

# DELMONT BOROUGH COUNCIL MEETING MINUTES

April 14, 2020

77 Greensburg Street  
Delmont, PA 15626



## **ELECTED OFFICIALS:**

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Online
<i>Bill Marx, Vice President</i>	Online	<i>David Weber</i>	Online
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

## **EMPLOYEES:**

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

## **PROFESSIONAL SERVICES:**

Daniel J. Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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## **ENGINEER REPORT:**

LSSE Representative	Not in Attendance
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## **RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)**

No Residents in person

## **Non-Resident Citizens**

No Non-Residents in person

## **MEETING CONDUCTED ON "GOTOMEETING" DUE TO THE CORONA-19 VIRUS EMERGENCY DECLARATION ORDERS.**

**CALL TO ORDER:** Mr. Shissler calls meeting to order and join in the Pledge.

## **STANDARD MONTHLY BUSINESS**

### **MEETING MINUTES:**

Council reviewed the March 10, 2020 Council Meeting Minutes. Stan Cheyne made the Motion to Approve the March 10, 2020 Council Meeting Minutes. Pam Simpson Seconded the Motion. All Approved.

### **TREASURER'S REPORT:**

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Dennis Urban. Motion Seconded by Stan Cheyne. Motion Passed unanimously.

### **BILLS:**

Bills on display but not read. Pam Simpson made the Motion to Pay the Bills. Dennis Urban Seconded Motion. Motion Passed unanimously without further discussions.

### **CITIZENS' COMMENTS**

#### **No Citizens Present**

Mr. Boyle sent in question via email: He was asking why Delmont Borough does not ban any types of burning since the houses are located so close to each other like Murrysville does: Council said there are ordinances in place that there is no burning allowed on Sundays and Monday and no leaves are permitted to be burned.

### **COMMITTEE REPORTS**

#### **ENGINEERING REPORT – LSSE**

##### **STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS**

LSSE was not in attendance. They sent report on the progress being made on the COA with flow monitoring and manhole inspections. Progress is being made and estimated that they have found and inspected approximately 1/3 of the manhole.

##### **SOLICITOR'S REPORT** Dan Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt presented Ordinance 2020-3 – Sewage Rate Increase. The Ordinance was advertised as required on April 1, 2020. This is to help with the expenses the Borough is incurring with the FTMSA COA for the mapping and other requirements. A sewage rate increase of \$6.50/month will be effective May 1, 2020.

Stan Cheyne made the Motion to Pass Ordinance 2020-3 for the Sewage Rate Increase. Dennis Urban Seconded the Motion – Motion Passed unanimously.

##### **PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban**

Mayor Alyce Urban said the Delmont Farmers' Market is on hold. She is still hopeful that the market can go on as planned. We will know more at the next Council Meeting on May 12<sup>th</sup>.

Chief Klobucar provided the Delmont Borough Police Department March Report. Copies were made available for the attendees. 93 Total calls for service - 1 Traffic Citations, 2 Criminal Arrests. The Chief wanted to thank everyone for their leadership and help with dealing with the Corona-19 Emergency Declaration. Dave Weber has been instrumental in the role of EMA Coordinator. Keith Brinker has donated his time and materials for the newly installed bathroom/shower facility at the Borough Garage. Bill Heaps was forward thinking to plan the addition of the restroom along with the shower area that the Police can use during this time and beyond.

**BUILDING AND RENTALS** Bill Marx, Council Vice President and Pam Simpson

Pam Simpson said they are working on rates for the Borough Building leases. They are also getting information for West Penn Power and Peoples Gas suppliers and rates for the upcoming term. Ms. Simpson wanted to acknowledge Dave Martin and Bill Heaps for the work they did in the Daycare area while the Daycare is closed during the Corona-19 Emergency Declaration. They have painted and worked on the items that needed attention.

**STREETS/ROADS/STORM WATER** Stan Cheyne and Dennis Urban

Dennis Urban told Council that the work is being done on Rose Court North to install the 6" pipe for a drain. The pipe is being laid on gravel and will correct the storm water issues. The homeowners will need to be responsible for the water on their properties.

**PERSONNEL/INSURANCE COMMITTEE** – Becky Matesevac and Pam Simpson

Pam Simpson told Council they are working on the Borough Personnel insurance renewal and have received two resumes for the summer help job to assist the Public Works Department. They will work with Bill Heaps to review the resumes and make a choice soon.

**FINANCE COMMITTEE** Andy Shissler, Council President, Becky Matesevac

Mr. Shissler said that the financial forecast is on track. No issues to report.

Windstream has been running cable to provide the Borough with options to Comcast. Mr. Hewitt said they will need to provide franchise fee monies to the Borough.

**SEWAGE COMMITTEE** Stan Cheyne and David Weber

Mr. Cheyne did not have anything new to report.

**SHIELDS FARM** – Andrew Shissler, Council President

Mr. Shissler had nothing new to report.

**GRANTS COMMITTEE** – Bill Marx and David Weber.

Mr. Weber had nothing new to report.

**CONTRACTED TRASH COMMITTEE** – Dennis Urban

Mr. Urban said the Borough Cleanup Weekend will still take place on April 25<sup>th</sup>. Republic will have the dumpsters at the Borough Garage on the 21<sup>st</sup> to help the Public Works Department assist Delmont Seniors. The National Cleanup Day has been canceled, but Mr. Urban told Annamarie Stackiwicz that they can still clean up the Borough as long as they follow any guidelines with the Corona-19 Emergency Declaration. They are able to throw any garage bags in the dumpster the Borough will have for the Borough Cleanup.

**COMPREHENSIVE PLAN COMMITTEE** – Andrew Shissler, Stan Cheyne and Bill Marx

Mr. Cheyne received an invoice from Environmental Planning and Design for the unexpected cost of digitally preparing the PA DCNR grant application due to the Corona-19 issues.

Mr. Cheyne will inquire if it will be possible to claim this as a reimbursable item under the Emergency Declaration.

**OLD AND NEW BUSINESS:**

Mayor Urban said Ed Washburn is offering assistance to anyone in the Borough for the food bank to help during this Emergency Declaration.

Questions from the 'Chat Box':

Robert Waller – 231 Rose Court North. Backyard has been flooded for the past 3 years. Are there any plans to fix the issue? He feels it is a bigger problem than the Borough is thinking. Stan Cheyne said they will look into the issue.

Leadership Quest – Why are legal fees from Mr. Hewitt so high? Mr. Hewitt said there have been a lot of online meetings and follow-up with the COAs and other related issues. This also included the Disaster Declaration needed. He will have a breakdown for the Borough at the next Council Meeting on May 12, 2020. Mr. Shissler said the person asking the question can submit a Right To Know request to the Borough Office.

**ADJOURNMENT:** Becky Matesevac Moves to Adjourn. Dennis Urban Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele - Secretary