

DELMONT BOROUGH COUNCIL MEETING MINUTES

July 11, 2023

77 Greensburg Street
Delmont, PA 15626



ELECTED OFFICIALS:

<i>Alyce Urban, Mayor</i>	Present	<i>Pam Simpson</i>	Absent
<i>Andrew Shissler, Council President</i>	Present	<i>Becky Matesevac</i>	Present
<i>Stan Cheyne, Vice President</i>	Present	<i>David Weber</i>	Present
<i>Jeffrey Cunningham</i>	Absent	<i>Chris Bigley</i>	Present

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Absent

PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Representative	Kevin Brett
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RESIDENTS ATTENDING:

Lenny Wittman

OTHERS ATTENDING

Georgia and Wade Boring - Penn Franklin

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the June 13, 2023 Council Meeting Minutes. Stan Cheyne noted an error combining two separate topics in one paragraph Made the Motion to Approve the Amended June 13, 2023 Council Meeting Minutes. A Second Motion was Made by Dave Weber. All Approved.

TREASURER'S REPORT:

After review of the July 11, 2023 Treasurer's Report, Becky Mateševac Made the Motion to Accept the July 11, 2023 Treasurer's Report. Chris Bigley Seconded that Motion. All Approved.

BILLS:

Bills on display but not read. The report of the bill dates reflect the day after the previous Council Meeting until the day of the new Council Meeting. Stan Cheyne Made the Motion to Pay the Bills. Becky Mateševac Seconded the Motion. All Approved..

CITIZENS' COMMENTS

Lenny Wittman spoke on behalf of the Delmont Visionary Committee. He reported that the Committee had two successful public walking tours. The first took place on June 19th. They walked up to Newhouse Park and down through Apple Hill and Valley Stream Drive to explore possible ways for residents that live in those neighborhoods to access the trail and Newhouse Park. They also noted some of the sidewalks from the Parklet up to Route 66 are in need of repair or replacement. The other walk took place on June 24th. Mr. Wittman also reported that Vicki Walters of the Delmont Historic Preservation Society led group on a historic walking tour looking at it through the lens of the Active Transportation Plan on how to connect people to the area and making it ADA accessible.

Mr. Wittman reported that on June 30th the Delmont Visionary Committee met with Leann Cheney, the Active Transportation coordinator of SPC to help install bike/vehicle counts on Athena Drive near the trailhead and on the trail itself. It distinguishes between cars and bikes on the road and also which way they are going. They will be removed after 4 weeks. The results will be added to the Active Transportation Plan. July 17th will be the Delmont Visionary Committee's next Steering Meeting. They will be discussing the draft of the Plan, which will be ready for Council review in August. The committee will also man a table at the Delmont Daze event to raise awareness of their group and hopefully gain more members. They will have t-shirts for sale as well.

NON-CITIZENS' COMMENTS

ENGINEERING REPORT – LSSE – Kevin Brett

Mr. Brett reports 2023 Roads update. Award Contracts have been sent out and there will be a meeting early August.

MS4 final walk through on Stotler and Dogwood Drive. The paving looks good and the Borough should receive the final bill sometime in the coming weeks.

Mr. Brett reported status of Sewer Project. The RUS Notice needs to be advertised. Mr. Hewitt will send to Penn Franklin Newspaper, the public notice up for USDA RUS Grant, so it can be open for comments.

CCTV Awards have been sent out. Pre-Construction Meeting will be scheduled after the contracts are signed by all parties.

Stan Cheyne inquired about the water in the catch basin on Stotler Drive. Mr. Brett will speak to Mr. Valinsky about it and follow up. Mr. Cheyne also inquired whether the Borough should notify residents of the pulling of manhole covers. Mr. Brett advised to post on Borough website.

CRAMER COA

- *Phase 1 Interceptor and Forcemain upgrades ready to bid once Property Acquisition completed.*
- *Report due to DEP in July and January each year. July 2022 report was submitted on July 29, 2022. January 2023 Report was submitted on January 31, 2023. A revision to the January 31, 2023 submittal was submitted on February 14, 2023. Next report is due July 31, 2023.*
- *RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance. RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2 Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 and will follow up next week to check status. Borough received comments from RUS requesting a number of documents the Solicitor and LSSE will be reviewing with Sewer Committee for submittal. Solicitor and LSSE provided agreement documents request by RUS which were submitted to RUS for approval. LSSE received comments from RUS regarding proposed EQ Tank drawings, LSSE responded September 27, 2021. RUS advised they were requesting update on status of review of Environmental Assessment from their state environmental coordinator on January 5, 2022. RUS review ongoing, requested additional information March 3, 2022, response provided same day. RUS issued comments on April 25, 2022. LSSE provided response June 15, 2022. RUS issued further comments June 21, 2022, LSSE received comments from third parties prior to responding to RUS. LSSE response issued November 17, 2022. RUS indicated they received the report. RUS requested additional clarification on January 6, 2023; LSSE responded via telephone call. RUS requested addition information related to the floodplain. LSSE provided response on February 2, 2023. RUS requested additional information for the Preliminary Engineer's Report (first round of additional information requests for this report), request is extensive. Council recommended LSSE table the RUS application at the March meeting until resolution of the land dispute case. RUS sent email on July 5 requesting Delmont publish a Notice of Advertisement for the Environmental Assessment report no later than July 17, 2023. RUS advised that while the application is on hold, this will allow RUS to work on the underwriting of the funding. At*

Borough's approval, LSSE to prepare the advertisement and transmit to Borough for publication.

- *Temporary Bar Screen installed by CWM Environmental on January 31, 2023.*
- *Cramer Lift Station Pump Set No. 2 soft start stopped functioning on January 11, 2023. CWM Environmental provided quote (Estimate #267) to replace soft start on January 20, 2023 in the amount of \$5,720.00 with a 12-16 week lead time. Quote executed by Delmont and issued to CWM Environmental on January 31, 2023. Replacement soft start was shipped on May 30, 2023. CWM Environmental will install once parts arrive. Parts have not yet arrived.*
- *Pump Set No. 1 stopped functioning on January 31, 2023. CWM Environmental transported pump to Pumpman for review. Soft start for Pump Set No. 1 installed on Pump Set No. 2 until replacement is received. Pumpman provided quotes to repair the pump set in the amounts of \$4,141.00 and \$4,946.00 for each pump in the set. Council approved work at March meeting. Pumpman completed the pump set repairs. CWM was notified and picked up the pumps; CWM installed the repaired pumps. Invoices for the repair of the pumps and the install of the repaired pumps have been submitted to the Borough for review and payment.*
- *Cramer Lift Station Auto-Dialer changes were requested by CWM to include new order of phone calls and new contacts. LSSE obtained proposal from Cambria Systems in the amount of \$250.00 to re-set the Auto-Dialer contacts. The proposal was approved at the April 2023 meeting. Cambria Systems completed the work on May 5, 2023. Invoice for the autodialer work was submitted to the Borough for review and payment.*

FTMSA COA

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA-which was been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entity's responsibility to complete. *LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.*
 - **Identification, Inspection and Mapping.**
 - a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map") that includes this information. Field work completed - Public Works did an excellent job finding an opening all the manholes. A report will be provided to DEP and FTMSA on the

findings, once they are reviewed with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by year's end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. Meeting held with FTMSA to review points of connection and ownership of those sections. Map updated following this meeting.

- b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map – to be reviewed with Sewer Committee and then transmitted with MPS to FTMSA and DEP. Public Works did an excellent job assisting with the locations. A list of manholes, which were unable to locate, or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5-year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update. Mapping data in GIS reviewed, LSSE provided our output that is in GIS, GTE reviewed and requested additional data which was provided.

- o **Ordinances: Due Date August 29, 2020**

- *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results will be submitted to DEP with Progress Reports.*
- o *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance ("Lateral Resale Ordinance") requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a "structurally defective" lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is "structurally defective," which shall constitute a failed test ("Failure" or "Failed"), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A "structurally defective" lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water*

into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.

- **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.**

*Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September-Driest part of the year. We received two bids, one for \$.75/LF or \$32,105.25 and one for \$.88/LF or \$37,670.16. We recommend award of Smoke Testing for remainder of System 42,807 feet for \$.75 per foot or \$32,105.25 to Standard Pipe Services contingent on them providing insurance certificate. Pre-Construction meeting held with Standard Pipe Services July 22, 2021. Invoice No. 2911 in the amount of \$28,500.00 to Standard Pipe Services, LLC approved. Project is currently ongoing. Contractor completed the field work on October 4, 2021. All reports finalized and submitted to LSSE. LSSE prepared violations summary map and report. Report was reviewed with Sewer Committee January 13, 2022. Violation letters to residents were prepared by LSSE for Delmont transmittal. Violation compliance dates in letters were updated per Borough directive and resent to the Borough for transmittal. Resident violation letters were provided with deadline of September 30, 2022 to address the repairs. Borough is in progress of installing manpans, approximately 50 installed to date, and 40 more manpans are on order. One resident repair remains outstanding, Borough scheduling inspection to locate inspection stack. Borough to follow-up with Salem's repairs for the Cramer Lift Station Smoke Testing. Borough has initiated dye testing, first batch of violation letters were transmitted. Dye testing status was included in COA report for January 2023. **Dye testing is ongoing.***

- **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

LSSE has reviewed and recommends the awarding of Contract No. 21-S1 for Sanitary Sewer Cleaning and Television Inspection to Robinson Pipe Cleaning Company for \$71,016.95. Pre-Construction meeting held on September 8, 2021. Contractor began work the week of September 20, 2021. Contractor completed work the week of December 6, 2021. Change Order No. 1 (Final) to decrease cost by \$17,502.64 and Partial Payment No. 1 (Final) in the amount of \$53,514.31 were approved and issued at December 2021 meeting. LSSE has prepared figure of defects for review by Sewer Committee, date TBD. LSSE prepared bid package for Phase 2 CCTV work for Turtle Creek sewershed; project was advertised and a bid opening held September 12, 2022. LSSE recommends award to Insight Pipe Contracting, LLC in the amount of \$87,422.50. Bid was awarded to Insight Pipe Contracting, LLC. Pre-Construction Meeting was held October 12, 2022. CCTV work completed November 3, 2022. This completes 60% of the system and Borough is on schedule per the order. LSSE transmitted Change Order No. 1 (Final) for contract reduction of \$4,569.80 and Pay Request No. 1 (Final)

in the amount of \$82,852.70. LSSE prepared bid package for Phase 3 CCTV work; project was advertised and bid opening held June 12, 2023. Bid was awarded at the June 13, 2023 Council meeting to Insight Pipe Contracting, LLC in the amount of \$62,560.00. The pre-construction meeting to be scheduled. Contracts delivered to Borough on July 7, 2023.

Request for Proposal was transmitted to Insight Pipe Contracting, LLC on September 23, 2022 to perform repairs of defects identified in the CCTV Phase 1 project. Insight Pipe advised they were not able to perform the work within the CoStars program. LSSE coordinated with other contractors to set up scope of work within CoStars programs for Phase 1 and Phase 2 repairs. Phase 1 repairs are mostly within CoStars parameters. Two dig repairs from Phase 1 are ineligible for CoStars. Tollgate Lane line replacement to be separate project with cost estimate of \$400,000.00. Phase 2 repairs will not be eligible for the CoStars program; estimated cost to perform outstanding Phase 1 dig repairs and Phase 2 repairs is \$350,000.00. Robinson Pipe Cleaning Company provided proposal based on Time and Materials for work; would not provide proposal outside of this basis. State Pipe Services, LLC did not have CoStars prices for most repairs. Insight Pipe provided proposal for repairs; proposal to be reviewed at Sewer Committee Meeting. LSSE is preparing bid package for Phase 2 Repairs based on the CCTV Phase 2 and outstanding CCTV Phase 1 defects. LSSE received authorization to advertise the Phase 2 Repairs project. LSSE had to perform additional manhole survey for site access; Bid Opening to be held in August prior to Council meeting.

- Within five years of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.
- Within six years of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects ("Grades 4 and 5 defects") observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies ("NASSCO") under its Pipe Assessment and Certification Program ("PACP"). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. (August 29, 2025 work completed)

For Cramer: (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer). LSSE prepared Request for Proposal and transmitted to Insight Pipe Contracting, LLC on September 23, 2022 to perform repairs of defects identified in Phase 1 of the CCTV project. Insight Pipe advised they were not able to perform the work within the CoStars program. LSSE coordinated with other Contractors to review scope of work under CoStars, as described above.

o **ACT 537 Plan (BY FTMSA)**

- Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.

Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.

Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).

Within 60 days of Planning approval submit a Part II permit.

Within 545 Days complete construction of EQ tank.

o **Construction of Improvements**

- On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

- o **Progress Reports Signed August 29, 2019:** The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.
- b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.
- c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

Progress report submitted December 30, 2020 to DEP, GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP's request. Hard copies were transmitted in December, but DEP requested email copy of each. LSSE transmitted update. Next update due in September. September 2021 progress report issued to PADEP. March 2022 report was submitted to PaDEP on March 25, 2022. September 2022 report was

submitted to PaDEP on September 26, 2022. March report was submitted on March 31, 2023. Next report is due September 25, 2023.

Grants

- *The PA Small Water and Sewer Grant is available for projects with a cost between \$30,000.00 and \$500,000.00 involving construction, improvement, expansion, repair, or rehabilitation of sanitary sewer, storm sewer, or water systems. The required match is 15% with a \$100.00 application fee due digitally at time of application. LSSE submitted application for Tollgate Lane Sewer Replacement with approximate cost of \$400,000.00, and application for Phase 3 and 4 CCTV and Sewer Repairs with approximate cost of \$400,000.00. **Grant award notification date is tentatively scheduled for September 2023.***
- *The H₂O PA Water and Sewer Grant is available for projects with a cost between \$500,000.00 and \$20 million involving construction, improvement, expansion, repair, or rehabilitation of sanitary sewer, storm sewer, or water systems. The required match is 50% with a \$100.00 application fee due digitally at time of application. LSSE submitted application for the Cramer Lift Station Equalization Tank project for \$3,500,000.00. **Grant award notification date is tentatively scheduled for September 2023.***

LSSE Civil Engineers and Surveyors

4534 Route 136, Suite 9

Greensburg, Pennsylvania 15601

Ph. (724) 837-1057 • Fax (724) 838-9811

Memo

TO: Delmont Borough Council

DATE: July 10, 2023

FROM: Kevin A. Brett, P.E.
Donald R. Hixson Jr., P.E., PLS
Gary M. Baird

S. O. No.: 0398-02-01

cc: File

SUBJECT: **Street Committee Items**

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- **2023 Roads:** *If a road program is planned in 2023, bid documents will need prepared and bid by February for a March 2023 opening and award in April to receive competitive bids. LSSE transmitted list of roadways for Borough consideration. 2023 Road Program bid opening was held March 9, 2023. Bid Report was transmitted for Borough review. Borough tabled award of bids at the March meeting and will be considered at the June meeting. Bid was awarded to El Grande Industries, Inc. at the June 13, 2023 Council meeting in the amount of \$73,485.00. Pre-construction meeting to be scheduled. Contracts delivered to Borough on July 7, 2023.*
 - **MS4 Permit:** *Borough's PRP Plan is for removal of 36,000 lbs of sediment per year. Annual Progress Report has been submitted on September 30.*

Geotechnical investigation field work completed. LSSE transmitted easements necessary for work to be completed. CCTV completed on Dogwood; pipe is in poor condition and needs repaired; to be included in scope. Meeting held with residents on July 1, 2022; updated easements sent to Borough on July 7 from discussion with residents. Bid opening was held on September 8, 2022. LSSE reviewed results with Council September 9, 2022. LSSE provided Bid Report. Work awarded to JS Paris Excavating, Inc.; the Contract Documents and Change Order No. 1 issued to the Borough. Pre-Construction Meeting was held October 12, 2022. Work began the week of October 24, 2022. LSSE transmitted Pay Request No. 1 in the amount of \$49,950.00. LSSE transmitted Pay Request No. 2 on December 8, 2022 for \$94,606.87. DCED noted both grant reimbursement requests have been approved. LSSE to transmit Pay Request No. 3. LSSE transmitted reimbursement request. LSSE transmitted Partial Payment No. 4. CFA responded 2nd grant cannot be utilized on project with another grant. Initial grants reimbursement has been submitted. LSSE transmitted Change Order to remove trees for Borough approval. Scope amendment approved; contract to be forwarded to Borough for signature. Walkthrough held May 5. Pavement restoration completed; LSSE reviewed in field with Borough on July 7, 2023. Contractor is working through punchlist items. LSSE to issue updated letter.

LSSE provided MS4 files to Borough for their use.

As part of the Borough MS4 Permit and PRP Plan, LSSE has prepared the following to summarize the current status of the Borough's implementation of its Pollutant Reduction Plan as well as the next projects to be completed.

The Borough must reduce the sediment loading in two watersheds, the Haymakers Run – Turtle Creek and the Beaver Run – Beaver Run Reservoir Watersheds. The following tables indicate the projects that have been completed to address the requirements of the PRP for each watershed.

Haymakers Run – Turtle Creek Watershed				
Project	Status	lbs Sediment Removed	Project Cost	
Cherry Blossom	Completed	5,295	\$78,045.00	As-built
Newhouse Park	To be constructed Fall 2022	6,544	\$512,000	Bids received 9-8-2022.
Apple Hill Retrofit	Needs Designed	5,467	To be determined after designed-to be constructed by Spring 2023	
Required Sediment Reduction (lbs)		16,553(11,839 LB to be completed by end of 2022)		
Anticipated Sediment Reduction (lbs)		17,306		

Beaver Run – Beaver Run Reservoir Watershed				
Project	Status	lbs Sediment Removed	Project Cost	
Lindsay Lane	To be constructed 2022	2,710	\$125,000.00 (OPC)	Pricing updated 4-12-2022
Barrington Ridge	Needs Designed	3,023	To be determined after design-to be constructed by Spring 2023	
Stream Restoration (325 LF)	Needs Designed	14,586	To be determined after design-to be constructed by Spring 2023	
Required Sediment Reduction (lbs)		(2710 LBs to be completed by end 2022)		
Anticipated Sediment Reduction (lbs)		20,319 if all three projects completed		

Per the above tables, with the noted projects, the Borough would address the requirements of the PRP.

In accordance with Permit requirements, all work must be completed by April 2024.

SOLICITOR'S REPORT Dan Hewitt, Avolio Law Group, P.C.

Mr. Hewitt would like to commend Council for their work on applying and receiving Grant money for the Borough. The Borough received \$257,680.in grants from the County.

A Motion was Made by Dave Weber to Approve Resolution 2023-6, Authorizing the Private Negotiation and Sale of the Note to S&T Bank in the Amount of \$75,000, Tax Free at 5%. Chris Bigley Seconded the Motion. Stan Cheyne Opposes. Motion Carries.

A Motion was Made by Chris Bigley to Approve Ordinance No. 2023-4, Authorizing the Borrowing and the DCED Paperwork Process for the Road Project. Dave Weber Seconded the Motion. Stan Cheyne Opposes. Motion Carries.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar

Mayor Alyce Urban reported on behalf of Chief Klobucar. 106 total calls for service in June 2023. 23 traffic citations. 3 criminal arrests. 1 non-traffic citation.

Mayor Alyce Urban reported that the monthly Safety Meetings are going well. She was pleased that the safety precautions she spoke about the Public Works using while cleaning the screen at the pump have been initiated and are being utilized, including the full-body disposable suit and the tripod being set up.

Mayor Urban also reported that Delmont Daze planning is underway and the next meeting is scheduled for July 12th at 9:30 AM in the Borough Building. As of now, there are 18 vendors and 2 bands scheduled.

BUILDING AND RENTALS Pam Simpson and Jeff Cunningham

Nothing to Report.

STREETS/ROADS/STORM WATER Stan Cheyne and Jeff Cunningham

A Motion was Made by Stan Cheyne to Obtain a Survey on Suncrest Drive, A Second Motion was Made by Dave Weber. All Approved.

A Motion was Made by Stan Cheyne to Approve the 2023-2024 Winter Municipal Snow Removal Agreement for five (5) years. A Second Motion was Made by Dave Weber. All Approved. The agreement compensates the Borough for maintaining Manor Road and Athena Drive for PennDOT, as they are State Roads in Delmont.

Stan Cheyne proposed using both Stormwater grants on the same project. He stated the project will have to broke into phases but his thought was to apply the County grant to Stotler Drive and Dogwood Drive and use the other grant for Lindsey Lane. The process would begin as soon as the Borough gets the contract, make a Motion to accept and if the Borough budgets it for 2024, they will also have to budget for the 20% match.

PERSONNEL/INSURANCE COMMITTEE – Becky Matesevac and Chris Bigley

Nothing to Report.

FINANCE COMMITTEE Andy Shissler, Council President, Becky Matesevac

Andy Shissler reviews the Big Picture Reports. He reports that the GL account the Borough uses for the snowflakes, flags, etc. has been changed to "Street Décor". He also reported that the revenue and expenses from the Newhouse Park Advertising Banners are being tracked.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Bill Heaps reported that he has had no recent complaints from Monticello Drive residents re: the odor from the sewage.

SHIELDS FARM – Andrew Shissler, Council President

Andy Shissler reported that Vicki Walters advised him of hornets and excessive poison ivy over at the log cabin. Bill Heaps said he will take of it.

Mayor Alyce Urban stated that the Borough cover the cost of gasoline for Clint McCutcheon to cut portions of the grass up at Shields Farm. She mentioned that Concerned Citizens could maybe also compensate him to cut as well. Dave Weber said he would speak to Clint McCutcheon. It was also noted that Fort Allen mows the fields as well, as contracted by the Borough.

GRANTS COMMITTEE – Dave Weber

Local Share Grants (LSA) were discussed. It was asked whether the Borough could apply for the full amount of the new public Works truck or apply for the Suncrest paving project. It was also asked if the Borough could use the funds as reimbursements for these or other applicable projects or purchases. Dave Weber said he would confirm. Mayor Urban suggested using LSA grant funds for a Pavilion at Shields Farm, Mr. Brett suggested using the funds to pave from the traffic signal on Route 66 and Greensburg Street down to Freeport Road. Stan suggested maybe the garage roof and a new ramp at the Borough Building. Dan Hewitt suggested talking to your local officials (i.e. Kim Ward, Jill Cooper). The LSA funds have to benefit the Community as a whole.

CONTRACTED TRASH COMMITTEE – Dave Weber

Nothing to Report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Stan Cheyne

Stan Cheyne stated that the Comprehensive Plan is taking longer than anticipated.

OLD AND NEW BUSINESS:

The purchase of a new Public Works F600 truck was discussed. The Borough is figuring +/- \$70,000 for the truck itself, in addition to the \$52,104 for outfitting, totaling +/- \$122,000. Meegan Ford is holding the vehicle, in red, for the Borough until purchase and funding is Approved. The suggested funding includes +/- \$27,000 in the Vehicle Account, +/- \$10,000 for the sale of the old truck, \$6,000 donated from the General Fund, as per Ordinance and borrowing \$85,000. Andy Shissler will email S&T Bank. Dan Hewitt is estimating to September. Andy Shissler and Dawn Earhart will execute the bank documents on the Borough's behalf. A Motion to Purchase the Truck and Outfitting was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved. A Motion was Made by Stan Cheyne to Start the Borrowing Process Up To \$85,000. A Second Motion was Made by Becky Matesevac. All Approved. Mr. Hewitt will have the Ordinance and Resolution drafted for Consideration at the next Meeting.

Stan Cheyne asked Council and Residents to voice any objections to where a tree should go in the Borough, via a formal request to the Borough Office for review. He will meet with Forester. He applied for fifteen (15) trees. He asked that Bill Heaps track his hours in the planting of these trees.

After complaints of unsafe trees from Stotler Drive residents, Stan Cheyne, Bill Heaps and Andy Shissler walked the grounds to look at the trees. A quote was obtained to remove the trees in the amount of approximately \$4,000.

Stan Cheyne reminded everyone about the Music Night Event up at Newhouse Park on Thursday evening, July 27th from 5:00 PM to 8:00 PM. The band Flyin' Oaks will be there and the Borough's Parks and Rec Committee will be grilling burger and dogs. Red Barn Winery will be there, as well as Kona Ice.

Westmoreland County is requesting that local Boroughs and Municipalities consider donating an item to their Time Capsule. Andy Shissler asked Council for ideas.

Mayor Alyce Urban reported that the Police Grant received for \$25,000 is currently approved and funding new computers and a new software for the Police Department.

Chris Bigley inquired if there had been action considered for a new pickleball area. Dave Weber mentioned the noise that comes with playing the sport. Kevin Brett said that the news stated that it is 68 decibels within 50 ft. It is believed it has to be 500 ft. away from residents. Andy Shissler suggested maybe using Shields Farm for pickleball. Discussions to continue. No decisions were made.

ADJOURNMENT: Becky Matesevac Moves to Adjourn. Dave Weber Seconds Motion. Motion Carries.

Respectfully Submitted:

Dawn Earhart
Delmont Borough Secretary / Treasurer