

DELMONT BOROUGH COUNCIL MEETING MINUTES

January 12, 2021

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	GoToMeeting
<i>Bill Marx, Vice President</i>	GoToMeeting	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt, Esq. Solicitor, Avolio Law Group, P.C.	Present
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ENGINEER REPORT:

LSSE Representative	Gary Baird	GoToMeeting
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Resident Citizens

Salvation Army - East	Penn Franklin News	GoToMeeting
	Patrick Varine – Trib	GoToMeeting

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

First Delmont Borough Council Meeting at the new Delmont Public Library!

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the December 8, 2020 Council Meeting Minutes. Stan Cheyne made the Motion to Approve the December 8, 2020 Council Meeting after amending the contribution to the Boiler Fund from the General Fund for \$1,000.00. Dennis Urban Seconded the Motion. All Approved.

TREASURER’S REPORT:

After review of the January 12, 2021 Treasurer Report, Stan Cheyne made the Motion to Approve the January 12, 2021 Treasurer Report. Pam Simpson Seconded that motion. All Approved.

BILLS:

Bills on display but not read. The report of the bill dates reflect the day after the previous Council Meeting till the day of the new Council Meeting. Stan Cheyne made the Motion to Pay the Bills. Dennis Urban Seconded Motion. Motion Passed unanimously without further discussions.

CITIZENS’ COMMENTS

Clint Salvation Army – East
Wanted to thank Council for the \$100 donation for helping with the Santa Parade on December 19, 2020. They were happy to help/participate.

Comments from those online

One unidentified person asked for roll call for the Council members that were in attendance. Council went through with the roll call.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

Mr. Gary Baird was the representatives from LSSE – GoToMeeting

TO: Delmont Borough Council

FROM: Kevin A. Brett, P.E. Gary Baird

SUBJECT: Street Committee Items

DATE: January 12, 2021

S. O. No.: 0398-02-01

cc: File • MS4 Permit:

LSSE provided Council budget number for 2021 and 2022 for the PRP plan implementation. Bid opening scheduled for November 9, 2020 at 12 PM virtually for the DEP grant award project which is Cherry Blossom and the non-grant applicable on Lindsay Lane.

Borough's PRP plan is for removal of 36,000 lbs of sediment per year.

The Borough's PRP plan for the following locations: Estimated cost to address is \$455,000.00.

o Cherry Blossom Court: Bids open on November 9, 2020 at 12 PM.

o Stotler Avenue: Survey completed. Preliminary Design 60% complete. Geotechnical Investigation will be required as this is in a mined area and stability of embankment must be addressed. LSSE will request proposals on Geotechnical Engineer once Preliminary Design is reviewed with Street Committee. This is a 2021 project design and permitting and 2022 construction.

o Lindsay Lane and Hart Alley: This pond is in the November 9, 2020 bid opening as an add alternate. The pond only is part of the project and Public Works is required to build a storm sewer to the pond connecting the various system to one outfall into the pond.

o The other Apple Hill pond may not be a good candidate for PRP as it cannot be enlarged to do extended detention. We are looking at it for using a focal point.

o Additional locations for new pond facilities are needed as the Borough has very few existing facilities as the Borough was constructed prior to stormwater regulations requirements being adopted by the DEP and EPA. A Street Committee meeting will be scheduled.

o LSSE is researching taking credit for the bioswale constructed on the farm property.

LSSE submitted the Borough's MS4 Annual Report on September 30, 2020.

LSSE submitted the reimbursement request for submittal to Mariner II DEP Grant for the 20% permitted. This is prepayment to the Borough for Construction work on the project. LSSE prepared a quarterly report and submitted in October 2020.

Bids were received and recommended for award at the November meeting. Council needs to approve or reject bids at this meeting. Recommended award to Salandro \$75,487.50 for base bid. We recommend award up to \$ 115,000 if permitted by DEP.

• Stormwater Management Ordinance: Ordinance was approved by Council at December meeting.

• 2021 Roads Liquid Fuels – Budget: \$147,000 The projects were approved for bidding were the following:

Contract 1: Abbe Place (from 66 to Manor Rd intersection), full paving spec + Add Alternate Road Repair from gas company.

Contract 2: Abbe Place (from 66 to Manor Rd intersection), full paving spec + Fairview (School Street to dip), lighter paving spec + Add Alternate Road Repair from gas company

LSSE to prepare preliminary estimates for adding some stormwater infrastructure to Suncrest. Scope would include storm drain run along the side of the road (south west side) and some level of under pavement detention at the dip in Suncrest. This will be reviewed with Streets Committee at February Street Committee meeting.

• Sunoco Mariner II Project: LSSE has reviewed the areas previously disturbed by Sunoco during the subject project and find that they have \$23,680.00 in damage to Borough Streets. LSSE has scheduled to review the subject streets with the Borough and will provide the request for Sunoco to pay the Borough for this amount and the Borough complete the repairs as part of the 2021 Roadway Improvement Contract. They have agreed to this amount.

LSSE Civil Engineers and Surveyors
4536 Route 136, Suite 1 Greensburg, Pennsylvania 15601
Ph. (724) 837-1057 • Fax (724) 838-9811

TO: Delmont Borough Council

FROM: Kevin A. Brett, P.E., Gary Baird

SUBJECT: Sewer Committee Items Update

DATE: January 12, 2021 S. O. No.: 0398-02-01

cc: File

CRAMER COA

- DEP order to address surcharging manholes upstream of Cramer Pump Station is Executed by all parties on April 30, 2020. Public meeting held July 2, 2020 to present the Act 537 plan at 7 PM at the fire hall. Written comments will be received for 30 days from the advertisement date. Plan was submitted to County who reviewed and provided no objection to the plan. They responded in writing, no comments received. The Borough planning commission is to review and provide any comments to the plan. Council adopted at the August Council meeting. Salem Planning Commission adopted week of August 31, 2020 and Salem Council to adopt week of September 7, 2020. Once Adopted by both, the Plan will be submitted to DEP for review. All comments have been addressed from the public in the Plan. Act 537 transmitted to DEP in early October and additional copies transmitted in late October per DEP's request. Comments received Dec 18, 2020 from DEP. A portion of the comments are to be replied to by Salem Township. LSSE requested and received a 60 day time extension on response as the letter was Dated Nov 17, 2020. Responses will be due to DEP by February 17, 2021. A draft response will be reviewed at the February 2021 Sewer Committee meeting.

- Report due to DEP in August and April each year. LSSE drafting first report for August submittal. This one will include adopted ordinance and updated mapping. First Cramer Update sent. Second Report of activities in 2020 provide to DEP first week in January 2021.

- Conceptual Plan have been prepared and reviewed with Sewer Committee and have been utilized to finalize and have been incorporated into the Order. LSSE beginning coordination with Utilities on Location of facilities relative to existing gas lines. LSSE preparing draft easement documents for Solicitor's use. Preliminary Plans completed and reviewed with Street Committee, and easement exhibits drafted for Borough's use in obtaining easements for new sewer construction. On-Going. Borough is moving forward with acquiring properties while Act 537 Plan is being processed over the next few months. On Going

- RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance.

RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2 Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 and will follow up next week to check status. Awaiting response.

- Service order for Phase 1 interceptor upgrade for NPDES permitting, final design, bidding, engineering related to right of way acquisition, Construction Phase Service and Project Resident Representative. This proposal is for 2019 through end of Phase 1 Construction. Awaiting authorization to proceed. Salem requesting results of design calculations once completed. If COA executed, this and the Geotechnical Investigations for ACA Engineering, Inc. for \$10,468.00 to be authorized to proceed. Access is needed to field for this work to be completed. No Change. ACA Engineering, Inc. completed geotechnical field work and are preparing report for the sewer construction. Surveys have been updated.

FTMSA COA

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA- which has been executed by all entities dated August 29, 2019. No work was planned for 2019 budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entities responsibility to complete.

- o Identification, Inspection and Mapping.

- a. By January 1, 2021 the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the “Visual Inspection.” By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map (“GIS Map”) that includes this information. Field work completed, public works did an excellent job finding an opening all the manholes. A report will be provide to DEP and FTMSA on the findings, once they are reviewer with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by years end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020.

- b. GIS-Mapping of Sewer System: Both this order and the Cramer order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map—to be reviewed with Sewer committee and then transmitted with MPS to FTMSA and DEP. Public works did an excellent job assisting with the locations. A list of manholes which were unable to locate or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5 year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update.

- o Ordinances: Due date August 29, 2020.

- ♣ Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their

SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSa and GTE.

♣ Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a “structurally defective” lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is “structurally defective,” which shall constitute a failed test (“Failure” or “Failed”), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A “structurally defective” lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented. o Smoke and/or Dye Testing Due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.

♣ Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph.

o CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER.

Borough to request prices for three years of CCTV of entire system for March meeting award. LSSE to review specifications with sewer committee at February sewer committee meeting.

♣ Within five years of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this

Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.

♣ Within six years of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies (“NASSCO”) under its Pipe Assessment and Certification Program (“PACP”). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. (August 29, 2025 work completed)

For Cramer: (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer)

o Flow Monitoring (BY FTMSA). No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.

o Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):

Meters have been removed in December. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for there us by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting.

o SSO Elimination Plan(BY FTMSA).

- a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
- b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”).

o ACT 537 Plan (BY FTMSA)

♣ Within 270 days of the Department’s approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan (“Act 537 Plan”) for the construction of the projects elected in the SSO Elimination Plan. For Cramer following: Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed. Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP. Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared. Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed). Within 60 days of Planning approval submit a Part II permit Within 545 Days complete construction of EQ tank

o Construction of Improvements

♣ On or before 41 months after DEP’s approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

o Progress Reports. The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement (“Progress Report”). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement;
- b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement; and
- c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

Progress report submitted December 30, 2020 to DEP, GTE and FTMSA.

- Bioxide pump has been replaced. We are researching different chemical to be added. Options to be presented at December meeting. No change
- 2021 Budget provided November 5, 2020 to Council for use in preparing 2021 Sewer Department Budget. Reviewed with sewer committee at the January 2021 sewer committee meeting.

Mr. Hewitt gave an update on the GeoTech testing. Mr. Rebitch cooperated fully with the engineers. Mr. Hewitt is waiting on the proposal from the lawyers representing the Rock Springs Trust.

Mr. Andrew Shissler, President Delmont Borough Council
77 Greensburg Street Delmont, Pennsylvania 15626

Subject: Contract No. 20-SW1 2020 Stormwater Improvements Bid Report

Dear Mr. Shissler:

In accordance with the Advertisement, bids for the subject contract were received through the Quest Construction Data Network (QuestCDN) until 12:00 PM November 9, 2020. The bids received were opened and read aloud. There was one addendum issued for this contract. Prior to the bid opening, seven contractors requested proposal bid forms. Bid proposals were received from five contractors for Contract No. 20-SW1 – 2020 Stormwater Improvements with bid amounts as follows:

Contractor Base	Bid Amount	Add Alternate
G. Salandro Excavating, LLC.	\$ 75,487.50	\$ 72,722.50
Straw Construction Co., Inc.	\$ 93,988.28	\$132,849.81
Ligonier Construction	\$106,611.00	\$110,782.00
Whitehorse Excavating LLC.	\$122,850.00	\$149,150.00
KGD Contracting, Inc.	\$148,025.00	\$126,485.00

Per the Instructions to Bidders, bid bond companies were checked and all are listed on the U.S. Treasury Circular 570.

In accordance with Section B.3 of the Instructions to Bidders, using the bid quantities and contractors bid unit prices, each bid was checked for mathematical errors in extension and addition. No errors in extension or addition were discovered. The enclosed bid tabulation presents a listing of the item descriptions and Unit Price Bid for each item for all bids received. As presented above and in the bid tabulation, G. Salandro Excavating, LLC is the apparent low bidder for Contract No. 20-SW1 – 2020 Stormwater Improvements.

Based on the bids submitted, we suggest award of the Base Bid of Contract No. 20-SW1 – 2020 Stormwater Improvements to G. Salandro Excavating, LLC as low bidder in the amount of \$75,487.50 subject to G. Salandro Excavating, LLC obtaining the required insurance certificates, performance bond, and payment bond, and review and approval of same by the Borough Solicitor prior to execution of the Agreement by the Borough.

Award of the Add Alternates is subject to review of the Borough’s Budget.

Should you have any questions, please call.

Sincerely, Kevin A. Brett, P.E.

Stan Cheyne made the Motion to Award the Contract to G. Salandro not to exceed the \$115,000 PRP Grant monies with Time and Materials. Dave Weber Seconded that Motion – All Approved.

Bill Heaps requested the Borough Parklet survey and that LSSE will need to look at the handicap ramp to the old library.

SOLICITOR'S REPORT Dan Hewitt, Esq., Avolio Law Group, P.C.

Mr. Hewitt told Council an agreement has been reached with Sunoco about the road damage in the Borough from the Mariner East Project. The Borough will be receiving payment of \$23,680. Bill Marx made the Motion to Accept the Sunoco Payment of \$23,680. Stan Cheyne Seconded the Motion – All Approved.

Mr. Hewitt presented Resolution 2021-1 – Condemnation Resolution. This is required under the Department of Environmental Protection (DEP).

Stan Cheyne made the Motion to Approve Resolution 2021-1 – Condemnation Resolution. Dennis Urban Seconded the Motion – All Approved.

Next, Mr. Hewitt presented to Council Resolution 2021-2 – Destroy Documents. Bank statements and payroll before 2014. Dennis Urban made the Motion to Approve Resolution 2021-2 – Destroy Documents. Pam Simpson Seconded the Motion – All Approved.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

The Mayor told Council that they received a Thank-You note from the Bortz family for the flowers that Council sent for the passing of Jim Bortz.

The Chief provided the Delmont Borough Police Department December Report. Copies were made available for the attendees. 105 Total calls for service in December. 2 traffic citations and 3 criminal arrest. 1 Person arrested twice for PFA violation. 1 non-traffic citation.

Chief Klobucar said that 90% of the Delmont Police force has received the first vaccination for COVID-19.

The department will be interviewing for part-time positions. There is only one part-time officer available at this time. They have 3 people that they will be interviewing.

The Chief also wanted to thank Dennis Urban for his help with the construction work in the old library. Very dirty/hard work. It is appreciated.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

Pam Simpson told Council that the boiler in the Borough Building is shot. There was water in the basement again on Thursday before Council Meeting. Bill Heaps told of the steam filling the room and water going out of the boiler. Sensors were still working at that time, but if they fail it becomes a safety issue immediately.

Bill Marx reminded Council of the backup generator that the Borough has. Suggested that when putting in the new electrical wiring for the new heating system that they consider running the necessary wiring for that too.

The Council also spoke about doing drop ceilings in the rooms at some point to help with the heating/ac efficiency.

The bid from Restano was \$65-70K. Bill Heaps likes the presentation they gave and how they were specific on what they would provide versus other bidders.

Council learned of Mr. Wagner's termination of his lease effective January 28, 2021 due to medical reasons.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Mr. Hewitt asked that Bill Heaps provide the information where the run-off of water is on Abbe before they begin road work. He will send notice to Peoples Gas and Dominion.

Nothing else new to report.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson

Becky Matesevac said there was nothing new to report.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Mr. Shissler told Council that the Big Picture shows both the General Funds and Sewage Fund are on track with revenue and spending.

Council will consider paying off the present Road Loan with the Liquid Fuels monies. 2021 Liquid Fuels is received in March. The discussion can be then to pay off the Road Loan.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Nothing new to report.

SHIELDS FARM – Andrew Shissler, Council President

Nothing new to report

GRANTS COMMITTEE – Bill Marx and David Weber.

Nothing new to report.

CONTRACTED TRASH COMMITTEE – Dennis Urban

Dennis Urban – nothing new to report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx

Bill Marx suggested the Comprehensive Plan Committee meet with the County Comprehensive Plan Committee to get information.

OLD AND NEW BUSINESS:

The Mayor read the Thank-you note from Brian Dunford for his time as part-time summer helper under Bill Heaps. He praised the Public Works Department and the Delmont Police Department for their work. Council all agreed that if Brian Dunford is available for part-time work to utilize him when needed if he is available.

Stan Cheyne said he was contacted by FRAA - Erin Leonard - was asking to reserve the fields for softball April-June 2021. This would be 2 weekday evenings and Saturday from 9 am till 5 pm. This would be the 2 ballfields at Newhouse Park. The suggested cost would be \$25/week for a total of \$375. Council agreed. FRAA will maintain the fields as they did in 2020.

Mr. Cheyne asked Mr. Hewitt if he would assist him with advertising the Borough Committee vacancies for the various groups.

Stan Cheyne asked that Council consider making the Santa Parade an annual event since it went well. Council agreed to consider it at a later date.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Dennis Urban Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted,

Kellie E. Miele – Secretary