



## DELMONT BOROUGH COUNCIL MEETING MINUTES

January 2, 2024

77 Greensburg Street  
Delmont, PA 15626

### ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Present
Stan Cheyne, Vice President	Present	Pam Simpson	Present
Chris Bigley	Present	Dave Weber	Present

### EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

### PROFESSIONAL SERVICES:

Daniel Hewitt - Avolio Law Group, LLC	Present
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### ENGINEER REPORT:

LSSE Representative	Dalton Mack
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### RESIDENTS ATTENDING:

Annamarie Stackiewicz	Bob Stackiewicz
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### OTHERS ATTENDING

Georgia and Wade Boring - Penn Franklin

**CALL TO ORDER:** Mr. Shissler calls meeting to order, immediately following the Re-Organization Meeting.

## **STANDARD MONTHLY BUSINESS**

### **MEETING MINUTES:**

Council reviewed the December 12, 2024 Council Meeting Minutes. Jeff Cunningham Made a Motion to Approve the December 12, 2024 Council Meeting Minutes. A Second Motion was Made by Pam Simpson. All Approved.

### **TREASURER'S REPORT:**

After review of the January 2, 2024 Treasurer's Report, Stan Cheyne Made the Motion to Accept the January 2, 2023 Treasurer's Report. Dave Weber Made a Second Motion. All Approved.

### **BILLS:**

Bills on display but not read. The report of the Bill to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Dave Weber Made the Motion to Pay the Bills. Jeff Cunningham Made a Second Motion. All Approved.

### **CITIZENS' COMMENTS**

Annamarie Stackiewicz announced that the Visionary Committee will be having a Westmoreland Heritage Trail Community Night Event on February 10, 2024 at Colton Hall in Claridge. Tickets are \$35 and includes food.

### **NON-CITIZENS' COMMENTS**

#### **ENGINEERING REPORT – LSSE – Dalton Mack**

Dalton Mack reported that Butz Construction has been non-responsive to communications. LSSE is working with Dan Hewitt to utilize the bond that Butz provided prior to the project in order to complete the repairs.

Motion to Approve Change Order No. 1 (Final) for a Decrease of \$1,940.00 for the Phase 1 Sewer Repairs Co-Stars Project was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Motion to Approve Pay Request No. 2 (Final) in the amount of \$10,631.81 for the Phase 1 Sewer Repairs Co-Stars Project was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Motion to Approve Change Order No. 1 (Final) for a Decrease of \$12,200.85 for Contract No. 23-S2 – Sanitary Sewer Repairs (Phase 2) was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Motion to Approve Pay Request No. 2 (Final) in the amount of \$14,378.94 for Contract No. 23-S2 – Sanitary Sewer Repairs (Phase 2) was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Motion to Authorize LSSE to Prepare the Bid Package for Phase 4 of the Sanitary Sewer Televising Project was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Motion to Authorize LSSE to Advertise the Phase 4 Televising Project for a February Bid Opening was Made by Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Dave Weber and Bill Heaps noted that the alarm at the pump station that is manned by Cambria Systems started working and is currently working.

The DCED recently awarded their grants and Delmont was not listed as a recipient. A decision on the LSA Grant is expected in late 2024.



LSSE • Rabell • Senate

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(724) 837-1057 • (412) 264-1200 Fax

Headquarters:

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## *MEMO*

TO: Delmont Borough Council

DATE: December 28, 2023

FROM: Kevin A. Brett, P.E.  
Dalton G. Mack, P.E.  
Gary M. Baird

S. O. No.: 0398-01

cc: File

SUBJECT: **Street Committee Items**

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- **MS4 Permit:**

*Butz Excavating and Bonding Company notified of run of pipe which was determined to have been installed incorrectly. They are returning by end of October / early November to correct. System was holding water during our final walkthrough with Paris. Once pipe is corrected system will be clear of water. Butz Excavating mobilized to repair segment of pipe under Maintenance Bond. Work has been paused for 30 days; no schedule has been provided. Solicitor has notified Bonding Company.*

- **2024 Road Program:**

*LSSE recommends Borough review roadways in February 2024 to determine if there will be a 2024 Road Program, and if so which roads will be part of the project scope.*



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## MEMO

TO: Delmont Borough Council                      DATE: December 28, 2023

FROM: Kevin A. Brett, P.E.                      S. O. No.: 0398-01  
Dalton G. Mack, P.E.  
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SUBJECT: Sewer Committee Items

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### CRAMER COA

- *Phase 1 Interceptor and Forcemain upgrades ready to bid once Property Acquisition completed.*
- *Report due to DEP in July and December each year. July 2022 report was submitted on July 29, 2022. January 2023 Report was submitted on January 31, 2023. A revision to the January 31, 2023 submittal was submitted on February 14, 2023. July 2023 report was submitted on July 31, 2023. **December 2023 report was submitted on December 29, 2023. Next report is due July 31, 2024. December 2023 report is attached (Attachment A).***
- *RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance. RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2 Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 and will follow up next week to check status. Borough received comments from RUS requesting a number of documents the Solicitor and LSSE will be reviewing with Sewer Committee for submittal. Solicitor and LSSE provided agreement documents request by RUS which were submitted to RUS for approval. LSSE received comments from RUS regarding proposed EQ Tank drawings, LSSE responded September 27, 2021. RUS advised they were requesting update on status of review of Environmental Assessment from their state environmental coordinator on January 5, 2022. RUS review ongoing, requested additional information March 3, 2022, response provided same day. RUS issued comments on April 25, 2022. LSSE provided response June 15, 2022. RUS issued further comments June 21, 2022, LSSE received comments from third parties prior*

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to responding to RUS. LSSE response issued November 17, 2022. RUS indicated they received the report. RUS requested additional clarification on January 6, 2023; LSSE responded via telephone call. RUS requested additional information related to the floodplain. LSSE provided response on February 2, 2023. RUS requested additional information for the Preliminary Engineer's Report (first round of additional information requests for this report), request is extensive. LSSE coordinated with Solicitor to complete advertisement publication which was placed week of August 1, 2023. Council recommended LSSE table the RUS application at the March meeting until resolution of the land dispute case. RUS requested copy of Alternative Analysis from our previous submittal to them. LSSE transmitted copy of Act 537 plan to RUS.

- Cramer Lift Station Pump Set No. 2 soft start stopped functioning on January 11, 2023. CWM Environmental provided quote (Estimate #267) to replace soft start on January 20, 2023 in the amount of \$5,720.00 with a 12-16 week lead time. Quote executed by Delmont and issued to CWM Environmental on January 31, 2023. Replacement soft start was shipped on May 30, 2023. CWM Environmental installed replacement parts in October. On October 11, CWM advised the seal cooling line for Pump Set No. 2 failed, ultimately resulting in the pumps failing. CWM pulled the pumps and delivered to Pumpman; Pumpman performed repairs and CWM installed the repaired pumps and repaired the seal cooling line. LSSE was alerted by the Borough that further issues with the pumps were being reported by CWM, including the removal for repair of one pump. LSSE is coordinating with CWM and Pumpman Pittsburgh. **LSSE is continuing coordinating with Cambria systems on call system updates and review.**

## **FTMSA COA**

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA- which was been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entity's responsibility to complete. LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.

- **Identification, Inspection and Mapping.**

- a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map") that includes this information. Field work completed - Public Works did an excellent job finding an opening all the manholes. A report will be provided

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*to DEP and FTMSA on the findings, once they are reviewed with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by year end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. Meeting held with FTMSA to review points of connection and ownership of those sections. Map updated following this meeting.*

- b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map – to be reviewed with Sewer Committee and then transmitted with MPS to FTMSA and DEP. Public Works did an excellent job assisting with the locations. A list of manholes, which were unable to locate, or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5-year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update. Mapping data in GIS reviewed, LSSE provided our output that is in GIS, GTE reviewed and requested additional data which was provided.
- **Ordinances: Due Date August 29, 2020**
  - *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results will be submitted to DEP with Progress Reports.*
  - *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a “structurally defective” lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is “structurally defective,” which shall constitute a failed test (“Failure” or*

*“Failed”), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A “structurally defective” lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.*

○ **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.**

*Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September-Driest part of the year. We received two bids, one for \$.75/LF or \$32,105.25 and one for \$.88/LF or \$37,670.16. We recommend award of Smoke Testing for remainder of System 42,807 feet for \$.75 per foot or \$32,105.25 to Standard Pipe Services contingent on them providing insurance certificate. Pre-Construction meeting held with Standard Pipe Services July 22, 2021. Invoice No. 2911 in the amount of \$28,500.00 to Standard Pipe Services, LLC approved. Project is currently ongoing. Contractor completed the field work on October 4, 2021. All reports finalized and submitted to LSSE. LSSE prepared violations summary map and report. Report was reviewed with Sewer Committee January 13, 2022. Violation letters to residents were prepared by LSSE for Delmont transmittal. Violation compliance dates in letters were updated per Borough directive and resent to the Borough for transmittal. Resident violation letters were provided with deadline of September 30, 2022 to address the repairs. Borough is in progress of installing manpans, approximately 50 installed to date, and 40 more manpans are on order. One resident repair remains outstanding, Borough scheduling inspection to locate inspection stack. Borough to follow-up with Salem’s repairs for the Cramer Lift Station Smoke Testing. Borough has initiated dye testing; first batch of violation letters were transmitted. Dye testing status was included in COA report for January 2023. **Dye testing is 100% complete; lateral repairs are ongoing.***



- **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

*LSSE prepared bid package for Phase 3 CCTV work; project was advertised and bid opening held June 12, 2023. Bid was awarded at the June 13, 2023 Council meeting to Insight Pipe Contracting, LCC in the amount of \$62,560.00. The pre-construction meeting was held on July 27, 2023. Work was completed August 22, 2023. Change Order No. 1 (Final) to increase cost by \$395.75 and Partial Payment No. 1 (Final) in the amount of \$62,955.75 were submitted to Borough for consideration; LSSE recommends payment. Bid package for Phase 4 (final phase) to be prepared pending budgetary review in January 2024. LSSE prepared figure showing one defect identified during Phase 3 CCTV. Spot liner needs replaced, a spot dig repaired is recommended by Borough Crew. LSSE is coordination with Borough staff on defect repair plus additional repair outside one manhole. **Upon authorization from Borough, LSSE will prepare the Phase 4 CCTV bid package. Phase 4 will be the final phase of the televising. LSSE requests Borough authorization to advertise for a February bid opening.***

*Phase 1 repairs are mostly within CoStars parameters. Two dig repairs from Phase 1 are ineligible for CoStars. Tollgate Lane line replacement to be separate project with cost estimate of \$400,000.00. Phase 2 repairs will not be eligible for the CoStars program; estimated cost to perform outstanding Phase 1 dig repairs and Phase 2 repairs is \$350,000.00.*

*Insight Pipe provided proposal for Phase 1 Repairs through CoStars; was provided to Borough for consideration. Borough awarded Phase 1 repairs to Insight Pipe Contracting, LLC in the amount of \$67,136.25 at the September 2023 Board Meeting. Pre-construction meeting was held October 10, 2023. Construction began October 23, 2023; construction was completed October 26, 2023. Partial Payment No. 1 in the amount of \$54,564.44 was submitted to Borough for consideration; LSSE recommends payment. **Work is complete. Change Order No. 1 (Final) to decrease cost by \$1,940.00 and Partial Payment No. 2 (Final) in the amount of \$10,631.81 were submitted to Borough for consideration; LSSE recommends payment.***

*LSSE prepared bid package for Phase 2 Repairs based on the CCTV Phase 2 and outstanding CCTV Phase 1 defects. Bid Opening was held August 21, 2023. LSSE recommends using Add Alternates as budgetary numbers for 2024 repairs. Borough awarded Base Bid in the amount of \$101,520.00 to State Pipe Services, Inc. at the September 2023 Board Meeting. Pre-construction meeting was held October 11, 2023. Partial Payment No. 1 in the amount of \$74,940.21 was submitted to Borough for consideration; LSSE recommends payment. Walkthrough was held November 14, 2023 with members of the Borough staff and the Contractor. Construction complete. **Change Order No. 1 (Final) to decrease cost by \$12,200.85 and Partial Payment No. 2 (Final) in the amount of \$14,378.94 were submitted to Borough for consideration; LSSE recommends payment.***

- Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order

and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.

- Within six years of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects ("Grades 4 and 5 defects") observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies ("NASSCO") under its Pipe Assessment and Certification Program ("PACP"). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. (August 29, 2025 work completed)

**For Cramer:** *(4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer). Phase 1 and Phase 2 repairs have been awarded as mentioned above. Phase 3 to be budgeted for 2024. This item will be discussed at the January 7<sup>th</sup> Sewer Committee Meeting.*

*The sewers on Tollgate need replaced, Service Order to be provided for Surveys and Bidding for this section. LSSE is preparing a PA Small Water Grant Application to perform this work. Anticipated cost is \$ 400,000. Borough match \$60,000.00 and \$340,000.00 Grant.*

- **Flow Monitoring (BY FTMSA).** *No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.*





- *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):*

*Meters were removed in December 2020. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for their use by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting. QA/QC report and existing conditions model being prepared for submittal to FTMSA for their use. Model transmitted to FTMSA and DEP, no work proposed on the Delmont system based on model. LSSE, Salem and FTMSA Engineers have been meeting to review meter data and develop a standard reporting format for the Delmont connection point which has Salem, Delmont and Murrysville flow. GIS mapping comments to date have been addressed.*

- **SSO Elimination Plan( BY FTMSA)**

- a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
- b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”). **Have not received the draft plan as of this date. No Change.**

- **ACT 537 Plan (BY FTMSA)**

- Within 270 days of the Department’s approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan (“Act 537 Plan”) for the construction of the projects elected in the SSO Elimination Plan.

**For Cramer following:**

*Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.*

*Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.*

*Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.*

*Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).*

*Within 60 days of Planning approval submit a Part II permit.*

*Within 545 Days complete construction of EQ tank.*



- **Construction of Improvements**

- On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

- **Progress Reports Signed August 29, 2019:** The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.
  - b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.
  - c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

*Progress report submitted December 30, 2020 to DEP, GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP's request. Hard copies were transmitted in December, but DEP requested email copy of each. LSSE transmitted update. Next update due in September. September 2021 progress report issued to PADEP. March 2022 report was submitted to PaDEP on March 25, 2022. September 2022 report was submitted to PaDEP on September 26, 2022. March report was submitted on March 31, 2023. September 2023 report was submitted. Next report is due March 25, 2024.*

## **Grants**

- *The PA Small Water and Sewer Grant is available for projects with a cost between \$30,000.00 and \$500,000.00 involving construction, improvement, expansion, repair, or rehabilitation of sanitary sewer, storm sewer, or water systems. The required match is 15% with a \$100.00 application fee due digitally at time of application. LSSE submitted application for Tollgate Lane Sewer Replacement with approximate cost of \$400,000.00, and application for Phase 3 and 4 CCTV and Sewer Repairs with approximate cost of \$400,000.00. DCED awarded the grants on December 19, 2023. The Borough was not one of the grant recipients.*

- *The H<sub>2</sub>O PA Water and Sewer Grant is available for projects with a cost between \$500,000.00 and \$20 million involving construction, improvement, expansion, repair, or rehabilitation of sanitary sewer, storm sewer, or water systems. The required match is 50% with a \$100.00 application fee due digitally at time of application. LSSE submitted application for the Cramer Lift Station Equalization Tank project for \$3,500,000.00. DCED awarded the grants on December 19, 2023. The Borough was not one of the grant recipients.*
- *LSA opened new Grant Application period with a due date of November 30, 2023. Eligible projects include infrastructure construction projects, demolition projects, vehicle and equipment purchase, and road and sidewalk programs. There is no local match required. There is a \$100.00 application fee. LSSE submitted grant application for road work on Greensburg and Freeport Street in the amount of \$1,000,000.00. A copy of the submitted grant application is being provided for Borough files. Tentative award is expected in late 2024.*

#### **SOLICITOR'S REPORT Dan Hewitt, Avolio Law Group, P.C.**

A Motion was Made by Jeff Cunningham to Approve Resolution 2024-01, Re-Appointing Robert Burton and Lenny Whittman to the Delmont Borough Planning Commission, with the Term Ending December 31, 2026. A Second Motion was Made by Chris Bigley. All Approved.

A Motion was Made by Stan Cheyne to Approve Resolution 2024-02, Re -Appointing Douglas Harr to the Delmont Borough Zoning Hearing Board, with the Term Ending December 31, 2026. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Approve Resolution 2024-03, Re-Appointing Tim Beadling to the Delmont Borough Recreation Board, with the Term Ending December 31, 2028. A Second Motion was Made by Chris Bigley. All Approved.

Mr. Hewitt asked Council if they foresee needing a Tax Anticipation Note next year so that he can start the paperwork for that. After discussion, Council believes they will not need to utilize a TAN.

#### **COMMITTEE REPORTS**

##### **PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar**

Chief Klobucar provided Council with the Police Departments Annual Report. The report included, but not limited to, operational statistics, financial report, personnel matters, equipment upgrades and training during 2023.

Chief Klobucar reported that the Delmont Police Department responded to 83 calls in December. He also reported the Delmont Fire Department statistics on their behalf. The VFD had 14 calls in the month of December.

Chief Klobucar mentioned that the Delmont Police Department received a \$10,000 anonymous donation, specified to be used for Police Equipment only. The Department had also received an

additional \$3,000 in donations in December. He expressed his gratitude to the community for their continuous support and is humbled by the community's generosity.

**BUILDING AND RENTALS** Pam Simpson and Jeff Cunningham

It was reported that the Borough Building recently had the hot water tank replaced.

**STREETS/ROADS/STORM WATER** Stan Cheyne and Jeff Cunningham

There have been community concerns regarding the Butz Construction site. A big thanks to the Borough's Public Works Department for securing the site until the work can be continued.

The Public Works Department also received a \$10,000 anonymous donation to be used specifically towards Road Equipment only. Council decided to apply the entire \$10,000 to the principal of the Truck Loan just recently purchased. Bill Heaps expressed his appreciation in support of his Road Crew.

An update was given on the new Ford F600 purchased that is currently at US Municipal awaiting outfitting. The truck is scheduled to be in the shop by the end of February/beginning of March. Once Public Works received the truck, they will list the old truck on MuniBid.

It was reported that during the process of repairing a hydrant on Greensburg Street/State Route 66, MAWC had damaged the sidewalk.

**PERSONNEL/INSURANCE COMMITTEE** – Chris Bigley and Krista Krautbauer

Chris Bigley stated that Council should consider pushing back on the terms of the insurance renewal this year. He believes that the Borough can get better pricing than what is currently being offered.

**FINANCE COMMITTEE** Andy Shissler, Council President

Nothing to Report.

**SEWAGE COMMITTEE** - Stan Cheyne and David Weber

Nothing to Report.

**SHIELDS FARM** – Andrew Shissler, Council President

Andy Shissler reported that the FRMS Cross-Country event would like to use Shields Farm again this year on Friday, September 6<sup>th</sup> and do the same track as last year. He will double check with DAAA regarding using the parking section for the buses. He will move forward with approval on the date and the use of the farm.

**GRANTS COMMITTEE** – Dave Weber

Dave Weber reported that he was going to apply for an additional Scott Electric Foundation Grant in order to purchase and install the Generator. If approved, he would consider withdrawing from the State Grant that he applied for.

**CONTRACTED TRASH COMMITTEE** – Dave Weber

Dave Weber reported some confusion with Republic Services over the past week regarding the Borough's boundaries over in the Valley Stream-White Oak Drive-Lou Anne Lane area. Trash was not picked up. Republic Services has been notified and they are sending a truck out as soon as possible.

**COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Stan Cheyne**

Stan Cheyne reported that the Borough has just received the Comprehensive Plan, amid delays, and needs sufficient time to review. A Motion was Made by Stan Cheyne to Table Consideration of Resolution 2024-04: Closing out the Community Conservation Partnerships Grant Project until the February Meeting. A Second Motion was Made by Jeff Cunningham. All Approved.

**OLD AND NEW BUSINESS:**

Stan Cheyne mentioned that FRAA has submitted a request to use the Newhouse Park Fields for the FRAA Tournaments. The dates of these tournaments would be blocked off from renting the pavilion and the cost of the pavilion will be built into their contract in order to recoup the funds lost in community rental. A Motion was Made by Stan Cheyne to Charge FRAA for the use of the Fields in the Amount of \$3.50 Per Field / Per Day. A Second Motion was Made by Pam Simpson. All Approved. Stan requested that the Borough Office obtain their proof of insurance and the payment.

Dave Weber mentioned that The Delmont Borough VFD is purchasing Life Vacs and reached out to the Borough to see if Council would be interested in purchasing as well Chief Klobucar mentioned putting one in each truck, police car and the Borough building. He also mentioned adding any kind of training available into the current CPR / Stop the Bleed Training. He also mentioned that Mike Peltz, from the Delmont VFD is steering the purchase and is looking to negotiate the price if they are able to order in more of a bulk capacity. A Motion was Made by Chris Bigley to Purchase the Life Vacs. A Second Motion was Made by Pam Simpson. All Approved.

Mayor Alyce Urban wanted to take a moment and thank all those involved in the Santa Event, specifically Santa, all of the Elves and the Grinch (played by Bill heaps).

**ADJOURNMENT:** Krista Krautbauer Moves to Adjourn. Pam Simpson Seconds Motion. Motion Carries.

*Respectfully Submitted:*

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*Dawn Earhart  
Delmont Borough Secretary  
APPROVED: 01/02/2024*