

DELMONT BOROUGH COUNCIL MEETING MINUTES

December 10, 2019

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Piper, CBO</i>	Absent
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Not in Attendance
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Annamarie and Bob Stackiwicz	Bob and Kerri Cole
Tim and Linda Schmida	
Rick Miller	

Non-Resident Citizens

Ed Rebitch	Georgia Boring – Penn Franklin/Delmont
Charles Spritz, Jr.	Salem News
Dan Barber	Patrick Varine Star/Trib
Brandy Walters	
Vicki Walters	

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

STANDARD MONTHLY BUSINESS

Mr. Hewitt confirmed there was an Executive Session prior to the Council Meeting to discuss personnel matters.

MEETING MINUTES:

Council reviewed the November Council Meeting Minutes, a correction is needed on Page 5 for changing the amount of the Wheeled Vehicle Account allocation to \$6,000.00 Stan Cheyne made the Motion to Approve the November Council Minutes. Becky Matesevac Seconded the Motion. All Approved.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Becky Matesevac. Motion Seconded by Dennis Urban. Motion Passed unanimously.

BILLS:

Bills on display but not read. Mr. Shissler requested confirmation that the invoices for MRM are two separate items before submitting checks. Becky Matesevac made the Motion to Pay the Bills. Pam Simpson Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

AnnaMarie Stackiewicz – 222 Aurora Street

Ms. Stackiewicz asked Council if there was a Trust Fund Account that was set up by the 1990 Salem Crossroads Historical Restoration Society that was given \$22,000 to Delmont Borough in a Trust for maintenance of the Log Cabin and should be gaining interest. There does not exist such an account with the Borough. Mr. Hewitt explained that a Trust Fund monies is not able to be moved to the Borough's General Fund. They would need additional information in able to try to help. There has not been any notifications sent to the Borough regarding any information on an account. The Delmont Visionary can apply for grant monies and the Borough will sign off on application.

Dan Barber – Export, PA

Mr. Barber told Council that he and Mr. Stackiewicz went to Scottdale, PA to see the logs that where mentioned at the previous Council Meeting for the replacement logs needed for the Log Cabin. The total would be \$2,525.00. These are white pine kiln dried logs. Mr. Shissler and Mr. Barber spoke on how they would purchase the logs needed, but would request that they hold the logs in Scottdale. Elmer Hostetler would start work in the Spring of 2020.

Stan Cheyne made a Motion to Extend the Authorized Work for the Log Cabin in the Amount of \$12,004.00 into 2020 budget in accordance with the bid accepted at previous Council Meeting. Becky Matesevac Seconded that Motion – All Approved. Stan Cheyne confirmed that Mr. Hostetler would use the logs that were being purchased. Mr. Barber said he would.

Mr. Shissler said the Borough will pay the invoice for the logs.

Vicki and Brandy Walters – Apple Festival

The Walters spoke on how important the Log Cabin is. They expressed their interest in obtaining grant money for the restoration of the cabin preservation. They heard of at least two (2) non-profit grants (matching funds). Mayor Urban spoke on how it would be best if any parties interested in restoration/preservation of the Log Cabin to do their research and bring the application information to the Borough Council for them to sign off.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS

LSSE was not in attendance. They had sent an email to Mr. Cheyne/Borough stating there were not any notable changes. They are preparing the 2019 Roads Liquid Fuels closeout reports to be filed within the next ten (10) days. LSSE had Mr. Cheyne sign the final papers for reimbursement of the monies for work at the PRP Cherry Knoll Retention Pond that Delmont Borough Public Works Department worked on. LSSE is working on design options that should be done by late January. The result should be a payment to the Borough for 20% of the Mariner 2 East Grant. There will be a meeting scheduled for January for Streets and Sewage Committees.

SOLICITOR’S REPORT Daniel J. Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt reported that the Sunoco Easement Agreement check was received by the Borough in the amount of \$5,000.00 for an extension of one year for the 2015 Sunoco Easement – part of the Mariner East 2 Project

Mr. Hewitt said the Borough has reached an agreement to purchase the vacant lot portion of the Brinker Property on Crest Drive in the amount of \$10,000.00. Bill Marx made the Motion to Purchase the Brinker Property on Crest Drive for \$10,000.00 with \$5,000 hand money. Dennis Urban Seconded the Motion – Motion Passed by All.

Mr. Hewitt introduced Resolution 2019-18 – Determining to Assess Realty Taxes at the Same Rate as in the Previous Fiscal Year. The Borough will keep/maintain the tax mills at 18 as in the previous calendar year with no tax increase. Dennis Urban made the Motion to Approve Resolution 2019-18. Bill Marx Seconded the Motion – All Agreed – Motion Passed.

Mr. Hewitt said he is currently working with Pennsylvania Municipal Retirement System (PMRS) to update the Ordinance for the pension plan for the Non-Union workers. The old one is from 1991. There will be a new Ordinance required once the work is completed to bring it to full compliance with the recent Federal tax changes. PMRS update is due the end of April 2020, so there will be items needed to be approved in the next Council Meeting in January.

Monday, January 6, 2020 will be the Reorganization Meeting for Council. It will be held at 7:00 pm in the Borough Office.

Mr. Hewitt received Mary Piper’s resignation letter from the Borough Recreation Board. Stan Cheyne made the Motion to Accept Ms. Piper’s Resignation Letter. Bill Marx Seconded the Motion. All Agreed – Motion Passed

The old Borough dump truck will be advertised through Municibid. It will still be advertised in the Penn Trafford Newspaper which will direct any interested party to see the Municibid Website. The reserve will be set at \$10,000.00. Stan Cheyne made the Motion to Advertise the 2005 dump truck on Municibid. Bill Marx Seconded the Motion. All Agreed – Motion Passed

Mr. Hewitt spoke to have Dave Jobe release the new Delmont Library Building Permit with restriction for no-occupancy till DEP authorizing tap in. Bill Marx made the Motion for Dave Jobe to release the new Delmont Library Building Permit with subject to restrictions on the tap-in. Dennis Urban Seconded the Motion – Motion Passed by All. Mr. Hewitt will correspond with Dave Jobe regarding this issue. Mr. Hewitt will send a letter to Mr. Jobe regarding the Delmont Council vote to release the Building Permit with the restrictions stated.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Mayor Alyce Urban expressed that the new Borough snowflakes and banners look great and thanked Bill Heaps and David Martin for their work in getting them hung. Mr. Shissler

complimented them and thanked the Mayor for taking on the task to replace the old wreaths. The 2019 Pilgrimage was successful. There were an estimated 3,000 people. It took over 200 workers to accomplish the effort. The Mayor wanted to thank all involved and gave a special thanks to the Bible Institute.

Chief Klobucar provided the Delmont Borough Police Department November Report. Copies were made available for the attendees. 36 Traffic Citations, 5 Criminal Arrests – 1 Non-Traffic Citations.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Mr. Marx told Council that the Borough Building boiler pumps (2) have been having issues. The backup pump was sent out to be rebuilt.

Al's Construction submitted the bid for a metal roof for the Borough Building for \$20,000.00. The metal roofing will have a 40 year warranty and a 5 year guarantee. Bill Marx made the Motion to reward the contract to Al's Construction for a metal roof on the Borough Building at the cost of \$20,000. Pam Simpson Seconded that Motion. Stan Cheyne was the lone dissenting vote with a 5-1 majority the motion passed.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Bill Heaps told Council that he expects the new Borough dump truck to be completed in two (2) weeks (approximately January 2, 2020). It is currently having the dump body and snowplow installed.

PERSONNEL – Becky Matesevac and Pam Simpson

No new matters.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Dennis Urban made the Motion to Approve the 2020 General Budget. Becky Matesevac Seconded the Motion. All Approved. – Budget Approved for 2020.

SEWAGE COMMITTEE Stan Cheyne and Bill Marx

No other information. Bill Heaps and David Martin are making progress with the locations of the manholes per the mandate. Mr. Heaps was happily surprised to find the plans in the Borough Office basement for the original Apple Hill Plan, Valley Streams, and Monticello Drive. This will help to locate the manholes.

One of the spare pumps at the Cramer Station needs rebuilt. Stan Cheyne made the Motion to send the spare pump out for repair to W.C. Weil after confirmation from LSSE (\$6,118.00). Dennis Urban Seconded the Motion. All Approved – Motion Passed.

Mr. Cheyne spoke on two (2) separate state grants that LSSE has submitted for sewer projects in the Borough. Stan Cheyne made a Motion to move forward with the Resolution for the \$255,000 grant with a 15% match at \$45,000.00 (Newhouse and Lindsay Lane) PRP Retrofit.

The second grant is a \$311,000 grant with a 15% match (\$56,000) for the Cramer Lift Station and Sewers Wet Weather Improvements. Mr. Cheyne made the Motion to move forward with the Cramer Lift Station Grant through Pennsylvania Small Water and Sewer for \$311,000 with \$56,000 match. Dennis Urban Seconded the Motion. All Approved – Motion Passed.

Stan Cheyne then made the Motion for LSSE to pursue the Cramer Phase II through a H₂O PA Water Supply, Sanitary Sewer and Storm Water Program Grant in the amount of \$2,327,000.00 with a 50% local match of \$1,164,750.00. Bill Marx Seconded the Motion. All Approved – Motion Passed.

SHIELDS FARM – Andrew Shissler, Council President

Nothing more was discussed after the decisions made earlier in the meeting.

GRANTS – David Piper.

Mr. Piper was absent.

CONTRACTED TRASH – Dennis Urban

Mr. Urban said only one incident on Stotler Drive was reported for recycling removal for the month. It was resolved.

OLD AND NEW BUSINESS:

Pam Simpson announced that her husband, Mark's company, Tri-City Rebar Company, would be donating all the steel for the new Delmont Borough Library. The Borough has not decided what to do with the area the Delmont Library is presently occupying.

Mr. Cheyne spoke on the Recreation Committee meeting items. They are looking to update the allowance of dogs and bikes for the Delmont Borough Parks. At this time it does not separate parks for their allowances. Mr. Cheyne will forward this information to Mr. Hewitt to review to consider revision of the current Ordinance.

ADJOURNMENT: Bill Marx Moves to Adjourn. Pam Simpson Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele
Secretary