

DELMONT BOROUGH COUNCIL MEETING MINUTES

February 11, 2020

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Absent	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Not in Attendance
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Tim Schmida	Vicki Walters
Tim Beadling	

Non-Resident Citizens

Ed Rebitch and Matt Rebitch	Georgia Boring – Penn Franklin/Delmont
Amanda Bank	Salem News
	Patrick Varine – Trib/Star

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

STANDARD MONTHLY BUSINESS

Mr. Hewitt confirmed there was an Executive Session prior to the Council Meeting to discuss personnel and property lease issues. No final actions were taken.

MEETING MINUTES:

Council reviewed the January 14, 2020 Council Meeting Minutes. After correction on Page 1 of Zarobsky spelling, Stan Cheyne made the Motion to Approve the January 14, 2020 Council Meeting Minutes once the change is made. Becky Matesevac Seconded the Motion. All Approved.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Becky Matesevac. Motion Seconded by Dennis Urban. Motion Passed unanimously.

BILLS:

Bills on display but not read. Stan Cheyne made the Motion to Pay the Bills. Pam Simpson Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

Amanda Bank – Delmont Farmers Market

Amanda Bank announced the 2020 Delmont Farmers Market will be Saturday mornings 9:00 am till 1:00 pm, June 13th through September 12th. Ms. Bank asked for a Borough sponsor for the Farmers Market to comply with it being a Borough function. Mayor Urban volunteered to be the Borough sponsor. There will be a handicap-accessible Port-A-John for the duration of the Market days. This will eliminate the need for patrons to walk to the Borough Building to use the Library facilities. The cost will be \$450.00 and be paid from the Delmont Borough Event Fund. Becky Matesevac made the Motion to give permission for the Farmers Market and allow the closure of the alley behind the Rose Wigfield Parklet through the Borough sponsoring the events. Pam Simpson Seconded the Motion – Motion Passed Unanimously.

Vicki Walters – Visionary Committee and Historical Society

Vicki Walters spoke on AnnaMarie Stackiewicz's behalf for the Delmont Visionary Committee. PennDot will sponsor a Borough Cleanup during the Delmont Borough Cleanup Weekend. April 25, 2020 will be the Borough's cleanup day in conjunction with the dumpsters - at the Borough Garage - that will be provided by Republic as the yearly Spring Cleaning Event. PennDot will provide trash bags, vests, and gloves. Signup will be at the Rose Wigfield Parklet from 9:00 am till noon. Lunch will be provided.

The Visionary Committee obtained a quote from Al's Construction for installation of an overhang on the Borough Log Cabin. The bid was for \$2,800 including labor and materials. Stan Cheyne made the Motion to Table the Final Decision after the logs are repaired by Elmer Hostetler. Dennis Urban Seconded the Motion. Motion Carried by All. The Bid from Al's Construction will be Tabled till Delmont Log Cabin logs are repaired in Spring of 2020.

Ms. Walters then spoke on behalf of the Historical Society. They had their first meeting on January 24th. They are going to have a fundraiser June 27, 2020 – A Garden Tour of Delmont. They will fill out the necessary permit request to use the Delmont Log Cabin as a tour base. She spoke on how the Historical Society is looking into a Colonial Garden for the backyard of the Log Cabin. They are just gathering information at this point. It will be a vegetable and flower garden. Mr. Shissler advised Ms. Walters that council would need more information before a decision could be made to allow the garden.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS

LSSE was not in attendance. They did not have any news or updates for the Street or Sewage Committees at this time.

SOLICITOR’S REPORT Daniel J. Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt asked Council to consider both dealing with PMRS (Pennsylvania Municipal Retirement System) –

Ordinance 2020-1: An Ordinance of Delmont Borough, Westmoreland County, Commonwealth of Pennsylvania, Electing to Amend Its Non-Uniform Pension Plan Administered by the Pennsylvania Municipal Retirement System Pursuant to Article IV of the Pennsylvania Municipal Retirement Law; Agreeing to be Bound by All Provisions of the Pennsylvania Municipal Retirement Law As Amended and As Applicable to Member Municipalities.

Becky Matesevac made the Motion to Accept Ordinance 2020-1. Dennis Urban Seconded the Motion – Motion Passed Unanimously.

Ordinance 2020-2: An Ordinance of Delmont Borough, Westmoreland County, Commonwealth of Pennsylvania, Electing to Amend Its Police Pension Plan Administered by the Pennsylvania Municipal Retirement System Pursuant to Article IV of the Pennsylvania Municipal Retirement Law; Agreeing to be Bound by All Provisions of the Pennsylvania Municipal Retirement Law As Amended and As Applicable to Member Municipalities.

Becky Matesevac made the Motion to Accept Ordinance 2020-2. Pam Simpson Seconded the Motion – Motion Passed Unanimously.

Mr. Hewitt suggested Timothy Beadling to fill the role as the Vacancy Board member. Becky Matesevac made the Motion to Appoint Timothy Beadling to the Vacancy Board. Pam Simpson Seconded the Motion. All Approved.

Stormwater Management – Approval of Ordinance by DEP – County Plan will be forthcoming. At that point, the Borough would have to match the County Plan.

Mr. Hewitt would like Council to consider the vacancies on a few of the Borough’s Boards for next month’s Council Meeting. He will email Council Members the list of openings and will also work on the recreation ordinance update for next month’s meeting.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Mayor Alyce Urban wanted to thank the Delmont Police Department for the A.L.I.C.E. Training Program offered at the Delmont Church. She and Mr. Urban attended the program and found it very enlightening.

The Mayor had nothing from the Delmont Fire Department to report.

Chief Klobucar spoke on how they will be offering the A.L.I.C.E. training to the preschool at the Presbyterian Church and at the daycare in the Borough Building along with the Stop the Bleed Program. The community did fundraisers to send Officer Stull to the training to be certified to teach this program.

Chief Klobucar provided the Delmont Borough Police Department January Report. Copies were made available for the attendees. 101 Total calls for service - 37 Traffic Citations, 3 Criminal Arrests.

Chief Klobucar asked Council to consider raising Officer Robert Jones to Senior Part-time hourly pay. Officer Jones has been a valuable-reliable part-time officer of the Borough for

15 years. Becky Matesevac made the Motion to Raise Officer Robert Jones to Senior Part-time Officer Pay. Pam Simpson Seconded the Motion. All Approved.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Pam Simpson was pleased to say that the new metal roof was being installed on the Borough Building. All was going well. Al's Construction should be finished in a few days.

Bill Heaps spoke on how the alarm system is repaired and the alarms are working though out the Borough Building. The new alarm covers are installed. They have a plastic cover that triggers an alarm before the actual fire alarm pull-switch is activated. These were put in place in case there is another incident with a child pulling the alarm.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Mr. Urban told Council there was an anonymous handwritten letter mailed to the Borough Office complaining about the Salem Township roads that do not have any lines painted on them. Mr. Urban forwarded the letter to Salem Township to check into it.

Stan Cheyne told Council that two of the grants they applied for through the Westmoreland Conservation District for monies to renovate the Apple Hill retention pond and one to build a new retention pond in Newhouse Park were denied. He will re-submit them for possible acceptance for the next grant monies available.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson

No new matters.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Mr. Shissler announced that the old Borough dump truck sold on Municibid for \$30,200. This was great news. Becky Matesevac made the Motion to pay down/off the loan that was secured to have the new dump truck fitted with the dump body and plow etc. Dave Weber Seconded that Motion – All Approved. The borough will wait until the sale of the existing truck is finalized before transferring the money.

SEWAGE COMMITTEE Stan Cheyne and David Weber

Mr. Cheyne spoke on the Service Order to have LSSE (Lennon, Smith, Souleret Engineering, Inc.) do metering of the flow monitoring for FTMSA COA (S.O. No. 398-021-16 Three (3) Tasks total \$32,100.00) starting March 1st through November 30th, 2020. Stan Cheyne made the Motion to Allow LSSE to do the monitoring, Dave Weber Seconded the Motion – All Approved.

Mr. Cheyne said he needed Council to approve the repair/maintenance for the #2 pump set at the Cramer Pump Station (S.O. No. 0398-02). The #1 pump set has already been repaired and maintenance work is completed. Stan Cheyne made the Motion to allow W.C. Weils do the repair/maintenance work on pump set #2 for \$9,500.00. Dave Weber Seconded the Motion – All Approved.

SHIELDS FARM – Andrew Shissler, Council President

No new information.

GRANTS COMMITTEE – Bill Marx and David Weber.

Mr. Weber said he is looking into electric car chargers for the Borough. The new Delmont Borough Library will have an electric charging station. Mr. Weber also spoke on the value of utilizing solar panels for electricity.

CONTRACTED TRASH COMMITTEE – Dennis Urban

Mr. Urban said the Borough Cleanup Weekend will be April 25th. He then spoke on the price of dumpsters for commercial properties within the borough from Republic Services. As part of the

contract with the borough, Republic Services included rates for commercial customers. Mr. Urban instructed Republic to offer the negotiated prices to old clients as well as new service clients, which will likely result in lower costs to commercial customers. The Lutheran church will be saving approximately \$100/month with the lower cost.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx

Mr. Cheyne said that Mr. Marx had attended a training session on Planning Committees and spoke with Westmoreland County, who can send someone to talk at a future Council Meeting with regards to the county-wide Comprehensive Plan and what services are available from the county while we work through the potential for a plan for the borough.

EPD is submitting a grant application to identify Recreation Plan for \$30,000 at a 50% Borough match. That would be \$15,000 over a 3 year period. Ms. Matesevac identified that the Delmont Recreation Committee should provide some assistance with the funding. Mr. Cheyne replied that the Delmont Recreation Committee will continue to fundraise and will support how they can.

OLD AND NEW BUSINESS:

Stan Cheyne said they sold the previously purchased log for the Log Cabin that were not up to the standards needed by the contractor. The logs sold on Municibid for \$155. Mr. Cheyne made the Motion to Accept the winning bid to sell the logs. Pam Simpson Seconded the Motion. All Accepted.

The issue of parking while the new Delmont Public Library is being built will have a little relief by removing the 'No Parking' signs along Crest Drive fence. Stan Cheyne made the Motion to Temporarily Remove the 'No Parking' signs during construction. Dave Weber Seconded the Motion. All Accepted.

Dave Weber made the Motion to Remove the Fence on Suncrest at the back of the new Library area as to allow for construction vehicles to park without taking up valuable parking spaces. Dennis Urban Seconded the Motion to remove the fence for temporary construction vehicle parking.

Mr. Cheyne said the Recreation Committee is looking to do improvements at Newhouse Park in the Spring. He will have a scope of work to bring up at a future Council Meeting. The workers would need to be covered under a liability policy as a volunteer worker.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Pam Simpson Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele - Secretary