

# DELMONT BOROUGH COUNCIL MEETING MINUTES

July 17, 2018

77 Greensburg Street  
Delmont, PA 15626



\*\* Executive Session – 6:30  
Regarding Personnel – no decisions made

## **ELECTED OFFICIALS:**

<i>Alyce Urban, Mayor</i>	Present	<i>Ann Lantz</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Piper, CBO</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Absent

## **EMPLOYEES:**

Bill Heaps, Public Works Supervisor	Present
Timothy Klobucar, Chief Delmont Borough Police Department	Present
Kellie Miele, Secretary/Treasurer	Present

## **PROFESSIONAL SERVICES:**

Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.	Present
---	---------

## **ENGINEER REPORT:**

Gary Baird/Kevin Brett	Absent
------------------------	--------

## **RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)**

Ed Powell	Linda and Tim Schmida
J. Bortz, Jr.	

## **NON-RESIDENT CITIZENS**

Matt Rebitch and guest  
Georgia Boring – Penn Franklin/Delmont Salem News  
Patrick Varine – Trib/Star  
Charles Spritz, Jr.

**CALL TO ORDER:** At 7:05 Mr. Shissler called meeting to order and asked all to join in the Pledge.

## **STANDARD MONTHLY BUSINESS**

### **MEETING MINUTES:**

June Meeting Minutes on display, but not read. Corrections to Minutes were addressed and corrected for file copy. Ms. Matesevac made Motion to accept June Minutes after corrections are made and Mr. Marx Seconded Motion. Motion Passed unanimously.

### **TREASURER'S REPORT:**

Prepared and submitted by Council President Andrew Shissler on display, but not read. Motion to approve Treasurer's Report made by Ms. Matesevac. Motion Seconded by Mr. Marx. Motion Passed unanimously.

### **BILLS:**

Bills on display but not read Ms. Matesevac made the Motion to pay the bills. Mr. Marx Seconded Motion. Motion Passed unanimously without further discussions.

## **CITIZENS' COMMENTS**

### **James Bortz, Jr., American Legion**

Expressed concern on children and adults crossing the street that use the American Legion as a rehearsal hall. There are no Pedestrian Crossing signs or markings. Cars speed and do not pay attention to pedestrians. Mr. Hewitt said it would need to have a Traffic Survey completed in order to post signs or make any changes to road. Mr. Bortz spoke to the fact there are no stops signs on that road and people in cars pick up speed up and down from Route 66. Chief Klobucar offered to have a police car in the area to help with crossing if the Legion could make them aware of when there are events. Stan Cheyne asked Chief Klobucar if additional police presence in the area to address speeding could be scheduled. The letter that stated the concerns that Mr. Bortz had was given to the Street Committee to check if a study was necessary and what could be done.

### **Ed Powell, Freeport Street**

Unhappy with the \$350.00 charge for the Sewer Lateral/Dye Test. Stan Cheyne and Mr. Hewitt confirmed that it is the fee that was determined by the Resolution. Mr. Powell asked that the amount of the fee be revisited.

### **Matt Rebitch, Rock Spring Road**

Requested updates on parents property regarding the cease and desist and any new information since last Council Meeting in June. Mr. Daniel Hewitt reported that there is no new information. Mr. Brett (LSSE) is still waiting to hear back from DEP. He contacted the DEP and tried to contact the insurance adjustor – but has not heard back from anyone as of the time of the Council Meeting.

## **COMMITTEE REPORTS**

### **ENGINEERING REPORT**

Representative could not attend since meeting was held on a different date than the normal second Tuesday of the month. They did provide updates on projects. Street Committee was addressed with the crack sealing. They prioritized the map of the streets to be paved/crack sealed. The update to that is Freeport Road is added to the list. The mariner East II Grant is still under review and the MSR4 permit review is ongoing – should be completed in August or September. The Engineers have submitted their report.

Mr. Cheyne explained that the Borough has not received information regarding the Rebitch Farm from the DEP to study the night flow isolation and its' impact on the Cramer Pump. Ariel photos were done.

LSSE is completing analysis of the data to repair surveying manhole cover etc. A rate increase will be discussed in the upcoming months.

**ROAD COMMITTEE ITEMS – Stan Cheyne**

Mr. Cheyne confirmed that the contracts were signed previous to the meeting starting by Mr. Andrew Shissler, President of Delmont Borough Council. The two contracts were for Paving and Crack Sealing. Pre-construction meeting to be held in the coming weeks.

**SEWAGE COMMITTEE ITEMS – Stan Cheyne and Bill Marx**

Nothing further to report than that discussed in the engineering report.

**SOLICITOR’S REPORT** Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.

Spoke of Resolution 28-12 regarding use of Computer Internet and Social Media by employees and council for Borough of Delmont. Meant to be used as an interim amendment to employee’s rules, regulations and policies. A supplemental update will be addressed in November when insurance becomes due. Prohibits transmitting, retrieving, and storing defamatory, discriminatory or harassing materials. There are lists of items that a specifically prohibited using discriminating, profane or abuse language. Provisions regarding intentionally using or abusing copyright. People need to keep personal views on personal sites and not express views on company/Borough time and media. Although this resolution does not apply to elected officials within the borough, it was noted that the resolution should be considered as a best practice in light of recent events related to posts made by elected officials in other municipalities.

David Piper motions to accept Resolution 28-12 and Bill Marx Seconds the Motion. It is passed unanimously.

Mr. Hewitt then brought up Resolution 28013 – Small Borrowing Loan by the Borough from S&T Bank. The terms of the loan are \$30,000.00 at 5.85% for 1 year. \$2562.81/month would be the payment. David Piper motions to accept Resolution 28-13 and Mr. Marx Seconds the Motion. Stan Cheyne votes –No-, but motion passes. The loan will be taken at the time that it is needed to pay for the paving.

Mr. Hewitt spoke of correspondence received regarding fracking that will be done near the Borough. He explained that they have to give notification even if it is not in the Borough itself.

**PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT –Alyce Urban, Mayor**

Mayor Alyce Urban reported that there were 28 Fire Department calls, 110 Police Department calls, 58 Traffic Citations and 8 Criminal Calls. Chief Klobucar spoke about a young man that raised \$5 for the Police Department. The Police in turn sent him patches and a Thank-you note.

The Mayor reminded all that Delmont Daze will be from 1:00 – 6:00 pm on September 8<sup>th</sup>. Sweating Already will be the band that will perform. Both Boy and Girl Scouts will participate this year. There will also be Food Trucks.

Discussion on looking into the Delmont Legion Building’s history. The Mayor spoke that it was reportedly the first Delmont school house.

**BUILDING AND RENTALS** Ann Lantz and Bill Marx, Council Vice President

Ms. Lantz brought to Council’s attention that the previous cleaning person for the Borough Building and Police Department has quit. Bids were taken for replacing her. The best price available was from Rolling Hill Services. They are bonded and would come 1 a week unless asked to adjust times. They

will be \$379/month. They are the cleaning providers for S&T Bank on a nightly basis. The other bids were much higher and only had small pool of employees that might result in issues.

Ms. Lantz makes a motion to accept Rolling Hills as the cleaning provider for the Borough and Police Offices – Mr. Marx seconds the motion. Motion passes unanimously.

Mr. Bill Marx brought up that the shingles on parts of the Borough Building are missing and other issues are starting to surface. Mr. Bill Heaps, Public Works Department, suggests that they replace the current 'box' gutters with regular gutters. He also suggests metal roofing. A discussion on the generator outside of the Police Department shed light on the difficulties that wiring a generator would encounter.

Mr. Marx will contact Kuzmkowski and Schultheis Brothers for the shingle estimates. No plans are established for the timing of replacement/repair on the roof.

**FINANCE COMMITTEE** Andy Shissler, Council President, Becky Matesevac

Ms. Rebecca Matesevac has nothing to report for the Finance Committee.

**SHIELDS FARM** Andrew Shissler, Council President

Mr. Shissler reported that they are getting quotes for the electrical work/capacity at Shields Farm.

**GRANTS** David Piper

Nothing to report on Borough grants.

**CONTRACTED TRASH** Stan Cheyne

Mr. Cheyne reminded all that the rates will be going up in September of this year for trash collecting. Separate recyclables!

**BOROUGH WEBSITE** Bill Marx, Council Vice President

Mr. Marx Borough internet website is now paid for the next 2 years.

#### **OLD BUSINESS**

David Piper revisited the logs for the Log House as mentioned in the June 12, 2018 Meeting Minutes. The logs on the Log House should be original since the Log House is on the Historic List. Discussion took place if the cost is justified. The quote was for \$3,000.00

Mr. Piper makes a motion to find logs that are of that time period. Ms. Lantz seconds the motion. Stan Cheyne and Rebecca Matesevac vote NO – Motion still passes with 5-2 vote

**ADJOURNMENT:** Ms. Matesevac moves to adjourn at 8:15 PM. Ms. Lantz Seconds. Motion Carries.

Respectfully Submitted,

Kellie E. Miele  
Secretary