

DELMONT BOROUGH COUNCIL MEETING MINUTES

May 11, 2021

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Dennis Urban</i>	Present
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Bill Marx, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Stan Cheyne</i>	Present	<i>Pam Simpson</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Daniel Hewitt, Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Representative	Donald Hixson	Present
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RESIDENTS ATTENDING: (ORDERED BY SIGN IN LIST)

Randy Otto	Bill and Denni Grassel	Tim and Linda Schmida
Helen Spankenbaugh	Donald and Phillis Craig	Krista Krautbauer
Kevin and Beckie Bortz	Armand and MB Pecora	Jean Tomkovicz
Sara Kopusta	Rose Kulik	Don Hollis
AnnaMarie Stackiewicz	Becky Kurtz	Maureen Rossi
Scott & Terri VanDyke		

Resident Citizens

Penn Franklin News	Present	Brandy Walters	Bill Smigh
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CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

Becky Matesevac made the Motion to Approve the hiring of Officer Richard Stephens.
Dennis Urban Seconded the Motion – All Approved.
Mayor Urban and Chief Klobucar swore in the new Delmont Police Officer, Richard Stephens.

**STANDARD MONTHLY BUSINESS
MEETING MINUTES:**

Council reviewed the April 13, 2021 Council Meeting Minutes. Stan Cheyne made the Motion to Approve the April 13, 2021 Council Meeting Minutes. Becky Matesevac Seconded the Motion. All Approved.

TREASURER'S REPORT:

After review of the May 11, 2021 Treasurer Report, Stan Cheyne made the Motion to Approve the May 11, 2021 Treasurer Report. Pam Simpson Seconded that Motion. All Approved.

BILLS:

Bills on display but not read. The report of the bill dates reflect the day after the previous Council Meeting till the day of the new Council Meeting. Stan Cheyne made the Motion to Pay the Bills. Dennis Urban Seconded the Motion. Motion Passed unanimously without further discussions.

CITIZENS' COMMENTS

AnnaMarie Stackiewicz – 222 Aurora Street

Ms. Stackiewicz spoke for the Visionary Committee regarding Litter Cleanup Day in Delmont. They collected 42 bags of trash with 12 people volunteering. Ms. Stackiewicz wanted to thank everyone that participated and contributed in various ways. She said that Salem Township also cleaned their area.

Regarding the bike racks – they are opting for the solid bike racks instead of the 2-piece units. Ms. Stackiewicz has been collecting Letters of Support for the Walkers Grant.

Various Delmont Residents

The discussion on garbage collection was varied. Most residents showed support for the present Borough-wide one-company contract with recycling. They did not want to see various garbage trucks at all different times on the streets of Delmont. A few residents brought up the concern about Republic Services (present contract) with missing address pickup and showing up at different times of the day – or not at all. After listening to the concerns of the citizens, Council will review the issue before it will go out for bid.

Brandi Walters – Historical Society, Fort Allen Group and Apple 'N Arts Festival

Ms. Walters spoke to Council for her mother, Vicki Walters, which was not able to attend the meeting. The Historical Society was asking who will be cutting the grass at the Log Cabin and mentioned that it need some attention to grooves from construction and reseeding needed. Bill Heaps said the Borough will be cutting the grass at the Log Cabin.

Speaking for the Fort Allen Group – Ms. Walters said they have some building concerns at Shields Farm. The roof of the Apple Barn/Cider Barn – metal roof needs painted or replaced. The Cider Barn also has issues. There seems to be posts that are sinking. Mr. Hewitt said he will check the lease on the responsibility for the structures and report back to Council.

Brandi Walters said they are hoping and willing to have the Apple 'N Arts Festival this year. They are looking into various options. This will need to be decided by August depending on COVID restrictions.

Armand Pecora – 503 Monticello Drive

Mr. Pecora told Council there is a smell coming from the catch basin on Monticello. Bill Heaps got his address and will stop by to see what the issues may be.

Helen Harkenbaugh – East Pittsburgh Street

She told Council she is concerned about the large trucks that go up and down East Pittsburgh Street. Mr. Hewitt explained that it is PA State Law that state that the Borough does not have to jurisdiction to stop trucks from using the roads.

Other Subjects:

Don Hollis and Scott VanDyke asked Council about the chance of getting Greensburg Street and Freeport Street paved.

Maureen Rossi – Stotler Drive

Ms. Rossi asked Council if there were any Ordinances that could stop the music being played so loud at the basketball court at Newhouse Park. Ms. Rossi explained that the choice of music was offensive with obscene language at all times of the day. Chief Klobucar told Ms. Rossi to call 911 and report it. That should not be happening.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE

Mr. Don Hixson was the representatives from LSSE

TO: Delmont Borough Council
FROM: Kevin A. Brett, P.E. Gary Baird
SUBJECT: **Street Committee Items**
DATE: May 11, 2021
S. O. No.: 0398-02-01
cc: File

• **MS4 Permit:** LSSE provided Council budget number for 2021 and 2022 for the PRP plan implementation. Bid opening scheduled for November 9, 2020 at 12 PM virtually for the DEP grant award project which is Cherry Blossom and the non-grant applicable on Lindsay Lane.

Borough's PRP plan is for removal of 36,000 lbs of sediment per year.

The Borough's PRP plan for the following locations: Estimated cost to address is \$455,000.00.

o Cherry Blossom Court: Bids open on November 9, 2020 at 12 PM.

o Stotler Drive: Survey completed. Preliminary Design 60% complete. Geotechnical Investigation will be required as this is in a mined area and stability of embankment must be addressed. LSSE will request proposals on Geotechnical Engineer once Preliminary Design is reviewed with Street Committee. This is a 2021 project design and permitting and 2022 construction.

o Lindsay Lane and Hart Alley: This pond is in the November 9, 2020 bid opening as an add alternate. The pond only is part of the project and Public Works is required to build a storm sewer to the pond connecting the various system to one outfall into the pond.

o The other Apple Hill pond may not be a good candidate for PRP as it cannot be enlarged to do extended detention. We are looking at it for using a focal point.

o Additional locations for new pond facilities are needed as the Borough has very few existing facilities as the Borough was constructed prior to stormwater regulations requirements being adopted by the DEP and EPA. A Street Committee meeting will be scheduled.

o LSSE is researching taking credit for the bioswale constructed on the farm property. LSSE submitted the Borough's MS4 Annual Report on September 30, 2020.

LSSE submitted the reimbursement request for submittal to Mariner II DEP Grant for the 20% permitted. This is prepayment to the Borough for Construction work on the project. LSSE prepared a quarterly report and submitted in October 2020.

*Bids were received and recommended for award at the November meeting. Council awarded the Base Bid to Salandro Excavating LLC in the amount of \$75,487.50. Pre-Construction held and work has started. **Work is substantially complete. LSSE performed field work for record survey yesterday (May 10, 2021) and a walk-through with Contractor will be scheduled late this week or next week.***

*Phase 2 Bid to be placed for remainder of funding for Stotler Drive PRP Facility. LSSE provided Advertisement for storm sewer installation for a section of the pipe required to exhaust the funding in 2021. Remainder of facility will be completed in 2022. **Storm sewer run bids received. Apparent low bidder is Butz Excavating. LSSE recommends award to apparent low bidder for \$61,800.00, pending***

confirmation of Contractor references and bonds. LSSE estimates \$40,000 remains in Mariner II Grant, this can be applied toward future PRP basin near storm structure OS-1;

Additional PRP basin to be bid and built later this year. LSSE working on plans. A portion of the Watershed Restoration grant just received for \$255,000 will also fund the remainder of the Stotler Drive PRP basin.

Future Grants:

LSSE recommends passing resolution to apply for another CFA Watershed Restoration grant in the amount of \$300,000 maximum and 15% match (Resolution paperwork provided at May 2021 meeting).

LSSE will provide further information for application on a Growing Greener grant through PADEP for an additional \$300,000. This application is due the end of June, and resolution can be approved at the June 2021 meeting. Training: MS4

Training is scheduled for the June 2021 meeting.

- 2021 Roads (Liquid Fuels) – Budget: \$147,000.00

The projects approved for bidding were the following:

Base Bid:: Abbe Place (from 66 to Manor Rd intersection), full paving spec + Add Alternate Road Repair from gas company.

Base Bid plus one Add Alternate: Abbe Place (from 66 to Manor Rd intersection), full paving spec Fairview (School Street to dip), lighter paving spec + Add Alternate Road Repair from gas company.

Prior to the bid opening, five contractors requested proposal bid forms. Bid proposals were received from four contractors for Contract No. 21-R01 (Liquid Fuels) – 2021 Roadway Improvement Program with bid amounts as follows:

Contractor	Base Bid Amount	Add Alternate No. 1
Derry Construction Co., Inc.	\$143,742.00	\$22,412.50
Mele & Mele & Sons, Inc.	\$173,895.00	\$19,235.00
Tresco Paving Corporation	\$176,300.00	\$19,035.00
El Grande Industries	\$181,995.80	\$18,002.20

Add Alternate No. 1 – (Fairview Street (From School Street to House No. 32)

• *Sunoco Mariner II Project: LSSE has reviewed the areas previously disturbed by Sunoco during the subject project and find that they have \$23,680.00 in damage to Borough Streets. LSSE has scheduled to review the subject streets with the Borough and will provide the request for Sunoco to pay the Borough for this amount and the Borough complete the repairs as part of the 2021 Roadway Improvement Contract. They have agreed to this amount. This work to be include in 2021 program. This work was included in the Base Bid of the 2021 Road Program.*

• **Base Bid and Add Alternate awarded to Derry Construction at April’s Council meeting. Contract documents signed by Derry and ready for Borough signature. Pre-Construction meeting to be scheduled in the next few weeks. LSSE to get with Public Works on the progress of advanced work needed to be done prior to Derry mobilizing.**

Stan Cheyne made the Motion to Approve Resolution 2021-12 – Watershed Restoration and Protection Program grant in the amount of \$300,000.00 15% Match from the Commonwealth Finance Authority to be used for the Delmont Borough PRP Stormwater Improvements project. Dennis Urban Seconded – All Approved

TO: Delmont Borough Council

FROM: Kevin A. Brett, P.E., Gary Baird Donald Hixson P.E., PLS

SUBJECT: **Sewer Committee Items Update**

DATE: May 11, 2021

S. O. No.: 0398-02-01

cc: File

CRAMER COA

• *DEP order to address surcharging manholes upstream of Cramer Pump Station is Executed by all parties on April 30, 2020. Public meeting held July 2, 2020 to present the Act 537 plan at 7 PM at the fire hall. Written comments will be received for 30 days from the advertisement date. Plan was submitted to County who reviewed and provided no objection to the plan. They responded in writing, no comments received. The Borough planning commission is to review and provide any comments to the plan. Council adopted at the August Council meeting. Salem Planning Commission adopted week of August 31, 2020 and Salem Council to adopt week of September 7, 2020. Once Adopted by both, the Plan will be submitted to DEP for review. All comments have been addressed from the public in the Plan. Act 537 transmitted to DEP in early October and additional copies transmitted in late October per DEP's request. Comments received Dec 18, 2020 from DEP. A portion of the comments are to be replied to by Salem Township. LSSE requested and received a 60 day time extension on response as the letter was Dated Nov 17, 2020. Responses will be due to DEP by February 17, 2021. Response submitted to DEP. DEP awaiting one additional third party response prior to approving ACT 537. Once approved Part 2 Permit and NPDES permit to be submitted for DEP and Conservation district approval. **Act 537 approval received May 3, 2021. LSSE proceeding on finalizing the Part 2 and NPDES permit submittals.***

• *Report due to DEP in July and January each year. LSSE drafting first report for August submittal. This one will include adopted ordinance and updated mapping. First Cramer Update sent. Second Report of activities in 2020 provided to DEP in January 2021. Next report due in July.*

• *Conceptual Plan have been prepared and reviewed with Sewer Committee and have been utilized to finalize and have been incorporated into the Order. LSSE beginning coordination with Utilities on Location of facilities relative to existing gas lines. LSSE preparing draft easement documents for Solicitor's use. Preliminary Plans completed and reviewed with Street Committee, and easement exhibits drafted for Borough's use in obtaining easements for new sewer construction. On-Going. Borough is moving forward with acquiring properties while Act 537 Plan is being processed over the next few months. On Going*

• RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance. RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2 Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 and will follow up next week to check status. Borough received comments from RUS requesting a number of documents the Solicitor and LSSE will be reviewing with Sewer Committee for submittal. **Solicitor and LSSE provided agreement documents request by RUS which were submitted to RUS for approval. (No change).**

• Service order for Phase 1 interceptor upgrade for NPDES permitting, final design, bidding, engineering related to right of way acquisition, Construction Phase Service and Project Resident Representative. This proposal is for 2019 through end of Phase 1 Construction. Awaiting authorization to proceed. Salem requesting results of design calculations once completed. If COA executed, this and the Geotechnical Investigations for ACA Engineering, Inc for \$10,468.00 to be authorized to proceed. Access is needed to field for this work to be completed. No Change. ACA Engineering, Inc. completed geotechnical field work and are preparing report for the sewer construction. Surveys have been updated. Report to be reviewed with Sewer Committee once received. No Change, awaiting Act 537 approval. **Act 537 plan approval received May 3, 2021. LSSE proceeding with submittals for Part II and NPDES permits.**

FTMSA COA

• The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA-which has been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entities responsibility to complete.

o Identification, Inspection and Mapping.

a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map") that includes this information. Field work completed, public works did an excellent job finding an opening all the manholes. A report will be provide to DEP and FTMSA on the findings, once they are reviewer with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the

manholes at the Borough line. Goal is to have completed by years end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. **Meeting held with FTMSA to review points of connection and ownership of those sections Map updated following this meeting.**

b. GIS-Mapping of Sewer System: Both this order and the Cramer order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. *Locations are complete. LSSE 99% complete with map—to be reviewed with Sewer committee and then transmitted with MPS to FTMSA and DEP. Public works did an excellent job assisting with the locations. A list of manholes which were unable to locate or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5 year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update.*

o **Ordinances: Due Date August 29, 2020**

♣ *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results submitted to DEP with Progress Reports.*

o *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a “structurally defective” lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is “structurally defective,” which shall constitute a failed test (“Failure” or “Failed”), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A “structurally defective” lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same*

language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.

o Smoke and/or Dye Testing Due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.

♣ Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September-Driest part of the year. **Smoke testing RFPs to be sent out this week for award during the June meeting.**

o CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER

LSSE preparing bid documents for three years of CCTV of entire system for July meeting award.

♣ Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.

♣ Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies (“NASSCO”) under its Pipe Assessment and Certification Program (“PACP”). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. **(August 29, 2025 work completed)**

For Cramer: (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer)

o **Flow Monitoring (BY FTMSA)**. No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.

o Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the "Monitoring Locations"): Meters were removed in December 2020. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for their use by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting. QA/QC report and existing conditions model being prepared for submittal to FTMSA for their use. **Model transmitted to FTMSA and DEP, no work proposed on the Delmont system based on model. Awaiting FTMSA mapping. LSSE to review model results with Sewer Committee and Council at June meeting.**

o **SSO Elimination Plan(BY FTMSA)**.

- a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
- b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System ("SSO Elimination Plan").

o **ACT 537 Plan (BY FTMSA)**

♣ Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed. Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP. Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared. Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed). Within 60 days of Planning approval submit a Part II permit Within 545 Days complete construction of EQ tank

o **Construction of Improvements**

♣ On or before 41 months after DEP’s approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

o **Progress Reports. Signed August 29, 2019:**

The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement (“Progress Report”). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement;
- b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement; and
- c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

*Progress report submitted December 30, 2020 to DEP , GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP’s request. Hard copies were transmitted in December, but DEP requested email copy of each. **LSSE preparing response to update what was submitted two months ago.***

• Bioxide pump has been replaced. We are researching different chemical to be added. Options to be presented at December meeting. *No change*

• 2021 Budget provided November 5, 2020 to Council for use in preparing 2021 Sewer Department Budget. Reviewed with sewer committee at the January 2021 sewer committee meeting. LSSE proceeding with work as listed in the approved budget. LSSE to review next 60 days work with Sewer Committee. **No Change.**

• **Sewer Committee to meet next on May 19 at 6:00 PM**

SOLICITOR'S REPORT Attorney Dan Hewitt., Avolio Law Group, P.C.

Resolution 2021-11 – A Resolution of the Delmont Borough Council Recognizing the Efforts of the Staff and Volunteers of the Delmont Public Library and Designating and Declaring June 7, 2021 as Delmont Public Library Day.

Stan Cheyne made the Motion to Approve Resolution 2021-11. Pam Simpson Seconded the Motion – All Approved.

Mr. Hewitt told Council that Don Liprando has submitted the required paperwork for the Tax Credit of \$750 for volunteering at the White Valley Fire Department. Dennis Urban made the Motion to Approve Payment to Mr. Liprando. Dave Weber Seconded that Motion – All Approved.

Mr. Hewitt had no new guidelines for any COVID Funding at this point.

Mr. Hewitt said the Planning Commission is going to meet to discuss the application for a zoning change for 2 lots on West Pine by Barry Kelley.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Mayor Urban wanted to acknowledge and thank the Delmont Borough Police Department during Police Week.

The Mayor said the businesses and residents are thankful to have a full-time police department.

Bill Heaps is working on the Parklet bathroom as part of the Delmont/Salem Rotary Grant.

Chief Klobucar reported that the police had 111 total calls for service for April 2021. 1 criminal arrests and 41 traffic citations.

BUILDING AND RENTALS Bill Marx, Council Vice President and Pam Simpson

The new Police Station has all of the painting done. The doors and floors will be next.

The Salem Crossroads Daycare will be renting Mr. Wagner's old office effective June 1, 2021. The Borough Office would then be located in the 'baby's room' when you first enter the building on the left.

STREETS/ROADS/STORM WATER Stan Cheyne and Dennis Urban

Nothing new to add. Dennis Urban wanted to express again how the residents at 150 Crest Drive were so happy with the way the rain water is now diverted from their property and to thank the Public Works Department.

Stan Cheyne wanted to point out the grant of \$255,000 that was awarded to the Borough from the CFA and Commonwealth Financing Authority Watershed Restoration for PRP work. The Mariner East Grant and the work at Shields Farm will go towards the Borough's contribution/match.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Pam Simpson

Becky Matesevac told Council that no other insurance companies wanted to quote on the Borough's insurance policies. They will remain with the company that is insuring us now. The insurance package including the umbrella package is approximately 10% higher than last year. The blanket property limit was raised due to the additional property insurance coverage of \$152,499. The policies were 15% higher on Police/Professional liability, 5% on Public Officials liability and the State Comp for the VFD only went up \$46.00.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Big Picture Reports are on track.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Nothing more new to report.

SHIELDS FARM – Andrew Shissler, Council President

Mr. Shissler will check on the items that were brought up earlier at the meeting.

GRANTS COMMITTEE – Bill Marx and David Weber.

Nothing new to report.

CONTRACTED TRASH COMMITTEE – Dennis Urban

Dennis Urban reported that the last week in April, the Borough had a successful cleanup. Lots of trash taken out of the Borough. Mr. Hewitt will revisit the specs for the bid and share them with Mr. Urban. Mr. Shissler suggested that Dave Weber be put on the Contracted Trash Committee with Dennis Urban to prepare for the bid on the new contract.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler, Stan Cheyne and Bill Marx

Bill Marx said a Comprehensive Plan would cost approximately \$30K.

OLD AND NEW BUSINESS:

Mr. Marx said the Veterans Banners will be going up by Memorial Day.

Mayor Urban told Council that the Delmont Agway donated flowers for the war memorial. She wanted to thank them – and Dennis Urban for all they do.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Pam Simpson Seconds. Motion Carries. Meeting Adjourned.

Respectfully Submitted

Kellie E. Miele
Delmont Borough Secretary