

DELMONT BOROUGH COUNCIL MEETING MINUTES

June 9, 2020

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson -</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Amber Leechalk, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Not in Attendance
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

No Residents in person

Non-Resident Citizens

Vicki Walters
Brandy Walters
Timothy Kepple

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

We had a moment of silence for Richard Balik, VFD Chief that passed away. R.I.P.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the May 12, 2020 Council Meeting Minutes. Dennis Urban made the Motion to Approve the May 12, 2020 Council Meeting Minutes. Bill Marx Seconded the Motion. All Approved.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Bill Marx. Motion Seconded by Pam Simpson. Motion Passed unanimously.

BILLS:

Bills on display but not read. Stan Cheyne made the Motion to Pay the Bills. Dennis Urban Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

Vicki Walters – Delmont Historic Society

Ms. Walters provided Council an update on the Colonial Garden that is planned for the Delmont Log Cabin backyard. The garden is moving forward. The Historic Society will be mailing out donation request letters soon. They are looking to put rain barrels on the downspouts for collection to water the garden.

Ms. Walters inquired about a space in the mailbox cluster outside of the Borough Office. The Historic Society needs a physical location for the applications they want to submit for grants. Dennis Urban instructed her to speak with the postmaster at the Delmont Post Office. There is a mailbox open in the cluster.

Brandy Walters – Apple 'N Arts Festival

Ms. Walters asked Council their thoughts on moving forward with plans for the Apple 'N Arts Festival for this year with the concerns over the COVID-19 issues. She spoke on the three options they had. The first would be the full-blown event like previous years. The second would be a market-type setup according to CDC guidelines offering kits for the pumpkins and items that visitors would be able to take home to work on versus at the location. The third/last option would be a drive through. This would be difficult to setup for and regulate how to keep cars moving in the right direction. She would like to have plans set as to let vendors know for them to obtain the insurance coverages needed for them to participate.

Council said they would like to address this issue more during the July 14th Delmont Borough Council Meeting.

Erin Salas– Newhouse Park Fields

Ms. Salas was asking Council to the ability to rent Newhouse Park fields 1 and 2 for the summer for softball practices. They would like to use the fields on Tuesday evenings and Saturday mornings. They will coordinate with DAAA for their schedule. Council advised that she would need the required liability insurance.

Borough responsible for maintaining the grass. Stan Cheyne made the Motion to allow DAAA to use Newhouse Park fields 1 and 2 for the remainder of summer on Tuesday evenings and Saturday mornings for \$150.00. Becky Matesevac Seconded the Motion – All Approved.

Stan Cheyne made the Motion for use of the Apple Hill field for \$150.00 contingent on the DAAA schedule with the same conditions as the Newhouse Park fields 1 and 2. Becky Matesevac Seconded that Motion – All Approved.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS

Reports will be addressed under the Council Committee section.

SOLICITOR'S REPORT Erin Leechalk, Esq., Avolio Law Group, P.C. (Filling in for Mr. Hewitt)

Ordinance 2020-4 – An Ordinance to Update and Restate Regulations Regarding the Recreational Use of Public Parks and Property Owned by the Borough of Delmont. As discussed in previous Council Meetings. This would allow for bicycles and scooters to be used at Newhouse and Shields Farm Park. Dogs and other domesticated animals would be permitted at Shields Farm. Bill Marx made the Motion to Pass Ordinance 2020-4. Dennis Urban Seconded the Motion – Motion Passed unanimously.

Ms. Leechalk then presented Resolution 2020-7 – A Resolution of the Council of the Borough of Delmont, Westmoreland County, Pennsylvania, Approving the Entry of An Intergovernmental Cooperation Agreement with the Township of Salem Addressing the Potential Condemnation of Rights of Way by the Borough of Delmont Within the Geopolitical Boundaries of the Township of Salem in Order to Place Into Effect the Terms, Provisions and Requirements of the Consent Order and Agreement with the Pennsylvania Department of Environmental Protection. Stan Cheyne made the Motion to Approve Resolution 2020-7. Bill Marx Seconded the Motion. Motion Passed unanimously.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Mayor Alyce Urban spoke on the opening of the Delmont Farmer's Market on Saturday, June 13th. There will be a Port-A-John available for vendors and market volunteers. It will be setup as a drive through or stroll through event.

Chief Klobucar provided the Delmont Borough Police Department March Report. Copies were made available for the attendees. 107 Total calls for service in May – no major events. 31 traffic citations and 1 criminal arrest. 8 non-traffic citations were issued.

Chief Klobucar told Council about the illegal dumping at the site where Delmont Borough residents were previously able to go with yard waste. It was the site of an illegal dump by a person with items that were not permitted. There are trail cams for the location. They were able to find the owner of the items by a bank statement that was recovered in the trash. This prompted the shutdown of the location and signs were posted that dumping was no longer permitted. Council agreed that the Borough residents should be able to utilize the location with their yard waste. A decision was made to gate off the area and only have it opened on weekends to residents. No construction materials are permitted.

Chief Klobucar then asked Council to allow for a \$100 donation to Murrysville District Sportsman's Association for the use of their location for the Delmont Borough Police Department to have officers qualified. Dennis Urban made the Motion to Approve the Donation. Pam Simpson Seconded the Motion. Motion Passed unanimously.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Bill Marx said they are finalizing the rental agreements with the occupants in the Delmont Borough Office Building. Bill Heaps installed new LED lighting in the daycare rooms. This will save energy and should last much longer than regular florescent bulbs.

The roof hatch was installed on the Borough Office Building. It was custom ordered and strapped down securely.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Dennis Urban told Council that they have received two (2) bids for the road work the Borough is planning for this year. He will reach out to find an additional bid since three (3) are required. J&M will resubmit their bid to match others so they may qualify.

The Borough had applied under a small water and sewage grant. After speaking with representative for the state, it should be applied under the watershed restoration WRPP grant. A new Resolution will be needed to move the application from water and sewage to watershed restoration. Amber Leechalk will have Mr. Hewitt look over the information for the next Council Meeting.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson

Nothing new to report.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Mr. Shissler said that the financial forecast is on track. Real Estate Taxes and coming in as they are expected. Expenses and Income are right around the 43% area which coincides with the timeframe.

The Big Picture Report for Sewage is also on track.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Mr. Cheyne informed Council that the manhole GPS locating is done! Fairview needs jet truck needed on Fairview and a couple down at Valley Stream.

ACT 537 Plan Meeting – 7:00 pm - July 2nd Delmont Fire Hall. The request was made to have all questions pre-submitted. Questions are submitted and then the Borough is given time to answer with a formal response.

Two (2) Right A Way Agreements one between Twin Valley Memorial Park and one between Vaia and Associates for \$15,000.00. These are for the proposed sewage interceptor upgrade project. Stan Cheyne made the Motion to Accept the Grant of the Right A Way Agreement and Easement between Twin Valley Memorial Park and Vaia and Associates for a total of \$15,000.00. Dave Weber Seconded the Motion – All Approved.

SHIELDS FARM – Andrew Shissler, Council President

Stan Cheyne asked Council if he could clean the nature trail and trim trees at Shields Farm. Council told him to proceed! He will be asking of volunteer help.

GRANTS COMMITTEE – Bill Marx and David Weber.

Mr. Weber said he is finalizing the submittal of the Decontamination Room for the funds that are available through the COVID-19 allowances through FEMA.

Mr. Weber asked Council to approve him submitting to 911 for face shields and protection masks etc. through Westmoreland County. Rich Balik initiated the application for the PPE. Dave Weber made the Motion to Continue with the Application for the PPE. Bill Marx Seconded that Motion. All Approved.

CONTRACTED TRASH COMMITTEE – Dennis Urban

Mr. Urban said the only item that came up was 267 Rose Court North wanted an extra recycle bin from Republic.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx

Nothing new to report. Hope to hear more in the Fall 2020.

OLD AND NEW BUSINESS:

Mr. Shissler said they had a leak at Newhouse Park so the Borough should expect a higher water bill in the coming months

Mr. Shissler then told Council he will be on vacation during the July 14th Council Meeting. Bill Marx will be able to chair the meeting in his absence.

Mr. Cheyne told Council the Borough dump truck sold on Municibid for \$16,800. The transaction is completed! The money will be put towards the principal on the new dump truck accessory loan with S&T Bank.

The Borough Recreation Committee will be sponsoring the 'Movies in the Park' again this summer. There are no details available yet. They are working on the guidelines that will need to be followed and will update Council at the next meeting on July 14, 2020.

Bill Heaps asked Council for permission to have Comisak Painting do the speed lines since they have not be done in a few years to help with the speeding on the Borough streets and would include Route 66. He expects the cost to be around \$700. Council gave approval for him to contact Comisak Painting.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Bill Marx Seconds. Motion Carries. Meeting Adjourned .

Respectfully Submitted,

Kellie E. Miele - Secretary