

# DELMONT BOROUGH COUNCIL MEETING MINUTES

March 10, 2020

77 Greensburg Street  
Delmont, PA 15626



## **ELECTED OFFICIALS:**

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

## **EMPLOYEES:**

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

## **PROFESSIONAL SERVICES:**

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Absent
Amber Leechalk representing Avolio Law Group	Present

## **ENGINEER REPORT:**

LSSE Representative	Not in Attendance
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## **RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)**

Tom Perkins	Donna Duke
Tim and Linda Schmida	

## **Non-Resident Citizens**

Ed Rebitch and Matt Rebitch	Georgia Boring – Penn Franklin/Delmont
Vicki Walters	Salem News
Brandy Walters	Patrick Varine – Trib/Star

**CALL TO ORDER:** Mr. Shissler calls meeting to order and join in the Pledge.

## **STANDARD MONTHLY BUSINESS**

Mr. Shissler confirmed there was an Executive Session prior to the Council Meeting to discuss personnel and property issues. No final actions were taken.

### **MEETING MINUTES:**

Council reviewed the February 11, 2020 Council Meeting Minutes. Bill Marx made the Motion to Approve the February 11, 2020 Council Meeting Minutes. Dennis Urban Seconded the Motion. All Approved.

### **TREASURER'S REPORT:**

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Becky Matesevac. Motion Seconded by Pam Simpson. Motion Passed unanimously.

### **BILLS:**

Bills on display but not read. Dennis Urban made the Motion to Pay the Bills. Stan Cheyne Seconded Motion. Motion Passed unanimously without further discussions.

## **CITIZENS' COMMENTS**

### **Donna Duke – 176 Stotler Drive**

Ms. Duke wanted to bring to the attention of Council the garbage and construction materials that are in residents' yard on Stotler Drive. She was under the impression that there were Ordinances in place that prohibited garbage cans to be in the front of the house and storage of construction materials. She is worried about the value of the houses on the street and the overall appearance for the Borough. She provided Council with photos of the garbage piled up and the building materials. Bill Heaps said he and Dennis Urban would drive there on the next day (Wednesday, March 11, 2020) to check and speak with residents that are in violation of the Ordinance. They will also check into the dumping of grass clippings at Newhouse Park.

### **Tom Perkins – Rose Court North**

Mr. Perkins was asking Council on the status of having Rose Court North paved. Dennis Urban said they are talking with Salandro Excavating to address the drainage issue first. They are still getting prices for the paving. This is a priority this year.

### **Vicki Walters – Visionary Committee and Historical Society**

Vicki Walters provided pictures of the Colonial Garden possible layout at the Log Cabin. It would be herbs and plants and a possible dye garden that was used in Colonial times. Bill Marx made the Motion to Allow the Colonial Garden to be planted at the Delmont Borough Log Cabin. Dave Weber Seconded the Motion. All Approved. The Historical Society will be seeking grants and private donations to pay for the garden.

**COMMITTEE REPORTS**

**ENGINEERING REPORT – LSSE**

**STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS**

LSSE was not in attendance. They did not have any news or updates for the Street or Sewage Committees at this time.

**SOLICITOR’S REPORT** Amber Leechalk, Esq., Avolio Law Group, P.C.

Ms. Leechalk said there were no updates on any of the Solicitor’s items. Mr. Hewitt mailed the Delmont Council Members the list of open positions for the various Boards.

**PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban**

Mayor Alyce Urban said that a member from the Rotary Club was not able to attend the meeting this month. She hopes they will be able to attend a Council Meeting in the near future.

The Mayor had nothing from the Delmont Fire Department to report.

Chief Klobucar provided the Delmont Borough Police Department February Report. Copies were made available for the attendees. 121 Total calls for service - 44 Traffic Citations, 3 Criminal Arrests and 1 Non-Traffic Citation.

**BUILDING AND RENTALS** Bill Marx, Council Vice President and Pam Simpson

Pam Simpson and Bill Marx were pleased to say that the new metal roof was installed.

**STREETS/ROADS/STORM WATER** Stan Cheyne and Dennis Urban

Stan Cheyne told Council that they are in the process of obtaining bids for road improvements. They will be doing patchwork on Valley Stream. He announced that they did not bet the grant that was submitted for Newhouse Park storm water improvements. They will reapply for the next set of grants.

**PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson**

No new matters.

**FINANCE COMMITTEE** Andy Shissler, Council President, Becky Matesevac

Mr. Shissler said that the financial forecast is on track. No issues to report.

**SEWAGE COMMITTEE** Stan Cheyne and David Weber

Mr. Cheyne announced that Delmont Borough is requesting a Sewage rate increase of \$6.50/month effective May 1, 2020. This is due to the cost of the COA imposed on local boroughs and townships by the DEP. Bill Marx made the Motion to Approve the Advertisement of the Ordinance to Increase Delmont Borough Sewage Rate at \$6.50/month, Effective May 1, 2020. Dave Weber Seconded the Motion. All Approved.

Stan Cheyne then brought up to Council that there is an increase in the number of flow monitoring meters for the FTMSA COA. The monitors are \$700/each/month. The total cost would be \$39,200 for all 7 monitors for 8 months. Stan Cheyne made the Motion to Approve the change in cost to \$39,200 for the Flow Monitoring Meters Required by the FTMSA COA. Dave Weber Seconded the Motion. All Approved.

**SHIELDS FARM – Andrew Shissler, Council President**

The new logs on the East and West side of the Log Cabin are installed. They are covered at this time to allow two (2) weeks to dry before they are chinked.

**GRANTS COMMITTEE – Bill Marx and David Weber.**

Mr. Weber said he is still looking into electric car chargers for the Borough. The new Delmont Borough Library will have an electric charging station.

**CONTRACTED TRASH COMMITTEE – Dennis Urban**

Mr. Urban said the Borough Cleanup Weekend will be April 25<sup>th</sup>. Republic will have the dumpsters at the Borough Garage on the 21<sup>st</sup> to help the Public Works Department assist Delmont Seniors. Dennis then told Council that he sent out letters to Delmont businesses that included the rates for the dumpsters that Republic Services can provide.

**COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx**

Mr. Cheyne is making the Motion for Resolution 2020-3 for EPD to submit a grant on behalf of Delmont Borough for a grant for the Recreation Plan. Dave Weber Seconded the Motion. Dennis Urban voted No. Motion still Carried.

**OLD AND NEW BUSINESS:**

Stan Cheyne told Council that the winning bidder of the Delmont Borough dump truck has backed out of the deal. Mr. Cheyne has reached out to two of the other bidders to see if they are still interested. If they are not interested, Stan Cheyne made the Motion the re-advertise the dump truck on Municibid with a \$10,000 reserve. Becky Matesevac Seconded the Motion. All Approved.

Stan Cheyne said the Delmont Recreation Committee will sponsor an Easter Egg Hunt on April 11<sup>th</sup> at noon. Be on time.

Mr. Cheyne said the Recreation Committee is looking to do the following improvements at Newhouse Park in the Spring. They will have a cleanup day on April 18<sup>th</sup>.

They would like to make improvements to the following:

Announcement Board; Create Bulletin Board/Community Board; The Delmont Recreation Committee would like to move the announcement area that is now in an awkward location; weed/tree removal; mulch around trees; install the new benches; fix the hillside so it would be easier for Public Works Department to mow/maintain.

Bill Marx made the Motion to give permission to the Delmont Borough Recreation Committee to do the improvements to Newhouse Park. Pam Simpson Seconded that Motion. All Approved.

Mr. Shissler said the Borough received a letter from the Westmoreland Steering Committee requesting a member of the Borough to represent the Borough. Bill Marx nominated Annamarie Stackiewicz. Kellie Miele will email Annamarie to ask if she would be interested in representing the Borough and include the letter with the requirements.

Bill Marx said he is working with Charlie Kaylor to design Borough banners for the Veterans. There will be 48 banners available for sponsorship at a cost of \$105/each. They will be red, white and blue with a black and white photo of the service member and branch of service. Anyone should contact the office if they are interested.

Dave Weber is be viewing a webinar on working with volunteer fire departments.

**ADJOURNMENT:** Bill Marx Moves to Adjourn. Becky Matesevac Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

  
Kellie E. Miele - Secretary