

# DELMONT BOROUGH COUNCIL MEETING MINUTES

January 14, 2020

77 Greensburg Street  
Delmont, PA 15626



## **ELECTED OFFICIALS:**

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Absent
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

## **EMPLOYEES:**

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

## **PROFESSIONAL SERVICES:**

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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## **ENGINEER REPORT:**

LSSE Representative	Not in Attendance
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## **RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)**

AnnaMarie and Bob Stackiewicz	Denni and Bill Grassel
Tim and Linda Schmida	Heather Puzder
John Litz	Julie Zarobsky
Jerry Norman	

## **Non-Resident Citizens**

Ed Rebitch and Matt Rebitch	Georgia Boring – Penn Franklin/Delmont
Charles Spritz, Jr.	Salem News
Carol Yagle - EPD	

**CALL TO ORDER:** Mr. Shissler calls meeting to order and join in the Pledge.

## **STANDARD MONTHLY BUSINESS**

Mr. Shissler confirmed there was an Executive Session prior to the Council Meeting to discuss personnel matters. No decisions were made.

### **MEETING MINUTES:**

Council reviewed the January 6, 2020 Reorganization Meeting along with the December 10, 2019 Council Meeting Minutes. Stan Cheyne made the Motion to Approve both the January 6, 2020 Reorganization Meeting along with the December 10, 2019 Council Meeting Minutes. Pam Simpson Seconded the Motion. All Approved.

### **TREASURER'S REPORT:**

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Becky Matesevac. Motion Seconded by Bill Marx. Motion Passed unanimously.

### **BILLS:**

Bills on display but not read. Stan Cheyne made the Motion to Pay the Bills. Dave Weber Seconded Motion. Motion Passed unanimously without further discussions.

## **CITIZENS' COMMENTS**

### **Denni Grassel – Delmont Public Library**

Denni Grassel spoke on the upcoming Library fundraiser. National 'Shelfie Day'. It will be on January 22<sup>nd</sup> at the Delmont Dairy Queen from 4:00 to 8:00 pm. There will be story times and crafts. Get your picture with Gus the gorilla. 50% of food purchases will be donated to the new Delmont Public Library! 15% from DQ, 15% from Friends of Delmont Library, and 20% from Rezalklok the Wizard. The handout contained the activities for February.

### **Carolyn Yagle - EPD**

Stan Cheyne introduced Ms. Yagle since he invited her to speak with the Borough. Ms. Yagle spoke on the process for a grant for a Recreation Plan for Delmont Borough. She brings 22 years of experience in working with boroughs and townships to apply for grants for a Comprehensive Plan. She said how obtaining a grant for the Recreation Plan for the borough can tie into other programs that the Borough of Delmont would want to pursue. One funding may act as the portion that the Borough would have to pay on their behalf for a different grant. Her company, EPD (Environmental Planning and Design), would work to submit the grants. She has worked with many nearby communities like New Kensington and Youngwood. The cost to the Borough would be \$2500. Stan Cheyne expressed the importance of having this coordinated effort in order to get these grants to help the Borough with their Comprehensive Planning effort. Having a plan is one of the main items looked at in awarding the grant monies. Mr. Cheyne made the Motion to hire EPD to develop the grant application for the Recreational Plan for Delmont Borough. Dave Weber Seconded this Motion. Motion Approved unanimously.

### **Julie Zarobsky – Crest Drive**

Ms. Zarobsky asked if something could be done with the large tree branches in the Borough's playground (Daycare). She has had to personally take branches off the sidewalk area so she could continue her walk. Bill Heaps confirmed that the trees belong to the Borough and do need trimmed again. He will look into getting a contractor out to do so.

**AnnaMarie Stackiewicz – 222 Aurora Street**

Ms. Stackiewicz shared a poster for a *COMEDY NIGHT* and Colton Hall on Saturday, February 15<sup>th</sup> to benefit the Westmoreland Heritage Trail and Five Star Trail projects. Tickets will be \$30 a person. This is a 21 year and older evening. Dinner will be included with the price of admission. No tickets at the door. 50/50 drawings and basket auctions.

AnnaMarie brought to the Council's attention that PennDot is holding a Borough-wide Cleanup on April 4<sup>th</sup>. PennDot will supply the garbage bags. She did not have all the information at this time. It seems like the bags would need to be taken to a 'state road' for pickup. That would be Manor and Athena Drive. She will try to get additional information for the next Borough Council Meeting on February 11<sup>th</sup>.

**Jerry Norman – 201 Apple Hill Drive**

Mr. Norman is a new resident to the Borough. Moved here from Florida. He wanted to ask the Council to remove 1 of the 6 trees that are threatening to his house. They are located on the hillside behind his home. Bill Heaps confirmed that he has had his eye on the huge tree that Mr. Norman was talking about. There is an additional oak tree at 205 Apple Hill that will need removed. Bill will get a contractor to give him a price for the removal of the trees. Mr. Norman will take care of the 5 other trees located on his property.

## **COMMITTEE REPORTS**

### **ENGINEERING REPORT – LSSE**

#### **STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS**

LSSE was not in attendance. They did not have any news or updates for the Street or Sewage Committees at this time.

#### **SOLICITOR’S REPORT** Daniel J. Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt returned the hand money check payable to Brinker Estate for the purchase of the lot. There is an ongoing issue with the title/purchase. The estate was not aware that the property was previously sold during an auction from back taxes. The family and lawyers are trying to resolve this issue. The monies for the purchase will go back into the General Fund.

Resolution 2020-1 Authorizing the Destruction of Certain Records in Accordance with the Pennsylvania Municipal Records Manual. Disposition of records Pre-2013 Banking Statement and Pre-2013 Payroll Invoices. Bill Marx made the Motion to Approve Resolution 2020-1. Pam Simpson Seconded the Motion. All Approved.

Pennsylvania Municipal Retirement System (PMRS) updates need to be completed by the end of April 2020. Becky Matesevac made the Motion to Advertise the Updated Non-Uniform Workers Pension (PMRS). Bill Marx Seconded the Motion. All Approved.

Becky Matesevac made the Motion to Advertise the Updated Police Pension (PMRS). Pam Simpson Seconded the Motion. All Approved.

Mr. Hewitt informed Council that the Borough’s Engineering Firm (LSSE) had sent the DEP the requested updated plans for the Consent Agreement with the DEP, Salem Township, and Delmont Borough.

Resolution 2020-2 Between the Borough of Delmont, Westmoreland County, Pennsylvania, Authorizing the Borough to Enter into that Consent Order and Agreement by and Between the Commonwealth of Pennsylvania, Department of Environmental Protection (“DEP”), the Borough of Delmont (“Delmont”) and Salem Township (“Salem”).

Bill Marx made the Motion to Approve Resolution 2020-2 for the COA Between the Commonwealth of Pennsylvania, DEP, Delmont and Salem. Stan Cheyne Seconded the Motion. All Approved.

Mr. Rebitch raised his continuing complaints regarding the proposed COA.

#### **PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban**

Chief Klobucar provided the Delmont Borough Police Department December Report. Copies were made available for the attendees. 105 Total calls for service - 38 Traffic Citations, 3 Criminal Arrests. Chief also presented the 2019 total calls were 1371 – 614 Citations, 21 Non Traffic Citations, 24 DUI, 20 Drug, 12 Warrants, 48 Accidents, 16 Assaults and 1 Indecent Assault. Notable incidents in 2019: arrest for attempted criminal homicide, two (2) rape cases, burglary by a male from New York.

Chief Klobucar told Council and attendees that the Delmont Police Department has a member being trained for active-shooter response. This program will combine with the ‘Stop the Bleed’ and ‘Below 100’ programs that the Borough will offer to other law enforcement locations in the Spring of 2020.

Mayor Alyce Urban reported the Delmont Volunteer Fire Department had 24 calls – 6 in Delmont – 3 canceled calls. January 27<sup>th</sup> at 9:00 am will be the next Delmont Borough Safety Meeting. Mr. Weber stressed that the VFD need to participate in these meetings. Non-compliance will lead to increased insurance rates.

The Mayor wanted to thank Bill Heaps and Dave Martin – along with Keith Walters – for taking down the Christmas snowflakes and banners in a safe and timely manner.

She reminded all that the Pilgrimage Meeting is January 15<sup>th</sup> at 6:30 pm in the Delmont Public Library. They are always looking for new participants.

**BUILDING AND RENTALS** Bill Marx, Council Vice President and Pam Simpson

Pam Simpson spoke on the need for the front steps to the Delmont Borough Building were needing to be rebuilt. They are hazards that need attention as soon as possible. Bill Heaps will contact Keith Brinker for the steps.

There was a fire alarm pulled by one of the daycare children. The Borough is getting a quote for covers for the alarms and to replace the alarm in the daycare room upstairs to sound louder.

Bill Marx and Bill Heaps confirmed that there are still about 10 more windows in the Borough Building that need replaced. These are the windows on the weather side of the building.

**STREETS/ROADS/STORM WATER** Stan Cheyne and Dennis Urban

Mr. Cheyne said the Streets/Roads Committee will be meeting in January.

**PERSONNEL** – Becky Matesevac and Pam Simpson

No new matters.

**FINANCE COMMITTEE** Andy Shissler, Council President, Becky Matesevac

Mr. Shissler reported that in 2019 there was more revenue than expenses for the Borough. Sewage expenses were high due to the engineering expenses for the COA and planning. Stan Cheyne reminded Council that the grant monies for the Mariner 2 Project is still to come in. The Grinder Pump Loan was paid off.

**SHIELDS FARM** – Andrew Shissler, Council President

Mr. Shissler said the logs were purchased and are being stored at the location in Scottdale till the replacement starts on the Log Cabin. Stan Cheyne will try to sell the old logs purchased.

**GRANTS** – Bill Marx and David Weber.

Mr. Marx said he is looking into various grants and will report back to Council.

**CONTRACTED TRASH** – Dennis Urban

Mr. Urban was not present, but Mayor Urban reported that only one incident reported and the customer is pleased with Republic taking the price of their service off their bill for the month.

**OLD AND NEW BUSINESS:**

Delmont Recreation Committee is holding a Chili Cook Off at Yellow Bridge Brewery on January 26<sup>th</sup>. Starting at 12:30 pm. Tickets are \$10 at the door.

Mayor Urban has tickets for Wine-Cheese and Chocolate fundraiser for the Delmont Public Library on February 8<sup>th</sup>. Tickets are \$35. The event will be held at the Grassel's residence.

Mr. Cheyne made the Motion to have the Borough waive their fees for the new Delmont Public Library. Becky Matesevac Seconded. Dave Weber Abstained. Motion Passed.

Stan Cheyne said the revised Newhouse Park permit is completed.

**ADJOURNMENT:** Pam Simpson Moves to Adjourn. Becky Matesevac Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele - Secretary