

DELMONT BOROUGH COUNCIL MEETING MINUTES

August 11, 2020

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Virtual Meeting	<i>Pam Simpson -</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Virtual Meeting
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Rick Harbaugh – 1116 Volek Court
William Monroe – 1115 Volek Court

Non-Resident Citizens

Brandy Walters – Apple Festival	Georgia Boring – Penn Franklin News
Harold Hicks – Delmont/Salem Rotary	Patrick Varine – Trib/Star

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the July 14, 2020 Council Meeting Minutes. Dave Weber made the Motion to Approve the July 14, 2020 Council Meeting Minutes. Pam Simpson Seconded the Motion. All Approved.

TREASURER'S REPORT:

Prepared and submitted by Council President, Andrew Shissler, on display, but not read. Motion to Approve Treasurer's Report made by Bill Marx. Motion Seconded by Dennis Urban. Motion Passed unanimously.

BILLS:

Bills on display but not read. Dennis Urban made the Motion to Pay the Bills. Pam Simpson Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

Harold Hicks – Delmont/Salem Rotary President

Reverend Hicks spoke to Council regarding the Rotary's yearly project suggestion for Delmont Borough. The Rotary receives a yearly district community grant that will match local fundraising for a project up to \$5,000.00. Reverend Hicks suggested a bathroom be built at the Borough Parklet. It would be built across the way from the Parklet on the property that the Borough purchased. Currently there is a Port-A-John rented for any events that take place in the Parklet. This would have water and sewage. There are both utilities available at the location that could be tapped into for the bathroom. Reverend Hicks asked for permission to form a Task Force from the Rotary to look into this possibility. Dennis Urban made the Motion to Proceed. Bill Marx Seconded the Motion. All Approved with the exception of Becky Matesevac.

Reverend Hicks will need a Letter of Support from the Borough to proceed for his application for the grant. He spoke of the fundraiser the Rotary will be having at the Pittsburgh BBQ with support of Kings Restaurant on August 23rd. Flyers will be posted at the Borough Office and tickets will be available for fundraiser.

Rick Harbaugh – 1116 Volek Court in Cherry Knoll

Mr. Harbaugh wanted to bring to the attention of Council the issue residents of Cherry Knoll were having with the vacant lots that have been being used as dumping sites for construction materials. There are mice and snakes that are making homes there. Mr. Harbaugh has lived there for over 2 ½ years.

Mr. Hewitt said that the lawyers for the Cherry Knoll Project are on notice regarding this since 2016 till now. The owners keep extending the bond through S&T Bank which hold the funds. Mr. Hewitt did say that the property owners do have the right to bring a lawsuit against the project construction owner.

Brandy Walters – Apple 'N Arts Festival

Ms. Walters told Council that the 2020 Apple Festival is officially canceled. There was no easy way to follow CDC guidelines and have a festival like they wanted.

There is a woodpecker that is causing issues at the Borough Log Cabin. It has been pecking at the back wooden door and has made many holes. Bill Heaps will look into the situation. He then asked if they were aware that the electric was hooked up and available. Ms. Walters said they were happy to see the electric back on.

The Preservation Society is up and running and ready for donations!

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

Mr. Kevin Brett was on the Virtual Meeting. He said that Mr. Hewitt has the information regarding the Act 537. Regarding the CFA, he is hoping to hear something new in September depending on COVID-19. Regarding the RSA grant there is nothing new.

STREET COMMITTEE ITEMS AND SEWER COMMITTEE ITEMS

SOLICITOR’S REPORT Dan Hewitt, Esq., Avolio Law Group, P.C.

Ordinance 2020-5 - Amend the Provisions of Delmont Borough Code Relating to Sewer Lateral Inspections.

This Ordinance would update Chapter 100, Article X, Sections 100-36 through 100-44 of the Delmont Borough Code. Dave Weber made the Motion to Approve Ordinance 2020-5. Bill Marx Seconded the Motion. All Approved - Motion Passed.

Resolution 2020-11 – Setting Forth Rules and Regulations Relating to the Construction, Use, Maintenance and Testing of Sanitary Sewer Laterals in Accordance with Delmont Borough Ordinance No. 2020-5.

The property will still be required to have testing any time there is a transfer of interest such as a mortgage or collateral loan or sale within a 5 year period. Dave Weber made the Motion to Pass Resolution 2020-11. Bill Marx Seconded the Motion – All Agreed – Motion Passed.

Resolution 2020-12 – A Resolution of Adoption for Plan Revision. Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known at the *Pennsylvania Sewage Facilities Act*.

Bill Marx made the Motion to Pass Resolution 2020-12. Dennis Urban Seconded the Motion – All Agreed – Motion Passed.

Mr. Hewitt said he has updated the Burning Ordinance to include such items as addressing the fire pit requirements of residents having to give a 5-day notice if they were planning to use their fire pit. Mr. Hewitt asked Council for permission to advertise the Ordinance. Bill Marx made the Motion to Authorize Advertisement of Ordinance changes. Pam Simpson Seconded the Motion. All Approved.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Mayor Alyce Urban told Council that the Delmont Police Department got a letter from the American Legion Riders for guiding them through Delmont into Lower Burrell. They wanted to personally thank Office Gregory Stull for providing traffic control. They commented how Delmont Borough has a “class Police Department”.

The Mayor announced that the 2020 Delmont Pilgrimage is canceled due to the COVID-19 issues. She presented the following letter from Denni Grassel.

*After much discussion with the Delmont Pilgrimage member, local Church Leaders, Delmont Council Members, and looping endless alternative scenarios around, it is with a heavy heart that I need to inform you that the Pilgrimage Committee has voted to cancel the 2020 Delmont Pilgrimage. Thanks to Council for all your support. We expect to be back bigger and better next year.
– Denni Grassel – Delmont Pilgrimage President*

Chief Klobucar provided the Delmont Borough Police Department July Report. Copies were made available for the attendees. 101 Total calls for service in July. 39 traffic citations and 4 criminal arrest. 1 non-traffic citations were issued. The Chief spoke about the one traffic stopped that actually resulting in a substantial drug deal from taking place.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Pam Simpson told Council they are looking at the upcoming lease renewals for the Borough Office Building. They are thinking of a 3.25% increase. Council should approve the new leases by October to include the revenue in the upcoming budget.

Mr. Shissler asked the Building and Rentals committee to gather information regarding the options for when the Library moves out of the area in the Borough Building to go to their new Library.

The four (4) air conditioning units were installed for the daycare. They are very pleased.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Dennis Urban told Council have resolved the issues on Crest Drive. Bill Heaps and the crew dug up pipes and fixed it. There is now a 15" pipe with a catch basin for stormwater. There are very happy residents.

The Borough will award the street paving on parts of East and West White Oak and LuAnne Lane to Daniels Excavating for \$12,500. This will include 1 ½ milling of the street and crack sealing.

Stan Cheyne made the Motion to Award Daniel's Excavating the contract for milling and paving. Dennis Urban Seconded the Motion. All Approved.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson
Nothing new to report.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Mr. Shissler prepared the Big Picture Report. He did acknowledge that the General Fund does have some high accounts. This is mainly due to the improvements made to the Borough Office Building.

SEWAGE COMMITTEE - Stan Cheyne and David Weber
Nothing new to report.

SHIELDS FARM – Andrew Shissler, Council President
Nothing new to report.

GRANTS COMMITTEE – Bill Marx and David Weber.
Nothing new to report.

CONTRACTED TRASH COMMITTEE – Dennis Urban
Nothing new to report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx
Nothing new to report.

OLD AND NEW BUSINESS:

Mr. Marx said he has the information for the Veterans banners that was brought up before the issues with COVID-19 occurred. He will be able to offer 48 of them. They will be two-sided banners with a picture of the Vet for \$160.00. Council decided that as long as the Veteran was from Delmont Borough, that would be a qualification to purchase a banner. They will not take requests to hang on a certain pole. Georgia Boring of the Penn Franklin News said she is happy to support this project with ads in the paper.

Dave Weber gave an update on the new Delmont Public Library. They are ahead of schedule at this point. They are doing the drywall inside and will be drilling for the geothermal wells in the next few day – it will be loud!

The Public Works Department asked that the part-time worker, Brian Dunford, can be extended till the end of October. He has been a huge help with the Borough maintenance. Stan Cheyne made the Motion to extend Brian Dunford's part-time employment till the end of October. Dennis Urban Seconded the Motion. All Approved with the exception of Becky Matesevac.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Pam Simpson Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele - Secretary