2018

77 Greensburg Street  
Delmont, PA 15626



EXECUTIVE SESSION HELD – 6:30 PM  
PERSONNEL ISSUES DISCUSSED – NO DECISIONS MADE

## **ELECTED OFFICIALS:**

<i>Alyce Urban, Mayor</i>	Absent	<i>Ann Lantz</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Piper, CBO</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Present

## **EMPLOYEES:**

Bill Heaps, Public Works Supervisor	Present
Timothy Klobucar, Chief Delmont Borough Police Department	Present
Kellie Miele, Secretary/Treasurer	Present

## **PROFESSIONAL SERVICES:**

Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.	Present
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## **ENGINEER REPORT:**

Gary Baird	Present
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## **RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)**

Bob Stackiewicz	Nathan Mauser
Annamarie Stackiewicz	Jeremy Mauser
Non-Resident Citizens	
Ed & Julie Rebitch	Georgia Boring – Penn Franklin/Delmont
Matt Rebitch and guest	Salem News
Brandy Walters	Patrick Varine – Trib/Star
Corey Noel	Charles Spritz, Jr.

**CALL TO ORDER:** At 7:05 Mr. Shissler called meeting to order and asked all to join in the Pledge. Mr. Shissler advised that Council met in Executive session prior to the regular meeting for a discussion of personnel matters. Mr. Cheyne noted that a similar executive session was held before the July meeting.

## **STANDARD MONTHLY BUSINESS**

### **MEETING MINUTES:**

July Meeting Minutes on display, but not read. Corrections to Minutes were addressed and corrected for file copy. Mr. Piper made Motion to accept July Minutes after corrections are made and Pam Simpson Seconded Motion. Motion Passed unanimously.

### **TREASURER'S REPORT:**

Prepared and submitted by Council President Andrew Shissler on display, but not read. Motion to approve Treasurer's Report made by Mr. Piper. Motion Seconded by Becky Matesevac. Motion Passed unanimously.

### **BILLS:**

Bills on display but not read. Mr. Cheyne made the Motion to pay the bills. Mr. Piper Seconded Motion. Motion Passed unanimously without further discussions.

## **CITIZENS' COMMENTS**

### **Corey Noel, Apple 'N Arts Festival**

Reminded about the (4) 30-yard dumpsters that were to be accessible for the Apple 'N Arts Festival starting Monday, October 3<sup>rd</sup> through Monday the October 8<sup>th</sup>. Mr. Cheyne said he would send an email to Republic as a reminder of their commitment to supply the dumpsters for the festival. A request was made for the park permit. Kellie Miele said she would supply the updated form to Mr. Noel and have them available to others to request permits. Chief Klobucar said he was working with Mutual Aid to have a Command Post in case of emergency.

### **Julie Rebitch, Rock Spring Road**

Requested updates on status of report from Mr. Kaposnik for the insurance claim. She suggested that a follow up with the insurance company is necessary to find the status of the claim submitted on March 21, 2018. Becky Matesevac will work with Kellie Miele to help find the status of the claim. Sandy Andersen, Borough insurance agent, will be called to help with the search.

## **COMMITTEE REPORTS**

### **ENGINEERING REPORT**

Mr. Gary Baird, LSSE, Inc. representative attending this month's meeting summarized the projects that were ongoing in the Borough. Contractor to complete the project on the road repairs within 45 days. This would have them completed by the Apple 'N Arts Festival. The milling on West and East Pittsburgh Streets has been started and contractor has ten (10) days to complete the project.

Crack/Sealing program will take place the last weeks in September and early October. They will review the list of streets on the schedule and can make adjustments if necessary. Mr. Shissler suggested looking into the crack on Greensburg Street. He thought it might need more done to it before a successful sealing.

### **SOLICITOR'S REPORT** Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.

Spoke of Resolution 2018-14 which is the West Penn Power Easement. This is for the work at Shield's Farm on the electrical upgrade. Ms. Matesevac made the Motion to pass/accept Resolution 2018-14. Pam Simpson Seconded the Motion. Motion Passed unanimously without further discussions.

Mr. Hewitt said all of the paperwork is with S&T Bank regarding any borrowing that might be done on future road work. He spoke of the pursuit of commercial development on the Norris lot. Spagnolo property is under agreement. The group interested is expected to submit an application for re-zoning the property that currently stands as Residential. September 4, 2018 will be a meeting of the Planning Commission. The matter should be before Council at the meeting of September 11, 2108 for the sole purpose of authorizing a hearing. Mailings will go out to the effected residents and there will be a hearing with Council to approve an ordinance for the Zoning change.

Mr. Cheyne spoke on the Fire Department Reciprocity for Act 172 and that the input from the VFD was received that night, which will be sent for consideration at the next meeting.

**PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT** –Chief of Police, T.J. Klobucar

The Chief spoke on Mayor Alyce Urban's behalf to request a Council vote on approval for shutting down the public streets that will be necessary during Delmont Daze. Mr. Piper made the Motion to pass the request, Ann Lantz Seconded the Motion. Motion Passed unanimously without further discussions.

Chief Klobucar informed Council that Zachary Vernail, part-time officer of the Delmont Police Department, submitted a letter of resignation. Ms. Matesevac Motioned to accept the resignation of Officer Vernail, Ann Lantz Seconded the Motion. The letter of resignation was accepted.

There were 104 Police Department calls, 44 Traffic Citations and 5 Criminal arrests. Chief Klobucar spoke about a rise in burglary by car thefts. Reminded all to lock car doors and not to leave any valuables in the car. Surrounding areas have also reported the increase in theft.

**BUILDING AND RENTALS** Ann Lantz and Bill Marx, Council Vice President

Ms. Lantz brought to Council's attention Comcast upgrade for the Borough Office, Borough Garage and Police Department. The cost is only slightly higher than what is charged at this time with the benefits being upgraded phones and eliminating the (2) two supplier way that is being used at this time. Comcast would be the sole provider and the Windstream contract would terminate.

Mr. Bill Marx reviewed the bid on shingling parts of the Borough Building where shingles are missing and other issues are starting to surface. This will be reviewed in more details during the Budget Workshop and planning for next year's budget consideration.

Mr. Bill Heaps, Public Works Department, told Council there will be a sales representative from a window company to give ideas and pricing for windows for the Borough Building. He will also bring this information to Council during the Budget Workshop for next year's consideration.

**FINANCE COMMITTEE** Andy Shissler, Council President, Becky Matesevac

The "Big Picture" shows that the budget is on track. Mr. Shissler is working with the Business Representative from S&T Bank to resolve the problem of having multiple users able to access the accounts necessary for their business with the Borough. They have a \$27/month charge for multiple users. Marybelle Weber is requesting access to the Tax account to compile her taxes. No action will be taken till all possibilities are reviewed.

**ROAD COMMITTEE ITEMS** – Stan Cheyne and Ann Lantz

Mr. Cheyne followed up on a previous Council Meeting issue regarding the jake brakes on Route 66 that were very load and brought to Council's attention by a resident on Abbe Place. Mr. Hewitt went on to explain that there is a very hard case to prove through PennDOT with

greater than a 6% grade on the road that the jake brakes are used and that PennDOT likely will not allow the borough to regulate jake brakes on the section in question. Service Order from LSSE would be able to perform a survey on the jake brake issue for \$2,500.00. Chief Klobucar explained that the Borough has no way to enforce a ban on jake brakes if it were to happen. The survey option was declined

Mr. Cheyne then reviewed a proposal by Service Oder from LSSE for \$1,500.00 to compile a survey for a crosswalk on Freeport Street across from the Legion, as brought to Council's attention at a previous Council Meeting. Chief Klobucar and Bill Heaps are looking into the signage board on a trailer that needs repaired. They would post the speed of the cars to make drivers away of the speed limit and how fast they are actually going. It was recommended that the borough should look into enforcing the speed limit through the use of a speed check or the speed sign at this time.

Service Order from LSSE on paving other streets in the Borough and will be included in the Budget Workshop for the 2019 Borough Budget. They will try to get the bids out in an orderly fashion to get the best prices for the roads.

Mr. Cheyne and Mr. Heaps spoke of the Shield's Farm road improvement that is being worked on with the money from the Westmoreland Conversation District. Work was started and moving forward.

**PERSONNEL – Becky Matesevac**

Council will be submitting their own direct deposit slips to Kellie Miele to make the changes in PayChex system. This will eliminate the \$22/pay charge incurred for courier to bring the Council's checks.

**SEWAGE COMMITTEE ITEMS – Stan Cheyne and Bill Marx**

Mr. Cheyne will provide Mr. Rebitch with the flow studies (DEP). Mr. Rebitch is requesting the number of connections on the Beaver Run side.

**SHIELDS FARM – Andrew Shissler, Council President**

Mr. Shissler reported that they are getting quotes for the electrical work/capacity at Shields Farm.

**GRANTS – David Piper**

Mr. Cheyne will give USDA on low interest loans information to Mr. Baird. Nothing else to report on Borough grants.

**CONTRACTED TRASH – Stan Cheyne**

Mr. Cheyne is to meet with the representative from Republic Waste. There have been numerous complaints on missed days and missed pickups. Do not use the recycle bin for a garbage can!

**OLD BUSINESS**

The logs for the Log Cabin were delivered and are being stored at the Borough Garage. The quote for \$3,000.00 was honored and there was a \$300 delivery fee. Not timeframe has been set on when the logs will be installed.

Delmont Daze – Tuesday, August 21, 2018 meeting at 6:30 p.m. Reminder donations are welcome!

**ADJOURNMENT:** Ms. Matesevac moves to adjourn at 8:15 PM. Ms. Simpson Seconds. Motion Carries.

Respectfully Submitted,

Kellie E. Miele  
Secretary