

DELMONT BOROUGH COUNCIL MEETING MINUTES

September 14, 2018

77 Greensburg Street
Delmont, PA 15626



EXECUTIVE SESSION HELD – 6:30 PM
PERSONNEL AND PROPERTY ISSUES DISCUSSED

ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Ann Lantz</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Piper, CBO</i>	Absent
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Timothy Klobucar, Chief Delmont Borough Police Department	Present
Kellie Miele, Secretary/Treasurer	Present

PROFESSIONAL SERVICES:

Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.	Present
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ENGINEER REPORT:

Gary Baird	Absent
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Julie Walczer	Kristen and Rick Miller
Tim Schmida	Emmanuel Tsouris
Dante Cellitti	
Non-Resident Citizens	Georgia Boring – Penn Franklin/Delmont
Ed & Julie Rebitch	Salem News
Matt Rebitch	Patrick Varine – Trib/Star
Jim Norris	

CALL TO ORDER: At 7:05 Mr. Shissler called meeting to order and asked all to join in the Pledge. Mr. Shissler advised that Council met in Executive session prior to the regular meeting for a discussion of personnel matters and Borough property

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

August Meeting Minutes on display, but not read. Ann Lantz made Motion to accept August Minutes and Pam Simpson Seconded Motion. Motion Passed unanimously.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to approve Treasurer's Report made by Becky Matesevac. Motion Seconded by Ann Lantz. Motion Passed unanimously.

BILLS:

Bills on display but not read. Mr. Marx made the Motion to pay the bills. Mr. Cheyne Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

Julie Walczar, 176 West Pittsburgh Street

Wanted to apologize to Bill Heaps for the comments she made at a previous Council Meeting. She said he did not deserve to be treated in that manner and thanked him for this work with the Borough.

She announced that the Ladies Auxiliary is asking for donations to the VFD Hall for money towards a new refrigerator. They will use the money to make up baskets for a Chinese Auction at the October 15th event.

Emmanuel Tsouris, 23 Greensburg Street

Informed Council that the bus riders are parking on East Pittsburgh and Greensburg Street again versus using the Trinity Unity Church parking lot. Chief Klobucar and Bill Heaps will look into who is parking on Greensburg and East Pittsburgh Streets. They will inform the violators that there is ample space in the church's East Pittsburgh Street parking lot.

Rick Miller, 20 Freeport Street

Mr. Miller reiterated what Mr. Tsouris spoke on. There are issues with the transit riders parking on Freeport Street and making it difficult to get a parking space in front of their own home. Winter snow removal for his residence turns into a clean spot for others to park once they are away from their home. He would like to see them use the church parking lot as previously suggested.

Ed and Julie Rebitch, Salem Township

Inquired if there were any updates to the insurance claim or information from the DEP for their property. Mr. Hewitt said there was a conversation with Matt Francisco, but the information was going to be sent in letter form next week. Mr. Rebitch asked for a summary of inflows from the Borough engineering firm (LSSE). They will try to accommodate him with that information.

COMMITTEE REPORTS

ENGINEERING REPORT

The representative from LSSE, Inc. was not present at this Council Meeting. They sent in their report via courier. The Street Report section stated that the contractor assigned to complete the paving of West Pittsburgh Street would begin work the week of September 17th, weather permitting. This would have the streets completed by the Apple 'N Arts Festival. If the paving

schedule is pushed back due to bad weather, work would wait till after the Apple 'N Arts Festival to start so the roads are not torn up during the event.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4). Training will be held September 21, 2018 for Bill Heaps/Public Works Department and Kellie Miele/Secretary for preparations for yearly audit.

Sewage Committee Items are as listed:

- Negotiations are ongoing with DEP on order to address surcharging manholes upstream of Cramer Pump Station.
- Round 2 of Night Flow Isolation completed in the Cramer sewer shed, analysis is ongoing.
- Aerial Mapping of Phase 1 Area flow, and Survey Control completed. Mapping received supplemental surveys have started with field crew.
- Sewer Committee is currently researching the RUS (Rural Development – United States Department of Agriculture [USDA]) Grant

SOLICITOR'S REPORT Daniel J. Hewitt, Esq. Solicitor, McDonald Snyder, P.C.

Mr. Hewitt spoke of Ordinance 2018-3 (Fire Department Reciprocity for Act 172) which would secure a 20% fixed credit on Borough Property taxes for the Volunteer Fire Department active members. They would also receive an EIT credit up to \$750.00, not to exceed the current tax liability. 60 day publication. This would start the first of the year (2019).

Mr. Cheyne made the Motion to authorize the advertisement of Ordinance 2018-3. Ann Lantz seconded the motion. Ms. Matesevac requested the verified information would be needed from the VFD members in order to be awarded these credits. She suggested a form be created with the information needed by the Borough to have for audit purposes. Mr. Cheyne said that would be needed since there is a reduction in Borough taxes and an audit would likely be performed. The Motion passed 3 to 2 with Mr. Shissler and Mr. Marx voting against.

Planning Commission

Mr. Jim Norris presented his site development plan. The property is adjacent to the old Cappa's Beer Distributer location. It would be revitalized as a small commercial/retail /lease building. He spoke of the pursuit of commercial development on the Norris lot. The property sewage is in. The property is compliant with subdivision and land development ordinances. Parking and Handicap meets the standards with ramps. Approval for Resolution 2018-15 – Development of Tax Map 25-01-15-002 Zoned Neighborhood Commercial is presented for approval. Stan Cheyne makes the Motion to approve, Ms. Matesevac Seconds the Motion. All approved.

Mr. Hewitt spoke of request for zoning change public hearing for the McCullough/Spagnolo request for a zoning map change to properties at the intersection of Freeport Street and Athena Drive (Fatur's grocery store site – 6 tax map properties) from R-1 to C-2. Recommended for approval by Planning Commission. Bill Marx made a Motion to schedule a public hearing prior to the regularly scheduled Council Meeting on October 9, 2018 at 6:00p.m., Stan Cheyne Seconded the Motion – All approved.

Delmont Public Library Site Development Plan, new library construction behind the borough building. Still waiting on the Keystone Grant. 40 parking spaces. Council raised concern about the pervious pavement/under drains for plowing and maintenance. Mr. Cheyne would like for the Library engineer group to check on tanks for stormwater. Mr. Cheyne made a motion to table the decision until next month, Ms. Matesevac seconded. All approved – plans are on hold till other options for storm water detention from the parking area are evaluated.

Cherry Knoll Letter of Credit – they will be paving the remaining streets and then they can be added to the Liquid Fuels budget.

Purchase of property owned by Brian Harhai Tax # 25-02-13-0088 1 acre/subdivision for the purpose of a storm water project. Offer of \$10,000. Motion to purchase by Bill Marx. Stan Cheyne Second the Motion. All approved.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

The Mayor, Alyce Urban presented the Calls for Service from the Borough Police Department. 55 Traffic Citations and 5 Criminal Arrests.

20 Calls for the Fire Department. Borough is still waiting on the Fire Department credentials.

Delmont Daze (September 8, 2018) was still a success given the rainy weather conditions. Jeannette K-9 Department gave a great presentation. Donations were fantastic from the community. The festival was cut short by a few hours, but those attending still enjoyed themselves.

Police Chief T.J. Klobucar requested hiring of part-time officer, Jeffrey Vertullo. He is a local resident. Ms. Matesevac made the Motion to add him to payroll. Ms. Simpson Seconded the Motion – all approved.

Ms. Lantz was the winner of the 50/50 drawing at the festival. The Borough donated their portion to the Police Department. Then Ms. Lantz donated her portion and 'a little extra' to the Police.

Mayor Urban thanked Bill Heaps, Chad Caldwell and the Police Department for their help on making Delmont Daze possible with the rain.

BUILDING AND RENTALS Ann Lantz and Bill Marx, Council Vice President

Schulthies Brothers bid for the roof came in at \$23,400. This will be explored further during the Financial Workshop when Council meets in October.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

The "Big Picture" shows that the budget is on track. The Borough backhoe loan is paid in full.

ROAD COMMITTEE ITEMS – Stan Cheyne and Ann Lantz

Abbe Place – sag in the street – Kevin Brett at LSSE will be following up by contacting the gas company.

Monticello – patch – Bill Heaps was waiting to see if the gas company would come lower the line across the road since it is only buried at 3" instead of the required 6", but they will not be doing that. Mr. Heaps will patch the area.

Freeport Street – Bill Heaps will be performing the work to repair the damaged line.

PERSONNEL – Becky Matesevac and Pam Simpson

Chad Caldwell presented Council with Resignation Letter. Chad Caldwell's last day will be September 19, 2018. Chad wanted to thank Bill Heaps for his mentoring. Ms. Matesevac Motions to Accept his Resignation, Ms. Simpson Seconds the Motion – all approved.

David Martin was offered the position with the Public Works Department to replace Chad Caldwell, and he accepted. He will be paid \$17.00/hour. He will start October 1, 2018. His

benefits will start immediately. He will still be subject to the 6 months of probation. Ms. Matesevac Motions to make his employment offer, Ms. Simpson Seconds the Motion – all approved.

SEWAGE COMMITTEE ITEMS – Stan Cheyne and Bill Marx

Mrs. Rebitch asked the question as to whom has authority to change the manhole configurations whether they are locked down or not. Mr. Hewitt said that on the line from Delmont Borough across the Rebitch property, it is the Borough of Delmont that has that authority. Mr. Hewitt then explained that there was a Conveyance of Rights in 2015. Neither Salem Township nor the Rebitch's has the authority to change the manhole configurations. That was setup by the proposal from Salem Township. Mr. Cheyne will provide Mr. Rebitch with the flow studies (DEP). Mr. Rebitch is requesting the number of connections on the Beaver Run side.

SHIELDS FARM – Andrew Shissler, Council President

Mr. Cheyne spoke of the huge storm swell. He suggested that the Borough spend \$10,000 to pave an additional 100' of the road up to Shields Farm. This would eliminate the remainder of the 'match funds' that the Borough must contribute from the Westmoreland Conservation District Grant. Motion by Mr. Cheyne to do the additional paving to Shields Farm. Ms. Matesevac Seconds the Motion – all approved. Mr. Shissler and Mr. Heaps spoke of the electrical work being worked on at Shield Farm. Bill reported that they are moving along. The transformer will be set and hooked up. Wiring will be completed and power will be restored.

CONTRACTED TRASH – Stan Cheyne

Mr. Cheyne issued a press release on the Borough website. Republic is changing the guidelines they have on recyclables. They will only accept #1 and #2 plastics. #3-6 will no longer be accepted. Updated rates are on the Borough website.

OLD BUSINESS

Mr. Shissler read a flyer requesting a VFD donation – one was for a side-by-side utility vehicle and one from the VFD Lady's Auxiliary for a new refrigerator in the hall kitchen – this will be handled at next year's budget meeting.

Bill Heaps requests purchase 2" electric discharge pump for approximately \$400. Council will consider that at budget time. The Mayor and Ms. Lantz decided that the Delmont Recreation Fund would like to contribute their monies from the festival to purchase the electrical pump for public works.

ADJOURNMENT: Ms. Matesevac moves to adjourn. Ms. Simpson Seconds. Motion Carries.

Respectfully Submitted,

Kellie E. Miele
Secretary