

DELMONT BOROUGH COUNCIL MEETING MINUTES

December 8, 2020

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	GoToMeeting	<i>David Weber</i>	GoToMeeting
<i>Stan Cheyne</i>	GoToMeeting	<i>Pam Simpson</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Gary Baird	GoToMeeting
	Kevin Brett	GoToMeeting

RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Resident Citizens

Vicki Walters – Historic Society - GoToMeeting	Penn Franklin News	GoToMeeting
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CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

Mr. Hewitt informed the public attendees that there was an Executive Session before the December 8, 2020 Council Meeting to discuss personnel items. No Actions were taken.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the November 10, 2020 Council Meeting Minutes. Dennis Urban made the Motion to Approve the November 10, 2020 Council Meeting. Becky Matesevac Seconded the Motion. All Approved.

TREASURER'S REPORT:

After review of the December 8, 2020 Treasurer Report, Becky Matesevac made the Motion to Approve the December 8, 2020 Treasurer Report. Pam Simpson Seconded that motion. All Approved.

BILLS:

Bills on display but not read. The report of the bill dates reflect the day after the previous Council Meeting till the day of the new Council Meeting. Becky Matesevac made the Motion to Pay the Bills. Dennis Urban Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

No Citizens In Attendance – No Comments from those online.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

Mr. Gary Baird and Kevin Brett were the representatives from LSSE - GoToMeeting

There is nothing new to report. The Roads and Sewer Committee met to discuss the 2021 Budget, but no decisions have been made as of this date.

SOLICITOR’S REPORT Dan Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt told Council that the 2020-7 Stormwater Ordinance was advertised as required. This Ordinance will meet the minimum of the County requirements and ACT 167. Local Ordinance requirements are included.

Stan Cheyne asked if we went beyond the requirements for local items added like BMP rain ponds etc. Mr. Hewitt explained that this does not impact existing homes. This would be limited applicability in a developed area like Delmont. Mr. Brett confirmed that certain items were added to the ordinance that were not addressed by the county.

Dennis Urban made the Motion to Approve the 2020-7 Stormwater Ordinance. Bill Marx Seconded the Motion. All Approved with the exception of Stan Cheyne. Motion still Passed.

Mr. Hewitt then told Council that the agreement with the Tagliati family was signed and notarized today. This is part of the sewer line Right-of-way Agreements and will issue a check to the family for \$4,500.00 for the agreed issues in the paper. Stan Cheyne made the Motion to Issue the Check for \$4,500.00 to the Tagliati family for the Right-of-way Agreement. Dennis Urban Seconded the Motion. All Approved – Motion Passed.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

The Mayor told Council that they had a very productive Safety Meeting with the Police, Public Works, and representative of the VFD. Brian Hughes from the VFD provided the Mayor with an expense report and listing of active members along with a breakdown of the vehicles on the road.

Chief Klobucar said the food drive on Sunday, November 22nd, at the Public Works garage was a success. Over 1,600 pounds of food and \$1,500 was collected. He wanted to thank everyone that came out to help.

The Chief also wanted to thank the Delmont Library for their support of the police with the appreciation luncheon they provided and helping to raise close to \$3,000 in donations.

The Chief provided the Delmont Borough Police Department November Report. Copies were made available for the attendees. 91 Total calls for service in November. 19 traffic citations and 1 criminal arrest. 1 Person arrested for an active warrant.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Pam Simpson told Council that they would like to have Advance Fire to do the inspections for the Borough Building. They presently have Preferred Fire Protection out of Pittsburgh. The Advance Fire Company is out of Greensburg. This would be for a 5 year contract. There is a \$400 initial cost then \$2,115 to update the sparkler heads and test the system which requires actual testing of 4% of the sprinklers. Pam Simpson made the Motion to have Advance Fire Company as the Borough fire/sprinkler inspection/testing company. Dennis Urban Seconded the Motion. All Approved – Motion Passed.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Dennis Urban said he agrees with Stan Cheyne to have Abbe Place the main road to be on the paving bid with the add alternates to be Fairview and Suncrest Drive. Since there is still time to adjust the bid, Dave Weber made the Motion to Table the PRP Bid till the January 12, 2021 Council Meeting. Stan Cheyne Seconded the Motion – All Approved – Motion Passed.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson

Becky Matesevac said there was nothing new to report.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Becky Matesevac made the Motion to Approve the 2021 General Fund Budget. Pam Simpson Seconded that Motion. 2021 Budget Approved.

Mr. Hewitt advanced the ACT 51 – Resolution 2020-16 to keep the Borough’s tax rate the same. Becky Matesevac made the Motion to Approve Resolution 2020-16 to keep the Borough’s tax rate at 18%. Bill Marx Seconded the Motion. All Approved – Motion Passed.

Part of the year-end items is to follow through on the donations set forth in the Ordinance for the 2020 Budget:

Motion was made to make the annual contribution to the Wheeled Vehicle Account from the General Funds Account in the amount of \$6,000. The Wheeled Vehicle Account \$6,000. A contribution of \$1,000 is made to the Boiler Fund. There is no change in this, this was in the budget from 2020. Becky Matesevac made the Motion to Contribute the amounts to the specific accounts. Dennis Urban Seconded the Motion – All Approved.

Make the donation to the Delmont Library in the amount of \$3,000

Becky Matesevac made the Motion to Donate the amounts to the Delmont Library.

Pam Simpson Seconded the Motion – All Approved with the exception of David Weber that abstained.

Made the donation to the Delmont Volunteer Fire Department in the amount of \$2,000

Becky Matesevac made the Motion to Donate the amount of \$2,000 to the Delmont Volunteer Fire Department. Pam Simpson Seconded the Motion – All Approved.

Mr. Shissler told Council that the contract for the Westmoreland Transit Authority needed to be approved. The cost is \$1,307.25 for the annual contract. There will be a notation that the Westmoreland Transit Authority will need to replace the aged signage in the Borough.

Stan Cheyne, David Weber, and Bill Marx Approved

Dennis Urban, Pam Simpson, and Becky Matesevac voted Not to Approve

Mr. Shissler was the tie-breaker and voted to Approve the Contact with Westmoreland Transit Authority. It was also suggested that a request be made with the payment that Westmoreland Transit Authority replace the aged signage in the Borough.

Stan Cheyne said that the 2020 Budget included a \$1,000 transfer to the Roof Account.

Mr. Cheyne Made the Motion to Contribute to the Roof Funding and Dave Weber Seconded the Motion. Motion Passed. Bill Heaps told Council to remember that the Borough garage roof will need done since it is aging.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

The contract for CWM Environmental is ready to renew. They maintain the Cramer Pump Station. There is a 5% increase in the new contract. Bill Heaps spoke on how they are reliable and know the pump station well. Stan Cheyne made the Motion to Renew the CWM Environmental contract. Dave Weber Seconded the Motion – All Approved.

Bill Heaps said the new type of dye test is going well. Two (2) locations have failed – one is fixed already and the other is scheduled to be repaired to pass.

SHIELDS FARM – Andrew Shissler, Council President

The Pilgrimage is accepting donations.

GRANTS COMMITTEE – Bill Marx and David Weber.

Dave Weber spoke on the update he received for the “Cares Act” grant for COVID-19 help. The grant was awarded for \$30,000 to reimburse for the Police salaries during the qualified timeframe.

CONTRACTED TRASH COMMITTEE – Dennis Urban

Dennis Urban – nothing new to report. Christmas wish is to receive told Council and residents that Republic Services keeps promising a new schedule for pickup. He will contact them again.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx

Bill Marx noted that there were changes in the administration at the County level for the Comprehensive Plan. He will follow up on what that means for Delmont Borough.

OLD AND NEW BUSINESS:

The 2021 Delmont Borough Council Meeting dates are set. The meetings will take place in the new Delmont Library at 75 School Street. Becky Matesevac made the Motion to Authorize Advertisement of the 2021 Delmont Borough Council Meeting dates. Dennis Urban Seconds. All Approve.

Stan Cheyne said that there will be a Share the Joy parade on December 19th. The map is on the Borough website. It will start at 5:00 pm.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Dennis Urban Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele – Secretary