

DELMONT BOROUGH COUNCIL MEETING MINUTES

July 12, 2022

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Absent	<i>Pam Simpson</i>	Absent
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Stan Cheyne, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Jeffrey Cunningham</i>	Present	<i>Chris Bigley</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Kellie Miele, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Representative	No Representative
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RESIDENTS ATTENDING:

Enid McClung	Dan Boglor
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OTHERS ATTENDING

Georgia Boring - Penn Franklin News	Patrick Varine – Trib/Star
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CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge. Mr. Shissler announced there was an Executive Session prior to the meeting to discuss litigation and property matters. No decisions were made.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the June 14, 2022 Council Meeting Minutes. Stan Cheyne Made the Motion to Approve the June 14, 2022 Council Meeting Minutes. Jeff Cunningham Seconded the Motion. All Approved.

TREASURER'S REPORT:

After review of the July 12, 2022 Treasurer's Report, Becky Matesevac Made the Motion to Accept the July 12, 2022 Treasurer's Report. Chris Bigley Seconded that Motion. All Approve.

BILLS:

Bills on display but not read. The report of the bill dates reflect the day after the previous Council Meeting till the day of the new Council Meeting. Becky Matesevac Made the Motion to Pay the Bills. Stan Cheyne Seconded the Motion. Motion Passed.

CITIZENS' COMMENTS

No citizens attending had any comments.

COMMITTEE REPORTS

ENGINEERING REPORT – LSSE - Representative not present

LSSE Civil Engineers and Surveyors

4536 Route 136, Suite 1
Greensburg, Pennsylvania 15601
Ph. (724) 837-1057 • Fax (724) 838-9811

Memo

TO: Delmont Borough Council

DATE: July 11, 2022

FROM: Kevin A. Brett, P.E.
Donald R. Hixson Jr., P.E., PLS
Gary M. Baird

S. O. No.: 0398-02-01

cc: File

SUBJECT: **Street Committee Items**

- **MS4 Permit:** Borough’s PRP plan is for removal of 36,000 lbs of sediment per year.

Geotechnical investigation field work completed. LSSE transmitted easements necessary for work to be completed. CCTV completed on Dogwood; pipe is in poor condition and needs repaired; to be included in scope. Meeting held with residents on July 1, 2022; updated easements sent to Borough on July 7 from discussion with residents. Anticipated bid opening September 2022 once easement is acquired. LSSE to provide advertisement for Council Authorization.

As part of the Borough MS4 Permit and PRP Plan, LSSE has prepared the following to summarize the current status of the Borough’s implementation of its Pollutant Reduction Plan as well as the next projects to be completed.

The Borough must reduce the sediment loading in two watersheds, the Haymakers Run – Turtle Creek and the Beaver Run – Beaver Run Reservoir Watersheds. The following tables indicate the projects that have been completed to address the requirements of the PRP for each watershed.

Haymakers Run – Turtle Creek Watershed

Project	Status	lbs Sediment Removed	Project Cost	
Cherry Blossom	Completed	5,295	\$78,045.00	As-built
Newhouse Park	To be constructed 2022	6,544	\$400,000.00 (OPC)	Pricing updated 4-12-2022
Apple Hill Retrofit	Needs Designed	5,467	To be determined after designed-to be constructed by Spring 2023	
Required Sediment Reduction (lbs)		16,553(11,839 LB to be completed by end of 2022)		
Anticipated Sediment Reduction (lbs)		17,306		

Beaver Run – Beaver Run Reservoir Watershed

Project	Status	lbs Sediment Removed	Project Cost	
Lindsay Lane	To be constructed 2022	2,710	\$125,000.00 (OPC)	Pricing updated 4-12-2022
Barrington Ridge	Needs Designed	3,023	To be determined after design-to be constructed by Spring 2023	

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Lennon, Smith, Souleret Engineering, Inc. (Greensburg Office)
• (Main Office Address) 846 Fourth Avenue, Coraopolis, PA 15108 • (412) 264-4400
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Stream Restoration (325 LF)	Needs Designed	14,586	To be determined after design-to be constructed by Spring 2023
Required Sediment Reduction (lbs)		19,984(2710 LBs to be completed by end 2022)	
Anticipated Sediment Reduction (lbs)		20,319	

Per the above tables, with the noted projects, the Borough would address the requirements of the PRP.

*In accordance with Permit requirements, all work must be completed by **March 2023**.*

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SUBJECT: **Sewer Committee Items Update**

CRAMER COA

- **Phase 1 ready to bid once Property Acquisition completed.**
- *Report due to DEP in July and January each year. Next report due July 2022.*
- *RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance. RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2 Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 an will follow up next week to check status. Borough received comments from RUS requesting a number of documents the Solicitor and LSSE will be reviewing with Sewer Committee for submittal. Solicitor and LSSE provided agreement documents request by RUS which were submitted to RUS for approval. LSSE received comments from RUS regarding proposed EQ Tank drawings, LSSE responded September 27, 2021. RUS advised they were requesting update on status of review of Environmental Assessment from their state environmental coordinator on January 5, 2022. RUS review ongoing, requested additional information March 3, 2022, response provided same day. RUS issued comments on April 25, 2022. LSSE provided response June 15, 2022. RUS issued further comments June 21, 2022, LSSE is preparing response.*

FTMSA COA

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA-which has been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entities responsibility to complete. *LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and*

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metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.

o **Identification, Inspection and Mapping.**

- a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map") that includes this information. Field work completed - public works did an excellent job finding an opening all the manholes. A report will be provided to DEP and FTMSA on the findings, once they are reviewed with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by year end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. Meeting held with FTMSA to review points of connection and ownership of those sections. Map updated following this meeting.
- b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map – to be reviewed with Sewer Committee and then transmitted with MPS to FTMSA and DEP. Public Works did an excellent job assisting with the locations. A list of manholes which were unable to locate or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5-year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update. Mapping data in GIS reviewed, LSSE provided our output that is in GIS, GTE to review and provide any comments on what needs addressed.

o **Ordinances: Due Date August 29, 2020**

- *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results will be submitted to DEP with Progress Reports.*
- o *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance ("Lateral Resale Ordinance") requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a*

mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a "structurally defective" lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is "structurally defective," which shall constitute a failed test ("Failure" or "Failed"), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A "structurally defective" lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.

○ **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.**

- *Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September-Driest part of the year. We received two bids, one for \$.75/LF or \$32,105.25 and one for \$.88/LF or \$37,670.16. We recommend award of Smoke Testing for remainder of System 42,807 feet for \$.75 per foot or \$32,105.25 to Standard Pipe Services contingent on them providing insurance certificate. Pre-Construction meeting held with Standard Pipe Services July 22, 2021. Invoice No. 2911 in the amount of \$28,500.00 to Standard Pipe Services, LLC approved. Project is currently ongoing. Contractor completed the field work on October 4, 2021. All reports finalized and submitted to LSSE. LSSE prepared violations summary map and report. Report was reviewed with Sewer Committee January 13, 2022. Violation letters to residents were prepared by LSSE for Delmont transmittal. Violation compliance dates in letters were updated per Borough directive and resent to the Borough for transmittal. Resident violation letters were provided with deadline of September 30, 2022 to address the repairs. **No Change.***

○ **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

LSSE has reviewed and recommends the awarding of Contract No. 21-S1 for Sanitary Sewer Cleaning and Television Inspection to Robinson Pipe Cleaning Company in the amount of \$71,016.95. Pre-Construction meeting held on September 8, 2021. Contractor began work the

week of September 20, 2021. Contractor completed work the week of December 6, 2021. Change Order No. 1 (Final) to decrease cost by \$17,502.64 and Partial Payment No. 1 (Final) in the amount of \$53,514.31 were approved and issued at December 2021 meeting. **LSSE has prepared figure of defects for review by Sewer Committee, date TBD. LSSE is preparing bid package for Phase 2 CCTV work for Turtle Creek sewershed to be opened in September 2022. Need Council approval to advertise to bid.**

- Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.
- Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies (“NASSCO”) under its Pipe Assessment and Certification Program (“PACP”). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. **(August 29, 2025 work completed)**

For Cramer: (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer) LSSE is preparing bid package for Phase 1 Repairs based on Smoke Testing and CCTV Phase 1 findings. Project to open in August 2022. Need Council approval to advertise to bid.

- **Flow Monitoring (BY FTMSA).** *No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.*

- *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the "Monitoring Locations"):*

Meters were removed in December 2020. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for there us by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting. QA/QC report and existing conditions model being prepared for submittal to FTMSA for their use. Model transmitted to FTMSA and DEP, no work proposed on the Delmont system based on model. LSSE to review current FTMSA metering results and compare to LSSE's metering results. Sewer Committee to meet in late July 2022 to discuss this and other sewer related items as well as next steps in regard to the Consent Order.

- **SSO Elimination Plan(BY FTMSA)**

- a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
- b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System ("SSO Elimination Plan").

- **ACT 537 Plan (BY FTMSA)**

- Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.

Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.

Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).

Within 60 days of Planning approval submit a Part II permit

Within 545 Days complete construction of EQ tank

- **Construction of Improvements**

- On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

- o **Progress Reports Signed August 29, 2019:** The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement (“Progress Report”). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:
 - a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement;
 - b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement; and
 - c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

Progress report submitted December 30, 2020 to DEP, GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP's request. Hard copies were transmitted in December, but DEP requested email copy of each. LSSE transmitted update. Next update due in September. September 2021 progress report issued to PADEP. March 2022 report was submitted to PaDEP on March 25, 2022. Next report is due on September 25, 2022.

Grants

- *CFA Local Share Account (LSA) grant application period opened and applications are due March 15. Construction and Infrastructure projects are eligible for funding. No municipal match is required for grant. Municipal Resolutions are required. Grant funding range is \$25,000 to \$1,000,000. LSSE prepared application for \$1,000,000.00 in funding for the Christy Road Equalization Tank construction project. Application was submitted on March 14, 2022 for funding consideration. LSA has advised that funding awards are tentatively scheduled for the Fall of 2022. Upon award of funds, standard deadline for use of funds is 36 months following agreement execution (i.e. Fall 2025 deadline to use funds). No Change.*

Chapter 94 Report

Next one due in March 2023.

Stan Cheyne said there will be a virtual meeting with the engineers and FTMSA on July 26th. The engineers for other municipalities and Delmont will be talking about flow amounts.

SOLICITOR'S REPORT Amber Leechalk, Avolio Law Group, P.C.

Mr. Hewitt told Council had nothing on the agenda. He updated Council about an upcoming Planning Commission Meeting (7/19/2022) for a Barrington Ridge resident to change the lot lines on their property. Watt Zoning Hearing Board is pushed out to September 1, 2022. This is about keeping horses in the Cherry Knoll Development.

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban

Chief Klobucar told Council they received a resignation letter from Justin Woods – part-time officer. Becky Matesevac made the Motion to Accept the resignation letter of Justin Woods. Chris Bigley Seconded the Motion. Motion Carried.

The Police reported 132 total calls for service for June 2022. 54 traffic citations and 2 criminal arrest, 1 person arrested for an active warrant and 1 for a PFA violation.

Mr. Shissler told all about the upcoming Delmont Daze on August 6, 2022 from 1:00 pm till 7:00 pm at the Rose Wigfield Parklet.

BUILDING AND RENTALS Pam Simpson and Jeff Cunningham

Jeff Cunningham said the rental office still available. Vending machine was delivered.

STREETS/ROADS/STORM WATER Stan Cheyne and Jeff Cunningham

Newhouse Park retention pond is making great progress since there has been dry weather. The contractor was getting ready to plant grass.

- Right-of-Way (ROW) agreements for stormwater work off Dogwood Drive – Stan Cheyne made the Motion to Approve the Right-of-Way Agreements pending some final tweaks but that the combined value total for the two properties not to exceed \$5,000. Jeff Cunningham Seconded the Motion. All Approved.
- Approval of bid specification for Stotler Drive/Dogwood Drive stormwater detention basin work and Lindsay Lane stormwater project. Stan Cheyne made the Motion to Approve the bid spec conditional approval contingent with review of committee. Dave Weber Seconded the Motion. All Approved.
Stan Cheyne made the Motion to Approve the advertising of stormwater work conditional approval contingent with review of committee. Jeff Cunningham Seconded the Motion. All Approved.
- Stan Cheyne made the Motion to Approve Consideration of Contractor's Payment Application #1 in the amount of \$71,000 for the Newhouse Park stormwater project. Dave Weber Seconded the Motion. All Approved.
- Stan Cheyne made the Motion to Approve Consideration of Change Order #1 for the Newhouse Park stormwater project in the amount of \$35,000. Jeff Cunningham Seconded the Motion. All Approved.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Chris Bigley

Becky Matesevac had nothing new to add.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

The Big Picture Report shows taxes coming in a little better than anticipated. The budgets are on schedule for the half-way point of the year.

Mr. Shissler told Council they received a Commitment Letter from S&T Bank for \$900,000.00 at 4.38% for 10 years. The loan would be interest only for 12 months and then be quarterly payments that were figures into the budget.

Mr. Hewitt introduced Resolution 2022-8 – A Resolution Finding that a Private Sale of a \$900,000.00 General Obligation Note Obtained by Negotiation is in the Best Financial Interest of the Borough of Delmont. Becky Matesevac made the Motion to Pass Resolution 2022-8. Chris Bigley Seconded the Motion. All Approved.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Stan Cheyne told Council that over 100 smoke-related issues that were detected last August. There are only 21 issues that remain unresolved by Bill Heaps of the Public Works Department. Some manholes need attention from the Borough.

SHIELDS FARM – Andrew Shissler, Council President

The contracts are being revised for the Apple 'N Arts Festival and Fort Allen at Shields Farm. Dr. Oz will not be coming to Delmont.

GRANTS COMMITTEE - David Weber looking into new grants to consider.

CONTRACTED TRASH COMMITTEE – Dave Weber

All is good!

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Stan Cheyne

Stan Cheyne told Council there was not a large response to survey. They are hoping to have a draft report in September. There is still the opportunity to take the survey (Survey Monkey) on the Borough website and Recreation Committee Facebook page.

DCNR controls Shields Farm. There were survey suggestions for parking, a pavilion/structure and bathrooms. This would be part of the necessary future Master Site Plan.

OLD AND NEW BUSINESS:

The Delmont Recreation Committee is holding a Family Fun Night on July 30th at Newhouse Park.

Mr. Cheyne is looking into the Borough enforcing the Landlord/Renters information form that should be received by the Borough, but has not been done for many years. This would help with the taxes and public safety. A rental registration is already an ordinance in Delmont Borough.

Chris Bigley inquired about fireworks. Mr. Hewitt said that PA just signed a new amendment for restricting fireworks regarding timing and location to set off fireworks.

Today was Bill Heaps birthday!

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Chris Bigley Seconds. Motion Carries. Meeting Adjourned to Executive Session to discuss personnel issues.

Respectfully Submitted



Kellie E. Miele
Delmont Borough Secretary