



DELMONT BOROUGH COUNCIL MEETING MINUTES

March 12, 2024

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Present
Stan Cheyne, Vice President	Present	Pam Simpson	Present
Chris Bigley	Present	Dave Weber	Absent

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Daniel Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Representative	Dalton Mack
Morris Knowles Report	

RESIDENTS ATTENDING:

Bill Barnes	Caryn Fleming
Allen Mattei	Bobby Ruble
Allen Knizer	Ken Bacha
Matthew Cunningham	Annamarie Stackiewicz

OTHERS ATTENDING

Georgia Boring - Penn Franklin
Patrick Varine – Tribune Review

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge of Allegiance. Council had an Executive Session prior to Council Meeting. No decisions were made.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the February 13, 2024 Council Meeting Minutes. Jeff Cunningham Made a Motion to Approve the February 13, 2024 Council Meeting Minutes. A Second Motion was Made by Pam Simpson. All Approved.

TREASURER'S REPORT:

After review of the March 12, 2024 Treasurer's Report, Jeff Cunningham Made the Motion to Accept the March 12, 2024 Treasurer's Report. Chris Bigley Made a Second Motion. All Approved. Andy Shissler took note that the Heat Pump loan will be paid off at the end of the month.

BILLS:

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Chris Bigley Made the Motion to Pay the Bills. Krista Krautbauer Made a Second Motion. All Approved.

CITIZENS' COMMENTS

Ken Bacha, the Director of Community Outreach for Mutual Aid in Westmoreland County, spoke to his visiting of the thirty-three (33) Municipalities introduced and promoting Mutual Aid's EMS Membership Drive, as well as sharing the entities stats within Delmont and the surrounding areas. The Membership has different tiers, for example, \$50 for an individual, \$70 for a family and \$200 for a business. The membership aids in the expense of having to utilize their services, covering what insurance does not cover. He mentioned that Mutual Aid only receives funding from one (1) Municipality, being Jeannette, PA. He is hoping to gain funding through the Borough, but would ultimately like to get funding from the State. He also reported that they started carrying a new drug called TXA. This is a blood clotting drug and has been recently used in a gunshot wound scenario and saved a life, but can also be useful in an at-home post-partum scenario. They are also carrying blood products.

Allen Mattei, a resident of Crest Drive, attended to make Council aware of the condition of Crest Drive. He stated that residents are having to drive in the middle of the road in order to avoid the damaged roads. He said there to be approximately 125-150 feet of really damaged roads. Andy Shissler thanked Mr. Mattei for bringing the issue to Council's attention and will have the Streets and Road Committee take a look at the road.

William Barnes, spoke on behalf of Delmont Public Library. He introduced Caryn Fleming, the Acting President of the Delmont Library, and expressed his anticipation of her possibly being the permanent President soon. He reminded Council and residents of reoccurring programs, including Table Top Gaming Club (which there is almost a waitlist for), Delmont Diggers (a Garden Club), Socrates Café, Chair Yoga, Birdwatching, Wildlife Observation, and more. Also adding additional programs including Finding Fishing Spots (3/16/24), Fishing Basics (3/23/24), Great 2024 Puzzle Race (4/20/24), Straw Bail Gardening (4/27/24), Game Warden Rep Visit (4/30/24).

Alan Knizner, a resident of Dogwood Drive, attended Council meeting to get an update on the Butz construction site. Dan Hewitt replied that the Bonding Company is on notice and that the Borough has had no response from them as of today. Mr. Hewitt is asking for Council Authorization tonight to pursue legal action.

Annamarie Stackiewicz, spoke on behalf of the Delmont Visionary Committee. She reported that there will be a 22nd Annual March for Parks on Saturday, March 23rd at Twin lakes Park in Greensburg. Tickets are \$30, and your donation can be designated to support the Completion of the Middle Gap of the Westmoreland Heritage Trail. She also reported that Litter Clean Up Day is Saturday, April 27th at the Parklet on Greensburg Street. They are having a t-shirt design contest again, theme being "Slam Dunk the Junk".

NON-CITIZENS' COMMENTS

ENGINEERING REPORT – LSSE – Dalton Mack – Not Present

Dalton Mack spoke about Contract No. 24-S3, stating that this project will lessen the overflows at the pump station and at the manholes. The Borough has already secured funding for this a while back. The process includes putting pipes in, doing flow summaries for 6 months to gather data, planning and design, replacing the equalization tank and installing a mechanical screen, which mean Bill Heaps will no longer have to clean the screen every week, it will be done automatically and when full, Bill will just have to empty.

There will be a Pre-Construction Meeting with Insight Pipe on March 13th at the Borough Building regarding the CCTV – Phase 4 – Final Project.

A Motion was Made by Stan Cheyne to Advertise Contract No. 24-S3 – Christy Road Interceptor and Force Main Relocation Project. A Second Motion was Made by Jeff Cunningham. All Approved.

Dalton Mack made Council aware of \$1,000,000+ Grants opening. LSSE advising they apply and can use funds for Cramer – Phase 2, with this being the Equalization tank that carries a \$3.5 Million price tag. Grants from Casey/Federman. Match is generally 15% to 20%. These applications are due by March 29th. He also advised getting a Letter of Support from our Congressman, House Representative, etc. would more than likely increase chances of getting grant awarded. LSSE would need a \$1500 budget for the Application Processing Fee. A Motion was Made by Stan Cheyne to Apply for Appropriations from Federman/Casey for the Sewage Project. A Second Motion was Made by Jeff Cunningham. All Approved.

received the report. RUS requested additional clarification on January 6, 2023; LSSE responded via telephone call. RUS requested additional information related to the floodplain. LSSE provided response on February 2, 2023. RUS requested additional information for the Preliminary Engineer's Report (first round of additional information requests for this report), request is extensive. LSSE coordinated with Solicitor to complete advertisement publication which was placed week of August 1, 2023. Council recommended LSSE table the RUS application at the March meeting until resolution of the land dispute case. RUS requested copy of Alternative Analysis from our previous submission to them. LSSE transmitted copy of Act 537 plan to RUS.

- Cramer Lift Station Pump Set No. 2 soft start stopped functioning on January 11, 2023. CWM Environmental provided quote (Estimate #267) to replace soft start on January 20, 2023 in the amount of \$5,720.00 with a 12-16 week lead time. Quote executed by Delmon and issued to CWM Environmental on January 31, 2023. Replacement soft start was shipped on May 30, 2023. CWM Environmental installed replacement parts in October. On October 11, CWM advised the seal cooling line for Pump Set No. 2 failed, ultimately resulting in the pumps failing. CWM pulled the pumps and delivered to Pumpman. Pumpman performed repairs and CWM installed the repaired pumps and repaired the seal cooling line. LSSE was alerted by the Borough that further issues with the pumps were being reported by CWM, including the removal for repair of one pump. LSSE is coordinating with CWM and Pumpman Pittsburgh. LSSE performed a field review of the lift station with Borough Staff to review current operating conditions. LSSE is reviewing options to improve pump station functionality and efficiency. LSSE is preparing SOI with CWM for monthly operations and schedule of same; SOP to be provided to the Borough upon review and comment by CWM.

FTMSA COA

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA which was been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop budget for the items listed below which are each municipal entity's responsibility to complete. LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.

- **Identification, Inspection and Mapping.**

- a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map").

that includes this information. Field work completed - Public Works did an excellent job finding an opening all the manholes. A report will be provided to DEP and FTMSA on the findings, once they are reviewer with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by years end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. Meeting held with FTMSA to review points of connection and ownership of those sections. Map updated following this meeting.

- b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map – to be reviewed with Sewer Committee and then transmitted with MPS to FTMSA and DEP. Public Works did an excellent job assisting with the locations. A list of manholes, which were unable to locate, or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing – 5-year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update. Mapping data in GIS reviewed, LSSE provided our output that is in GIS, GTE reviewed and requested additional data which was provided.
- o **Ordinances: Due Date August 29, 2020**
 - *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results will be submitted to DEP with Progress Reports.*
 - o *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a “structurally defective”*

lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is “structurally defective,” which shall constitute a failed test (“Failure” or “Failed”), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A “structurally defective” lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.

- **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.**

*Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September-Driest part of the year. We received two bids, one for \$.75/LF or \$32,105.25 and one for \$.88/LF or \$37,670.16. We recommend award of Smoke Testing for remainder of System 42,807 feet for \$.75 per foot or \$32,105.25 to Standard Pipe Services contingent on them providing insurance certificate. Pre-Construction meeting held with Standard Pipe Services July 22, 2021. Invoice No. 2911 in the amount of \$28,500.00 to Standard Pipe Services, LLC approved. Project is currently ongoing. Contractor completed the field work on October 4, 2021. All reports finalized and submitted to LSSE. LSSE prepared violations summary map and report. Report was reviewed with Sewer Committee January 13, 2022. Violation letters to residents were prepared by LSSE for Delmont transmittal. Violation compliance dates in letters were updated per Borough directive and resent to the Borough for transmittal. Resident violation letters were provided with deadline of September 30, 2022 to address the repairs. Borough is in progress of installing manpans, approximately 50 installed to date, and 40 more manpans are on order. One resident repair remains outstanding, Borough scheduling inspection to locate inspection stack. Borough to follow-up with Salem’s repairs for the Cramer Lift Station Smoke Testing. Borough has initiated dye testing; first batch of violation letters were transmitted. Dye testing status was included in COA report for January 2023. **Dye testing is 100% complete; lateral repairs are ongoing.***

- **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

LSSE prepared figure showing one defect identified during Phase 3 CCTV. Spot liner needs replaced, a spot dig repaired is recommended by Borough Crew. LSSE is coordination with Borough staff on defect repair plus additional repair outside one manhole. LSSE prepared Phase 4 CCTV bid package. Phase 4 will be the final phase of the televising. Bid opening was held February 8; Contract was awarded to Insight Pipe Contracting, LLC in the amount of \$48,640.00. Pre-Construction Meeting is scheduled for March 13.

Insight Pipe provided proposal for Phase 1 Repairs through CoStars; was provided to Borough for consideration. Borough awarded Phase 1 repairs to Insight Pipe Contracting, LLC in the amount of \$67,136.25 at the September 2023 Board Meeting. Work is complete.

LSSE prepared bid package for Phase 2 Repairs based on the CCTV Phase 2 and outstanding CCTV Phase 1 defects. Bid Opening was held August 21, 2023. Borough awarded Base Bid in the amount of \$101,520.00 to State Pipe Services, Inc. at the September 2023 Board Meeting. Construction complete.

The outstanding sewer repairs from the Phase 2 Repairs project are being used for the scope of the Phase 3 Repairs project. LSSE is preparing bid package for Phase 3; bid opening is tentatively scheduled for April 4.

- Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.
- Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies (“NASSCO”) under its Pipe Assessment and Certification Program (“PACP”). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. (**August 29, 2025 work completed**)

For Cramer: (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer). Phase 1 and Phase 2 repairs have been awarded as mentioned above. Phase 3 repairs will be performed in 2024 as mentioned above.

The sewers on Tollgate need replaced, Service Order to be provided for Surveys and Bidding for this section. LSSE is preparing a PA Small Water Grant Application to perform this work. Anticipated cost is \$ 400,000. Borough match \$60,000.00 and \$340,000.00 Grant.

- **Flow Monitoring (BY FTMSA).** No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.

- Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the "Monitoring Locations"):

Meters were removed in December 2020. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for their use by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting. QA/QC report and existing conditions model being prepared for submittal to FTMSA for their use. Model transmitted to FTMSA and DEP, no work proposed on the Delmont system based on model. LSSE, Salem and FTMSA Engineers have been meeting to review meter data and develop a standard reporting format for the Delmont connection point which has Salem, Delmont and Murrysville flow. GIS mapping comments to date have been addressed.

- **SSO Elimination Plan(BY FTMSA)**
 - a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
 - b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and

all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”). *Meeting scheduled by PaDEP on February 22, 2024 at 10:00 AM to provide update to stake holders on FTMSA’s request to delay SSO elimination plan which was due September 2022. Have not received the draft plan as of this date.*

o **ACT 537 Plan (BY FTMSA)**

- Within 270 days of the Department’s approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan (“Act 537 Plan”) for the construction of the projects elected in the SSO Elimination Plan.

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.

Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.

Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).

Within 60 days of Planning approval submit a Part II permit.

Within 545 Days complete construction of EQ tank.

o **Construction of Improvements**

- On or before 41 months after DEP’s approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

o **Progress Reports Signed August 29, 2019:** The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement (“Progress Report”). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.
- b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.

- c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

Progress report submitted December 30, 2020 to DEP, GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP's request. Hard copies were transmitted in December, but DEP requested email copy of each. LSSE transmitted update. Next update due in September. September 2021 progress report issued to PADEP. March 2022 report was submitted to PaDEP on March 25, 2022. September 2022 report was submitted to PaDEP on September 26, 2022. March report was submitted on March 31, 2023. September 2023 report was submitted. Next report is due March 25, 2024.

Grants

- *LSA opened new Grant Application period with a due date of November 30, 2023. Eligible projects include infrastructure construction projects, demolition projects, vehicle and equipment purchase, and road and sidewalk programs. There is no local match required. There is a \$100.00 application fee. LSSE submitted grant application for road work on Greensburg and Freeport Street in the amount of \$1,000,000.00. A copy of the submitted grant application is being provided for Borough files. Tentative award is expected in late 2024.*

Miscellaneous

- **Butz Excavating Outstanding Work:** *Contactors has not returned to site to complete work. Solicitor is coordinating with Bonding Company. LSSE provided quote to Solicitor for Salandro to complete the project.*



CONSULTING ENGINEERS REPORT

MARCH 6, 2024

DELMONT BOROUGH FEBRUARY ENGINEERS REPORT

MS4 Program

2023 Annual MS4 Report: MKA completed the Borough's 2023 annual MS4 reporting for the period of July 1, 2022 to June 30, 2023. The annual report was uploaded to the DEP Greenport site on 11/15/2023. Awaiting final plan approval. No comments have been received to date.

MS4 Individual Permit Renewal: As a supplemental item to the 2023 annual report, MKA uploaded the and 5-yr MS4 renewal uploaded to DEP Greenport site on 11/15/2023. This report highlighted the proposed BMP's to be constructed Awaiting final plan approval. No comments have been received to date.

2024 Annual MS4 Report: MKA has begun a preliminary assessment of the requirements for this reporting period. MKA will coordinate with Borough staff regarding staff training for MS4, as well as outfall screenings to be performed this year.

Grants

Newhouse Park Paving: Westmoreland Conservation District (WCD) is working with Delmont Borough to utilize grant funding to extend the existing parking lot at Newhouse Park. WCD is proposing installing ~10 permeable paver parking spots along the playground side of the parking lot, installing an extra inlet and curbing along the existing paved area, as well as paving a 16'x100' driving lane along the permeable pavers. WCD estimated the new grant total to be ~\$45,450 for this work. MKA provided a paving estimate of \$12,980 for full depth pavement to extend the existing parking lot 16'x100' as their in-kind match to the grant. This estimate is below the public bid threshold and would require 3 quotes.

COVID-19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program: MKA met with the Borough staff on 2/9/2024 and performed a preliminary walkthrough of the facility to determine the scope for this grant application. MKA provided a reduced cost estimate of \$7,000 for consulting services to assist with this grant application. The anticipated fee is based on creation of a floor plan, rendering, and probable costs for review by the Borough. A full fee proposal with outlined tasks will be provided prior to starting any work.

SOLICITOR’S REPORT Dan Hewitt, Avolio Law Group, P.C.

Mr. Hewitt reported that he had a meeting with the DEP and FTMSA. He reported that the deadlines on the last set of letters regarding needing dye tests or failed dye tests that need repaired are expiring. Additional action will follow with either an additional letter or litigation.

A Motion to Pursue Litigation with Butz Construction and the Bonding Company was Made by Stan Cheyne. A Second Motion was Made by Jeff Cunningham. All Approved.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar

Chief Klobucar reported the February 2024 stats for the Police Department. There was a total of 95 calls, of which 2 were criminal arrests, one arrested for terroristic threats and harassment and one arrested on a warrant for simple assault, harassment and disorderly conduct. Chief also reported the Delmont Fire Department February 2024 stats, at 20 calls of service.

Chief Klobucar asked Council for Consideration on the purchase of a new police vehicle. Funds have been donated anonymously for this cause specifically. A Motion was made by Chris Bigley to Purchase a 2020 Ford Explorer from Ross Township, giving Chief Timothy Klobucar Jr. Authorization to Sign All Documents Relating to Purchase on Behalf of the Delmont Borough. A Second Motion was Made by Pam Simpson. All Approved.

A Motion was Made by Pam Simpson to Allow Police Department to Pursue Research on K9 Unit for the Delmont Borough, Subject to Grant Approval. A Second Motion was Made by Krista Krautbauer. All Approved.

BUILDING AND RENTALS Pam Simpson and Jeff Cunningham

The Borough Building had the Borough Building Ramp’s Railing repaired.

STREETS/ROADS/STORM WATER Stan Cheyne and Jeff Cunningham

A Motion was Made by Stan Cheyne to Review the Lindsay Lane Project and Reduce Costs. A Second Motion was Made by Jeff Cunningham. All Approved.

Stan Cheyne reported that the Stormwater Authority held their last meeting on March 6th. While the Rate Structure of the Stormwater Fee is currently being calculated, considerations being single family dwelling, multi-family dwelling, etc. are being estimated at \$10/month for some properties. The next Stormwater Authority Meeting is set for May 1st at the Borough Building.

Stefano Drive is currently separating sewer lines. There is construction with that and with the new construction of an additional building of units.

PERSONNEL/INSURANCE COMMITTEE – Chris Bigley and Krista Krautbauer

Nothing to Report.

FINANCE COMMITTEE Andy Shissler, Council President

Mr. Shissler also provided Council with the Big Picture Reports for review. He mentioned that the Sewage Budget still needs worked out.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Dave Weber is sending out the second electrical box from the pump station for repairs. This will be used as a back-up, if the recently repaired one should fail.

Bill Heaps recommended that Council publish a public notice to the residents of Delmont regarding the use of “flushable” wipes. These are not actually flushable, as they are clogging the sewage system and lay whole in the screen that Public Works cleans weekly. Stan Cheyne said that he will provide a notice to the Penn Franklin for publication.

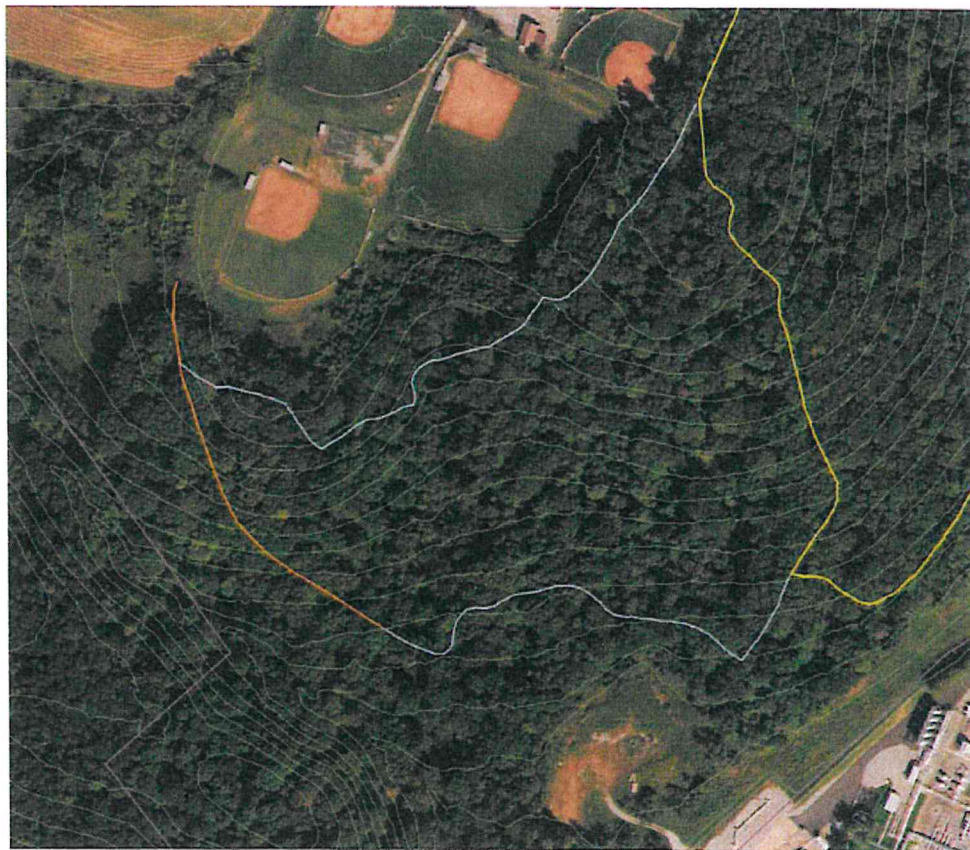
SHIELDS FARM – Andrew Shissler, Council President

Andy Shissler provided Council with a Shields Farm Trail Report. The report reflects the completion of the three trails construction. Map and description of trails and volunteers attached below.

Shields Farm Trail Report

March 7, 2024

Phase 1 of trail construction is complete. 0.6 miles of new trail was constructed. It forms a loop with the existing 1.2 mile nature trail. The newly constructed trail is 4-6 feet wide. Brush, vines, and fallen logs were removed from the trail path. The northern connector trail is 0.3 miles in length. It passes an old stone wall and is marked with light blue blazes (i.e., 2" x 4" rectangles) painted on trees. The southern connector trail is 0.2 miles in length. It is also marked with light blue blazes. The western trail is 0.1 miles in length and is marked with orange blazes. In Phase 2, the orange trail will be expanded.



Scouts and leaders from Troop 465 (Fort Allen PA) assisted with trail construction. Their corresponding hours contributed are listed below:

Andy Shissler	24.00
Aaron Shissler	4.25
Ben Shissler	2.50
Lee Thomas	1.50
Logan Thomas	1.50
Rob Hillman	3.50
Rochelle Hillman	3.50
Tim Fetter	1.25
Owen Fetter	1.25
Evan Fetter	1.25
Kevin Crivellaro	1.00
Elijah Crivellaro	1.00
TOTAL HOURS	46.50

GRANTS COMMITTEE – Dave Weber

Stan Cheyne reported that he worked with Morris Knowles Engineering to lower the cost from \$8,000-\$12,000 to \$7,000 for pursuing a Grant Application to utilize the Old Police Station for a Community Space. The space would need planning and design services as well as ADA planning and design services. The grant is a 0% match for the Borough. Stan Cheyne's family and Dave Weber's family, both pledged to donate \$500 each towards this project. Some Council members seem to be concerned with parking and offered additional ideas for what space could be used as Community Space. One of the stipulations of the grant includes providing internet access to residents in the space. Chris Bigley and Jeff Cunningham mentioned using the Old Police Station space for Police Training and/or an employee gym. Stan Cheyne mentioned that this particular grant would not apply to that renovation, as that would not fall under "community space". Stan Cheyne withdrew his consideration, due to lack of Council support.

Stan Cheyne reported an update on the Newhouse Park DCNR Grant for the walking trail rehab. They want to add a little more trail to make the distance even mileage.

CONTRACTED TRASH COMMITTEE – Dave Weber

Nothing to Report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Stan Cheyne

A Motion was Made by Stan Cheyne to Approve Resolution 2024-07 for the Adoption of the CRPOS. A Second Motion was Made by Jeff Cunningham. All Approved.

OLD AND NEW BUSINESS:

Stan Cheyne discussed the Consideration of Ball Field Mix for the Newhouse Park Fields, stating that FRAA submitted quotes for the mix. Purchasing will go through the Borough Office. He will also look into playground mulch for the Public Works department to add to Newhouse Park playground.

Bill Heaps reported that he and the Public Works Crew are currently working on the Newhouse Park restrooms. They installed three (3) LED lights, two (2) exhaust fans in each restroom, a new hand dryer in the men's restroom and they are getting ready to paint. They will also be installing new baby changing stations in each restroom as well. Restrooms are set to open in the coming weeks prior to the Delmont Recreation Events scheduled for the end of March.

Mayor Alyce Urban reminded Council and Residents that there will be a Delmont Daze Meeting on Monday, March 25th at 6:00 PM at the Borough Building. The meeting will address planning, the parade, booths, volunteers, etc. Open to all who want to volunteer.

Andy Shissler pointed out the two (2) new additional maps that he had made of the other parks in Delmont. They are hung in Council Chambers and are being used to brainstorm ideas for renovations, etc. Mayor Urban thanked Andy Shissler for all of his time and efforts.

Stan Cheyne reminded Council and Residents of the Delmont Rec Events coming up at Newhouse Park. The Chili Cook-off is scheduled for Sunday, March 24th with a 12:00 PM start. There is still time to register for the event. Also, the Easter Egg Hunt is scheduled for Saturday, March 30th at Newhouse Park with a 12:00 PM start time.

The new swing set that was purchased last year for Newhouse Park is set to be installed as soon as the weather turns. The Delmont Rec Committee is looking for volunteers to help set up.

ADJOURNMENT: Krista Krautbauer Moves to Adjourn. Pam Simpson Seconds Motion. Motion Carries.

Respectfully Submitted:

Dawn Earhart
Delmont Borough Secretary
APPROVED:

