

DELMONT BOROUGH COUNCIL MEETING MINUTES

November 12, 2019

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Piper, CBO</i>	Absent
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Absent – Snow!
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Kevin Brett
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Annamarie and Bob Stackiwicz	Bob and Kerri Cole
Tim and Linda Schmida	
Rick Miller	

Non-Resident Citizens

Ed Rebitch	Georgia Boring – Penn Franklin/Delmont
Charles Spritz, Jr.	Salem News

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

STANDARD MONTHLY BUSINESS

Mr. Hewitt confirmed there was an Executive Session prior to the Council Meeting to discuss personnel and real estate matters.

MEETING MINUTES:

Council reviewed the November Council Meeting Minutes, Bill Marx made the Motion to Approve the November Council Minutes. Pam Simpson Seconded the Motion. All Approved.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. No tax increase for 2020 Budget. Motion to Approve Treasurer's Report made by Becky Matesevack. Motion Seconded by Dennis Urban. Motion Passed unanimously.

BILLS:

Bills on display but not read. Bill Marx made the Motion to Pay the Bills. Dennis Urban Seconded Motion. Motion Passed unanimously without further discussions.

*It was noted to double check the invoices for CWM Environmental to ensure they were not duplicate charges.

CITIZENS' COMMENTS

Denni Grassel – Delmont Public Library

Denni Grassel invited all to attend the Groundbreaking Ceremony on November 16, 2019 at 11:00 a.m. for the new Delmont Public Library. They are hoping to complete construction within a year. The new library will house a separate Meeting Room and Children's Area. It will be a state-of-the-art building with geothermal/solar resources. Great job fundraising over one million dollars!

Ms. Grassel wanted to thank the newspapers that covered all the fundraising and events for the Library to accomplish their fundraising goal. She also thanked Council for their support and the local newspapers.

Denni Grassel passed out the complimentary tickets to Council members for the Pilgrimage's Sunday performance. She told the audience that there will be a live camel once again at the Pilgrimage and encouraged everyone to attend.

AnnaMarie Stackiewicz – 222 Aurora Street

Ms. Stackiewicz asked Council if the budget report was available for viewing. Mr. Shissler said he would address that in the Finance portion of the meeting.

COMMITTEE REPORTS

ENGINEERING REPORT – KEVIN BRETT

STREET COMMITTEE ITEMS

Mr. Kevin Brett was happy to report to Council that the 2019 Roads Program is Complete! The final total cost was \$216,670.69 – under budget! That is a decrease of \$76,239.81. The reasons for the lower final costs were due to the concrete sublayer was in good shape. There were no base repairs needed. LSSE will issue the final Liquid Fuels Report after El Grande has been paid in full. There is a Change Order showing the final cost due by the Borough.

Stan Cheyne made the Motion to accept/pay the Change Order final payment to El Grande for \$216,670.69. Dennis Urban Seconded the Motion – Motion passed by all.

Becky Matesevac made the Motion to use the remaining monies from the Road Loan to just pay the principle of the loan to pay down that loan. Stan Cheyne Seconded that Motion – Motion passed by all.

SEWER COMMITTEE ITEMS – KEVIN BRETT

Mr. Brett told Council there were both Sewage and Street Committee meetings. There was nothing new to report. There were discussions on the budget for 2020 and beyond.

The grant monies received for the Stormwater project at the Apple Hill Retention Pond will be received once the final invoice from G. Salandro and paperwork is completed. LSSE will submit that report. Mr. Brett stated that reimbursement many times happens in stages. He said that 20% of the funds should be received shortly after they receive the final report. The balance of the grant money will be sent to the Borough once the project is reviewed. LSSE will gather the Public Works Department hours spent on the project and any invoices and compile the report.

SOLICITOR'S REPORT Daniel J. Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt said Borough properties that violated the clean property ordinances have slowed since they were mainly violations on grass cutting and yard maintenance. Down to one property that is still on the list of violators.

Mr. Hewitt introduced Resolution 2019-17. A Resolution of the Council for the Borough of Delmont, Westmoreland County, Pennsylvania, Authorizing the Borough to Enter Into That Use Agreement With Energi Fenestration Solutions USA, Inc., Regard the Permissive Use of a Portion of The Shields Farm Property Owned by the Borough of Delmont. This allows access to the area Energi needs to work on a stormwater project that will benefit the Borough by helping with drainage that will help around the amphitheater at Shields Farm. This has DCNR approval. Mr. Cheyne explained to Council that the Borough's Public Works Department would be able to do the work of tying into their piping vs paying the contractor to do so. Bill Marx made the Motion to Approve the Resolution 2019-17. Stan Cheyne Seconded the Motion – Motion Passed by All.

Mr. Hewitt received the request by Sunoco for an extension of one year for the 2015 Sunoco Easement – part of the Mariner East 2 Project. This would be for their temporary workspace at that site. They are offering the Borough \$5,000 for the one year extension. Bill Marx made the Motion to Allow Sunoco Easement to extend for a period of one year for \$5,000. Dennis Urban Seconded that Motion – All but Mr. Cheyne Approved. Mr. Cheyne was looking to try to negotiate the price. Motion Passed. This money will be put in the General Fund once it is received.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Chief Klobucar provided the Delmont Borough Police Department October Report. Copies were made available for the attendees. 103 Total Calls – 36 Traffic Citations, 6 Criminal Arrests – 3 Non-Traffic Citations.

Mayor Alyce Urban told Council a Thank-you letter was received for the Cupp Way pavement. Terri's Place Hair Salon was thrilled with the work that was done. The Mayor also said that a 3-page letter from Kathy Kane was received in praise of Bill Heaps and Dave Martin for their work in the Apple Hill neighborhood. They go out of their way and take pride in their work.

The Mayor congratulated Council members that were voted in for a second term and those that were voted in for the upcoming year.

The Delmont Pilgrimage is December 7th and 8th. The Mayor thanked all the volunteers for their efforts. Any questions and tickets for the Pilgrimage can be addressed by Denni Grassel at 724 468-5329. They have all the positions filled for characters/actors. They are in need of bus helpers. If you know Delmont, it is very enjoyable to share thoughts and sing songs!

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Mr. Marx told Council that they are waiting to decide how many windows will need to be replaced next year.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Dennis Urban told Council that Eric Nelson and PennDot had opened the closed drain pipe under Route 66 at Carney's Corner that led to volumes of water being routed down West Pittsburgh Street. Mayor Urban said PennDot also removed the concrete built up piles that were on the road from cement trucks doing paving. The piles would divert the water from the drain lines.

Robinson Pipe Cleaning submitted a proposal and it was signed off by Bill Heaps. This is for a reoccurring test (every 2 or 3 years) according to Mr. Hewitt for the Martin Property Apple Hill Plan. Stan Cheyne made the Motion to Accept the estimate from Robinson Pipe Cleaning for Apple Hill Drive. Bill Marx Seconded the Motion – Motion Carried.

Pennsylvania Senator Kim Ward is having a Stormwater/Flooding Grants seminar. Stan Cheyne said he is will to go if no one else was available. They need a reply by November 15, 2019.

PERSONNEL – Becky Matesevac and Pam Simpson

Mrs. Matesevac said the Borough employee will be having their performance reviews.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Mr. Shissler told Council and the attending audience that there will be NO TAX INCREASE to meet the 2020 Delmont Borough Budget.

\$1,250,374 (General Fund)

Stan Cheyne made the Motion to Advertise the 2020 Delmont Borough Budget. Becky Matesevac Seconded that Motion – All Passed the Motion.

Mr. Shissler advanced the option to donate to the Delmont Public Library the yearly contribution of \$3,000. Stan Cheyne made the Motion to Donate the yearly amount of \$3,000 to the Delmont Public Library. Bill Marx Seconded that Motion – All Passed the Motion.

Mr. Shissler advance the option to extend the contract for Hoffman Kennels to be the Borough dog catcher business at the rate of \$125/month. Stan Cheyne made the Motion to extend the

contract for Hoffman Kennels to be the Borough Animal Control business at the rate of \$125/month. Bill Marx Seconded that Motion – All Passed the Motion.

Mr. Shissler advanced the option to extend the contract with Westmoreland Transit at a cost to the Borough of \$1,307.25 for the year. It was not increased. This is for bus stop service for the Borough. Stan Cheyne made the Motion to extend the contract with Westmoreland Transit at a cost to the Borough of \$1,307.25 for the year. Bill Marx Seconded that Motion – Becky Matesevac and Dennis Urban Voted No. Motion Still Carries.

Mr. Shissler asked Council to decide the allocation of monies for the Wheeled Vehicle/Boiler/Roof Account.

Wheeled Vehicle - \$6,000
Boiler - \$1,000
Roof - \$1,000

Stan Cheyne made the Motion to allocate the Monies for the Wheeled Vehicle/Boiler/Roof Account as discussed. Becky Matesevac Seconded that Motion – All Passed the Motion.

Mr. Shissler advance the option to pay off the Grinder Pump Loan with the Sewage Operating Account. This would pay off the \$36,806.84 loan. Stan Cheyne made the Motion to pay off the Grinder Pump Loan with the Sewage Operating Account. Bill Marx Seconded the Motion. All Passed the Motion.

Mr. Shissler addressed the Big Picture for Delmont Borough Finances. The General Fund is looking good being more than $\frac{3}{4}$ of the way through the year.

The Sewage Revenue/Income looks good also in the month of November.

SEWAGE COMMITTEE Stan Cheyne and Bill Marx

No other information. Schedule for FTMSA from the Engineering firm. All Council Members have copies of the schedule. Kevin Brett said he will be working with Bill Heaps to meet that schedule for locating the manholes in the Borough.

SHIELDS FARM – Andrew Shissler, Council President

Mr. Shissler talked of a lead to purchase 10 white pine logs in Scottdale that may be able to be purchased and used for the Log Cabin - \$100 delivery cost. No work would be started until the Spring of 2020.

Bill Marx said he had someone from the Pittsburgh Landmarks Association look at the log cabin. The structure is sound. They are looking into the origins/history of the building itself. The Borough has no obligation to keep it because the Delmont Historical Society ended. The association is looking into information based on the deed provided by Mr. Hewitt. If it was to be used as a Visitor Center, there would need to be ADA approved bathrooms and plumbing.

The present/approved Motion from Council is for \$12,004.00. That would include the labor and purchasing the logs. Mr. Shissler is going to check if the offer/bid from the Amish is still valid or if it needs to be renewed.

GRANTS – David Piper.

Mr. Piper was absent.

CONTRACTED TRASH – Dennis Urban

Mr. Urban said one of the reasons that the Borough has issues with Republic Waste is that our pickup day is Friday – which is the highest call-off day. The “R” in front of some people’s homes are so the part-time driver does not miss the ‘front door pickup’ that some people get. However, he did not pick up the special places.

OLD AND NEW BUSINESS:

Mr. Cheyne talked about the old Delmont Borough Dump Truck that they would like to sell. If advertised in the local paper, it would be sealed bids and the Borough would not be able to put a minimum bid on the sale. It needs to be advertised according to the Delmont Borough Code since it is over \$2,000 in value. Mr. Hewitt suggested using Municibid. He was going to check with other municipalities that used them before and get the information needed to place an ad on their website. It would still be advertised by the local papers, but that would instruct them to go to the Municibid website to do their bids.

Mr. Cheyne said that Kellie Miele was able to secure a grant from Walmart for the Delmont Recreation Board for \$1000. Kellie went on to thank Chief Klobucar for making her aware of this grant opportunity.

The idea was advanced for dogs and bicycles to be allowed at Newhouse Park. Mr. Hewitt said the Delmont Recreation Board would need to look at Chapter 79 of the Delmont Codes.

The idea of the dog park for Delmont Borough does not seem feasible after hearing that the requirements and standards would not be possible at Newhouse Park and/or Shields Farm. There would need to be ADA parking/access and the grade requirements of 2% or less would need to be achieved. Stan Cheyne suggested looking at the Ordinance in place and see if there would be any changes that could be made.

The Recreation Board has a successful clean-up day at the concession stand at Newhouse Park. They donated the unwanted equipment left by DAAA. They recycled the metals and cleaned. It looks great. There are 3 refrigerators, they only want to keep one (1). It was suggested to look into West Penn Power recycling program that will give \$50/each for unwanted refrigerators in working condition.

ADJOURNMENT: Bill Marx Moves to Adjourn. Pam Simpson Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele
Secretary