



## DELMONT BOROUGH COUNCIL MEETING MINUTES

December 10, 2024

77 Greensburg Street  
Delmont, PA 15626

### ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Absent
Stan Cheyne, Vice President	Present	Pam Simpson	Absent
Chris Bigley	Absent	Dave Weber	Present

### JUNIOR COUNCIL:

Evangeline Cheyne

### EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

### PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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### ENGINEER REPORT:

LSSE Report – Dalton Mack

Morris Knowles Report - Submitted

### RESIDENTS ATTENDING:

### OTHERS ATTENDING

Penn Franklin – Georgia Boring

Tribune Review – Not Present

**CALL TO ORDER:** Mr. Shissler calls meeting to order and join in the Pledge of Allegiance.

## **STANDARD MONTHLY BUSINESS**

### **MEETING MINUTES:**

Council reviewed the November 12, 2024 Council Meeting Minutes. Jeff Cunningham Made a Motion to Approve the November 12, 2024 Council Meeting Minutes. A Second Motion was Made by Stan Cheyne. All Approved.

### **TREASURER'S REPORT:**

After review of the December 10, 2024 Treasurer's Report, Stan Cheyne, Made the Motion to Accept the December 10, 2024 Treasurer's Report. Dave Weber Made a Second Motion. All Approved.

### **BILLS:**

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Stan Cheyne Made the Motion to Pay the Bills. Jeff Cunningham Made a Second Motion. All Approved.

### **SPECIAL EVENT:**

PA State Representative, Jill Cooper, awarded the Delmont Public Library a Citation, recognizing achievement and a positive effect on the community for its 90<sup>th</sup> Anniversary. The Citation will be housed at the Capitol. Accepting the Citation on behalf of the Delmont Public Library, and in attendance was William Barnes, Caryn Fleming and Lauren Cheyne. State Representative Cooper went on thank them for their support to the community and its citizens.

### **JUNIOR COUNCIL:**

Evangeline Cheyne, took her Pledge to accept the position of a Junior Council Member. Pledge administered by Mayor Alyce Urban, Evangeline promised to attend the monthly Council Meetings, observe the meeting rules and actively participate in borough business, excluding voting or attending Executive Sessions. Council welcomed her into the meeting. Mayor Urban expressed her excitement for Evangeline's involvement and what impact her involvement will have on the younger generation.

### **CITIZENS' COMMENTS**

Annamarie Stackiewicz spoke on behalf of the Delmont Visionary Committee. She reported that if they receive the \$20,000 grant, they would need a \$20,000 match. The Committee has the match but will try to obtain an additional grant to cover the match. Annamarie also made a request to Council to maybe widen School Street, maybe sometime on the spring if/when the Borough does any work. The area on School Street that she is referring is a small stretch between where the new trail section is and Bierer Street. Stan Cheyne stated that he would like to look into the right of way first. Dan Hewitt mentioned that the drainage would need addressed as well. Andy Shissler said that the Streets Committee can look into this for her.

Caryn Fleming from the Delmont Library reported that the library recently hired a Library Director – Allyson Hessom. Allyson started her new position last Monday. Lauren Cheyne has been doing all of the library’s social media.

**NON-CITIZENS’ COMMENTS**

**ENGINEERING REPORT – LSSE**

A Motion was Made by Stan Cheyne to Approve Pay Request No. 3 in the amount of \$267,035.50 for Contract No. 24-S3 – Christy Road Interceptor and Forcemain Relocation Project. A Second Motion was Made by Dave Weber. All Approved. Andy Shissler said this can be paid with the remaining funds from the new Sewage Loan and the Sewage Operating Account.

It was discussed that the Borough is still awaiting a grant reimbursement that was initially sent in about two months ago. Dalton Mack from LSSE (Lennon, Smith and Souleret Engineering) stated that they have been requesting additional reporting from LSSE, outside of how they submitted in the past, which is further delaying the grant reimbursement. State Representative Jill Cooper offered to be on a call with the Department to see if they can get it expedited any quicker for the Borough. Stan Cheyne mentioned that he did speak with a Rep from DCED to let him know that the delays are costing the Borough money.

A Motion was Made by Stan Cheyne to Approve partial Payment No. 2 (Final) for Contract No. 23-S2 – Sanitary Sewer Repairs Phase III to State Pipe Services in the Amount of \$6,322.05. A Second Motion was Made by Dave Weber. All Approved. Andrew Shissler stated that this can be paid from the Sewage Operating Account.

The recent Flow Summary was discussed and it was found that historically, when the levels were this high, the pump station would have had an overflow and this time it did not.

Remaining projects left are Tollgate Lane and the Equalization Tank.

The 2025 Sewage Tap request was submitted to FTMSA.



**LSSE**

EST. 1965 Civil Engineers and Surveyors

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## *MEMO*

TO: Delmont Borough Council                      DATE: December 9, 2024

FROM: Kevin A. Brett, P.E.                      S. O. No.: 0398-01  
Dalton G. Mack, P.E.  
Gary M. Baird                                      cc:

SUBJECT: Sewer Committee Items

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### CRAMER COA

#### *Phase 1 Interceptor and Forcemain upgrades*

Construction is ongoing. Contractor has completed installation of the interceptor and forcemain, and paving of Church Road and driveways. Forcemain was put online on November 13, and the Interceptor on November 18; November flow data showed that no overflows were observed despite a 250,000-gallon day on November 22. Contractor currently working on Add Alternate No 4 lateral; Resident called Contractor and instructed them not to install pipe on their property within the Borough easement. Contractor held on installation. Borough needs to provide final direction to Contractor on whether to continue and install slip lining or discontinue 6-inch slip line portion to avoid entering the resident's property; Contractor advised this would be a \$8,255.24 credit minimum, as they were uncertain as to if they could return the pipe; should the Contractor be able to return the pipe, there would be a \$13,952.74 credit. Executive session recommended for this item as its potential litigation. Contractor submitted Partial Payment No. 3 in the amount of \$267,035.50; LSSE recommends payment.

- *Report due to DEP in July and December each year. July 2022 report was submitted on July 29, 2022. January 2023 Report was submitted on January 31, 2023. A revision to the January 31, 2023 submittal was submitted on February 14, 2023. July 2023 report was submitted on July 31, 2023. December 2023 report was submitted on December 29, 2023. Report was submitted on July 31, 2024 for the first half of 2024. Next report is due December 31, 2024. LSSE is preparing report for submittal;*
- *RUS Grant Submittal: LSSE has uploaded the Preliminary Engineering Report and other required documents. Borough has application 99% complete. A few Borough submittals remain and certifications by the Borough. Once those items are completed, LSSE will contact RUS to verify they have received the necessary items. Borough Submitted application. LSSE updated per DEP Alternative comments. LSSE is responded to RUS's comments on the Osage Nation THPO clearance. RUS sent Emily Palmer (LSSE) info Borough needs to submit. If they accept it, no further action, if they do not a Phase 2*

Archaeological study will be needed. RUS provided comment to the latest submittal. LSSE responded 6-9-20 and will follow up next week to check status. Borough received comments from RUS requesting a number of documents the Solicitor and LSSE will be reviewing with Sewer Committee for submittal. Solicitor and LSSE provided agreement documents request by RUS which were submitted to RUS for approval. LSSE received comments from RUS regarding proposed EQ Tank drawings, LSSE responded September 27, 2021. RUS advised they were requesting update on status of review of Environmental Assessment from their state environmental coordinator on January 5, 2022. RUS review ongoing, requested additional information March 3, 2022, response provided same day. RUS issued comments on April 25, 2022. LSSE provided response June 15, 2022. RUS issued further comments June 21, 2022, LSSE received comments from third parties prior to responding to RUS. LSSE response issued November 17, 2022. RUS indicated they received the report. RUS requested additional clarification on January 6, 2023; LSSE responded via telephone call. RUS requested additional information related to the floodplain. LSSE provided response on February 2, 2023. RUS requested additional information for the Preliminary Engineer's Report (first round of additional information requests for this report), request is extensive. LSSE coordinated with Solicitor to complete advertisement publication which was placed week of August 1, 2023. Council recommended LSSE table the RUS application at the March meeting until resolution of the land dispute case. RUS requested copy of Alternative Analysis from our previous submittal to them. LSSE transmitted copy of Act 537 plan to RUS. Borough approved Service Order Authorization for LSSE to prepare response to RUS using reduced scope of Phase II EQ Tank. **LSSE is preparing response; LSSE is currently coordinating with RUS on scope of response.**

- Cramer Lift Station Pump Set No. 2 soft start stopped functioning on January 11, 2023. CWM Environmental provided quote (Estimate #267) to replace soft start on January 20, 2023 in the amount of \$5,720.00 with a 12-16 week lead time. Quote executed by Delmont and issued to CWM Environmental on January 31, 2023. Replacement soft start was shipped on May 30, 2023. CWM Environmental installed replacement parts in October. On October 11, CWM advised the seal cooling line for Pump Set No. 2 failed, ultimately resulting in the pumps failing. CWM pulled the pumps and delivered to Pumpman; Pumpman performed repairs and CWM installed the repaired pumps and repaired the seal cooling line. LSSE was alerted by the Borough that further issues with the pumps were being reported by CWM, including the removal for repair of one pump. LSSE is coordinating with CWM and Pumpman Pittsburgh. LSSE performed a field review of the lift station with Borough Staff to review current operating conditions. LSSE transmitted SOP with CWM input for monthly operations and schedule of same on March 26, 2024. LSSE met with Pumpman Pittsburgh and CWM Environmental in May to field review SOP as well as maintenance items for the lift station. Vacuum line system was field reviewed, compressor was found to be bad, causing automatic pump startup issues. New compressor has been installed; the defective compressor has been removed for rehabilitation and will be returned to the pump station as a spare. The second pump removed for repairs underwent startup and was temporarily operational. The pump was found to be making sounds and having issues starting up. CWM also vacuum cleaned the wet well; large rocks, pieces of pipe, and other debris were found in the wet well. CWM and Pumpman pulled pump and found bad bearing and fitting. Pumpman completed repairs and CWM installed repaired pump; Lift Station is currently fully operational. Proposal to purchase two spare pumps to come from Pumpman at a later date.

## **FTMSA COA**

- The Sewer Committee met and drafted adjusted budget for the FTMSA Executed COA- which was been executed by all entities dated **August 29, 2019**. No work was planned for 2019 Budget as the FTMSA COA was not received until early 2019. The following milestones are required per the Order. LSSE to work with Sewer Committee to develop a budget for the items listed below which are each municipal entity's responsibility to complete. *LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.*

- **Identification, Inspection and Mapping.**

- a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System). This identification and inspection shall be referred to herein as the "Visual Inspection." By January 1, 2021, each Municipal Entity shall also provide the results of the Visual Inspection to FTMSA so as to permit FTMSA to complete an accurate GIS based map ("GIS Map") that includes this information. Field work completed - Public Works did an excellent job finding an opening all the manholes. A report will be provided to DEP and FTMSA on the findings, once they are reviewer with Sewer committee. Report is being prepared for review with Sewer Committee over the next few months. Meeting to be scheduled with Gibson Thomas to review our mapping versus their mapping to confirm ownership of the manholes at the Borough line. Goal is to have completed by years end. Map updated and transmitted to DEP, FTMSA and Gibson Thomas December 30, 2020. Meeting held with FTMSA to review points of connection and ownership of those sections. Map updated following this meeting.
- b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. LSSE to provide current mapping to FTMSA for their use in its current state. LSSE to work with Public Works to locate and access all manholes which are reasonably accessible in first 90 days of orders being executed. This work to be completed in November-January 2020. Locations are complete. LSSE 99% complete with map - to be reviewed with Sewer Committee and then transmitted with MPS to FTMSA and DEP. Public Works did an excellent job assisting with the locations. A list of manholes, which were unable to locate, or manholes which are in need of repair is being prepared for Public Works to address over the next five years. Ongoing - 5-year plan being developed with Public Works. Results provided to DEP, FTMSA and GTE with December update. Mapping data

*in GIS reviewed, LSSE provided our output that is in GIS, GTE reviewed and requested additional data which was provided.*

○ **Ordinances: Due Date August 29, 2020**

- *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented. First three months results provided to DEP, FTMSA and GTE. Submitted to DEP and enacted by Borough and implemented. Results will be submitted to DEP with Progress Reports.*
- *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located, provided, however, that no such inspection shall be required for (1) transfers between husband and wife incidental to a divorce; (2) transfers through a Decree of Distribution incidental to the administration of an Estate; and (3) a refinancing of an existing mortgage by a mortgagor who has had a visual inspection of the lateral and had action taken to correct any failure within 5 years of the refinancing. The inspection shall be accomplished by televising the laterals according to procedures adopted by each Municipal Entity designed to detect a “structurally defective” lateral as defined below. Upon receipt of inspection results that demonstrate the lateral is “structurally defective,” which shall constitute a failed test (“Failure” or “Failed”), such private laterals must be repaired or replaced by the property owner prior to the issuance of a certificate indicating the absence of liens on the real property in question. The Municipal Entities shall diligently enforce the Lateral Resale Ordinance. A “structurally defective” lateral shall be defined as a sewer lateral that exhibits root intrusion, separated joint(s), broken pipe(s), cracks, inflow and/or infiltration of storm, spring and/or groundwater, or any other condition which lends itself to inflow and/or infiltration of water into the sewer lateral other than sanitary and/or gray water. Cramer will follow same language as FTMSA Order. Ordinance was adopted at the August meeting. Ordinance approved and implemented.*
- **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025.**

*Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures; all illegal connections shall be removed within 18 months of identification. To the extent that any Municipal Entity has conducted such smoke and/or dye testing within three years of the date of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing, provided, however, that illegal connections detected during that time period must be removed in accordance within the timeframe referred to above in*

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*this subparagraph. LSSE preparing smoke testing specification for bids to be received in May for June award. Testing to be completed in August or September- Driest part of the year. We received two bids, one for \$.75/LF or \$32,105.25 and one for \$.88/LF or \$37,670.16. We recommend award of Smoke Testing for remainder of System 42,807 feet for \$.75 per foot or \$32,105.25 to Standard Pipe Services contingent on them providing insurance certificate. Pre-Construction meeting held with Standard Pipe Services July 22, 2021. Invoice No. 2911 in the amount of \$28,500.00 to Standard Pipe Services, LLC approved. Project is currently ongoing. Contractor completed the field work on October 4, 2021. All reports finalized and submitted to LSSE. LSSE prepared violations summary map and report. Report was reviewed with Sewer Committee January 13, 2022. Violation letters to residents were prepared by LSSE for Delmont transmittal. Violation compliance dates in letters were updated per Borough directive and resent to the Borough for transmittal. Resident violation letters were provided with deadline of September 30, 2022 to address the repairs. Borough is in progress of installing manpans, approximately 50 installed to date, and 40 more manpans are on order. One resident repair remains outstanding, Borough scheduling inspection to locate inspection stack. Borough to follow-up with Salem's repairs for the Cramer Lift Station Smoke Testing. Borough has initiated dye testing; first batch of violation letters were transmitted. Dye testing status was included in COA report for January 2023. **Dye testing is 100% complete; lateral repairs are ongoing.***

○ **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

*LSSE prepared figure showing one defect identified during Phase 3 CCTV. Spot liner needs replaced, a spot dig repaired is recommended by Borough Crew. LSSE is coordination with Borough staff on defect repair plus additional repair outside one manhole. LSSE prepared Phase 4 CCTV bid package. Phase 4 will be the final phase of the televising. Bid opening was held February 8; Contract was awarded to Insight Pipe Contracting, LLC in the amount of \$48,640.00. Pre-Construction Meeting was held March 13. Televising was completed in March. Change Order No. 1 (Final) to increase cost by \$311.51 and Partial Payment No. 1 (Final) in the amount of \$48,951.77 were submitted to Borough for consideration; LSSE recommends payment. Defect map was transmitted to Borough Public Works for review. Borough Public Works determined they could perform manhole work, but line repairs were outside of their abilities. Phase 3 Repairs Contractor provided proposal as a Change Order to the Phase 3 Contract for Borough consideration; Borough approved at June meeting. Contractor completed construction. Walkthrough was held on August 7; minor restoration items remain. Contractor submitted Partial Payment No. 1 in the amount of \$120,423.33; LSSE recommends payment. LSSE transmitted Change Order No. 2 (Final) to Borough for a reduction in the amount of \$16,893.60; Borough approved at September meeting. Contractor worked on punchlist items; yard restoration is growing but will most likely need to wait till Spring to verify restoration takes off completely. **Contractor completed West Pittsburgh Street driveway restoration. LSSE advises Borough they can approve final payment at the December meeting so long as the complaint is addressed and spring restoration review can be 18-month maintenance bond item. Contractor submitted Partial Payment No. 2 (Final) in the amount of \$6,322.05; LSSE recommends payment.***



*Insight Pipe provided proposal for Phase 1 Repairs through CoStars; was provided to Borough for consideration. Borough awarded Phase 1 repairs to Insight Pipe Contracting, LLC in the amount of \$67,136.25 at the September 2023 Board Meeting. Work is complete.*

*LSSE prepared bid package for Phase 2 Repairs based on the CCTV Phase 2 and outstanding CCTV Phase 1 defects. Bid Opening was held August 21, 2023. Borough awarded Base Bid in the amount of \$101,520.00 to State Pipe Services, Inc. at the September 2023 Board Meeting. Construction complete.*

*The outstanding sewer repairs from the Phase 2 Repairs project are being used for the scope of the Phase 3 Repairs project. Bid opening for Phase 3 Repairs was held April 4; Bid Report was transmitted to the Borough. Contract was awarded to State Pipe Services, Inc. in the amount of \$118,670.00. Award Letter was transmitted to State Pipe Services, Inc.; Pre-Construction Meeting was held June 11, 2024. **Contractor completed work.***

*Phase 4 CCTV located three (3) line defects and five (5) manhole defects. Public Works advised they can handle the manholes; however, they cannot handle the line repairs. Phase 3 Repairs Contractor provided proposal as a Change Order to the Phase 3 Contract for Borough consideration; Borough approved at June meeting. Defects were repaired. **Tollgate Lane sewers are only remaining defects requiring repair; Borough is applying for county and statewide LSA funds for this project.***

- Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. To the extent that any Municipal Entity has conducted such televising and cleaning within 5 years of this Consent Order and Agreement, said Municipal Entity may rely on those results in lieu of additional testing and cleaning.
- Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Grades 4 and 5 defects refer to the most significant defects in a sewer system indicating imminent or near imminent pipe failure for pipes that need to be repaired as soon as possible to prevent illegal discharges of sewage and to assure that sewage flows are properly conveyed to a treatment plant. Grades 4 and 5 defects are determined using industry criteria created by the National Association of Sewer Service Companies (“NASSCO”) under its Pipe Assessment and Certification Program (“PACP”). NASSCO is a nationally recognized organization of sewer system professionals such as professional engineers. **(August 29, 2025 work completed)**

***For Cramer:** (4 and 5 Defects identified - 730 days, within 60 days following ID need schedule for repair for Cramer). Phase 1 and Phase 2 repairs have been awarded as mentioned above. Phase 3 repairs*

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completed. Phase 4 CCTV identified repairs have been added to Phase 3 repairs and completed.

The sewers on Tollgate need replaced, Service Order to be provided for Surveys and Bidding for this section. LSSE is preparing a PA Small Water Grant Application to perform this work. Anticipated cost is \$400,000. Borough match \$60,000.00 and \$340,000.00 Grant.

- **Flow Monitoring (BY FTMSA).** No later than March 1, 2020, FTMSA shall commence and complete by November 30, 2020, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System. All flow monitoring shall be performed in accordance with the requirements and protocols listed herein. FTMSA shall be entitled to use flow monitoring data provided to FTMSA by the Municipal Entities, provided that the flow monitoring data is obtained in conformity with all flow monitoring requirements and protocols discussed herein. Within three months of the execution of this Consent Order and Agreement, FTMSA shall develop and distribute to each Municipal Entity performing flow monitoring on which FTMSA will rely, an additional protocol to facilitate the cooperation and coordination necessary for FTMSA to receive accurate flow monitoring results. This additional protocol shall be consistent with all flow monitoring protocols and requirements in this Consent Order and Agreement and shall be adhered to by the Municipal Entities. A copy of the additional protocol shall be submitted to the Department at the time it is submitted to the Municipal Entities.
- Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the "Monitoring Locations"):

Meters were removed in December 2020. LSSE to complete QA/QC and a model will be developed and transmitted to FTMSA for their use by end of March 2021. These flows will be provided to FTMSA for our points of connection. SOA will be providing for all 2021 items as incorporated in budget review at the January Sewer Committee meeting. QA/QC report and existing conditions model being prepared for submittal to FTMSA for their use. Model transmitted to FTMSA and DEP, no work proposed on the Delmont system based on model. LSSE, Salem and FTMSA Engineers have been meeting to review meter data and develop a standard reporting format for the Delmont connection point which has Salem, Delmont and Murrysville flow. GIS mapping comments to date have been addressed.

- **SSO Elimination Plan( BY FTMSA)**
  - a. By March 1, 2022, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.
  - b. By September 1, 2022, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System ("SSO Elimination Plan"). Meeting scheduled by PaDEP on February 22, 2024 at 10:00 AM to provide update

to stake holders on FTMSA's request to delay SSO elimination plan which was due September 2022. LSSE transmitted to FTMSA Delmont Borough plan to eliminate SSOs on March 18, 2024. This summary was also included in the FTMSA COA Progress Report submitted March 25. **Have not received the draft plan as of this date.**

○ **ACT 537 Plan (BY FTMSA)**

- Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.

**For Cramer following:**

*Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.*

*Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.*

*Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.*

*Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).*

*Within 60 days of Planning approval submit a Part II permit.*

*Within 545 Days complete construction of EQ tank.*

○ **Construction of Improvements**

- On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.

○ **Progress Reports Signed August 29, 2019:** The Municipal Entities shall each submit semi-annual progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The first Progress Report shall be submitted seven full months after the execution of this Consent Order and Agreement and every six months thereafter for the duration of this Consent Order and Agreement. The Progress Reports shall be submitted in both printed and electronic form. The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:

- a. A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.
- b. A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.

- c. A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.

*Progress report submitted December 30, 2020 to DEP, GTE and FTMSA. Next Progress Report due March 29, 2021 and last day of September 2021. LSSE transmitted last round of reports to DEP via email on March 9, 2021 per DEP's request. Hard copies were transmitted in December, but DEP requested email copy of each. LSSE transmitted update. Next update due in September. September 2021 progress report issued to PADEP. March 2022 report was submitted to PaDEP on March 25, 2022. September 2022 report was submitted to PaDEP on September 26, 2022. March report was submitted on March 31, 2023. September 2023 report was submitted. Progress Report was submitted on March 25, 2024. September Report was submitted September 25, 2024. FTMSA advised following submittal that reporting dates were changed to January 31<sup>st</sup> and July 31<sup>st</sup> for ease of tracking by PaDEP. Next report is due January 31, 2025.*

- d. LSSE transmitted 2025 tap request to FTMSA via letter dated December 5, 2024 attached.

## **Grants**

- **2024 Westmoreland County Local Share Account (LSA):** Program is currently open with a September 30, 2024 deadline. Grant requires \$100.00 non-refundable application fee and Resolution. No matching funds are required. LSSE submitted application in the amount of \$500,000.00 for Tollgate Lane sewer replacement. Award notification is projected for Fall 2025.
- **2024 Statewide Local Share Account (LSA):** Program is currently open with a September 30, 2024 deadline. Grant requires \$100.00 non-refundable application fee and Resolution. No matching funds are required. LSSE submitted applications in the amount of \$500,000.00 for Tollgate Lane Sanitary Sewer Replacement and \$1,000,000.00 for the Phase II Consent Order Equalization Tank. Award notification is projected for Fall 2025.

## **ENGINEERING REPORT – MORRIS KNOWLES**

An Engineer's Report was submitted by Morris Knowles, in lieu of attending.

## **DELMONT BOROUGH DECEMBER ENGINEERS REPORT**

### **MS4 Program**

1. 2024 Annual MS4 Report:
  - a. First round estimates for the engineering budget have been determined and discussed with the Delmont Stormwater Authority.
  - b. The MS4 Webpage has been reviewed and suggested updates have been sent to Stan Cheyne for implementation under his digression.

### **Barrington Ridge Culvert Replacement.**

Now that the project has been completed, Morris Knowles has been working on the GP-11 Permit Application. To satisfy the requirements of the PA DEP GP-11 permit, the culvert's hydrological and hydraulic functions need to be the same. Invert elevation of the replaced culvert was required to ensure that the data was accurate, so Morris Knowles returned to the site to collect survey data.

To ensure the functionality of the culvert met the requirements of the GP-11 Permit, Morris Knowles performed hydrologic and hydraulic tests for the original culvert as well as the replaced culvert.

The first submission of the PA DEP GP-11 Permit will be completed during December.

### **Development Reviews**

1. None for November.

**SOLICITOR’S REPORT Dan Hewitt, Avolio Law Group, P.C.**

A Motion was Made by Andrew Shissler to Approve Resolution 2024-22 Allowing for Negotiation with S&T Bank for a Tax Anticipation Note (TAN). A Second Motion was Made by Stan Cheyne. All Approved.

A Motion was Made by Andrew Shissler to Approve Authorization of the TAN Proposal from S&T Bank in the Amount of \$150,000 at an Estimated Rate of 5.49%. A Second Motion was Made by Stan Cheyne. All Approved.

Dan Hewitt reported that the Borough Office has reached out to the various Boards and Commissions to see if people would want to continue to serve on the respective Boards. Resolutions will be prepared for those continuing an additional term at the next Council Meeting. As of now, the Planning Commission needs a member.

**COMMITTEE REPORTS**

**PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar**

Chief Klobucar shared the November 2024 Police Department statistics. There were 100 calls for service, 17 traffic citations and 3 criminal arrests...one arrest for cruelty to animals and two for harassment. He also reported calls for service on behalf of the **Delmont VFD**

Mayor Urban reported that they had an un-permitted soliciting incident recently. She confirmed that there were no permits issued and handed it over to the Delmont Police Department to confront the Kinetic employee.

Chief Klobucar reported that the Pilgrimage went well, no incidents reported.

He also reported that the body cameras have been received that were purchased with the grant from Senator Kim Ward’s office. He will meet with Dan Hewitt to put together a Body Camera Policy. He will have in a digital format in order to make updates and changes to the policy as needed, and keep one booklet on file in the Police Station.

**BUILDING AND RENTALS** Pam Simpson and Jeff Cunningham

Jeff Cunningham reported that the Borough is seeking a new cleaning service for the Borough Building.

**STREETS/ROADS/STORM WATER** Stan Cheyne and Jeff Cunningham

A Motion was Made by Stan Cheyne to Advertise the 2025 Stormwater Authority Meetings. A Second Motion was Made by Dave Weber. All Approved. The 2025 dates for the meetings, thus far, will be February 25<sup>th</sup>, April 29<sup>th</sup> and June 24<sup>th</sup>.

Stan Cheyne noted that the storm took out power on Manor Road recently and that he can see that the outside light at the borough building was shining bright, so wanted to point out that the generator was working great.

**PERSONNEL/INSURANCE COMMITTEE** – Chris Bigley and Krista Krautbauer

Nothing to report.

**FINANCE COMMITTEE** Andrew Shissler, Council President

A Motion was Made by Andy Shissler to Approve the 2025 Budget. A Second Motion was Made by Stan Cheyne. All Approved.

A Motion was Made by Stan Cheyne to Approve the Annual Deposit of \$6,000 to the Wheeled Vehicle Account and \$5,000 to the Building Account. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Dave Weber to Approve a \$4,000 LST Donation to the Delmont Public Library. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Dave Weber to Approve a \$4,000 LST Donation to the Delmont VFD. A Second Motion was Made Stana Cheyne. All Approved.

A Motion was Made by Stan Cheyne to Approve the 2025 Schedule of Fees. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Andy Shissler to Approve Resolution 2024-24, Stating No Tax Increase for 2025. A Second Motion was Made by Jeff Cunningham. All Approved.

Andy Shissler reported that the Borough's revenue from Earned Income Taxes (EIT) was higher in 2024 than budgeted.

**SEWAGE COMMITTEE** - Stan Cheyne and David Weber

Stan Cheyne shared that the borough received a notice from FTMSA that they will be having a rate increase of \$1.60 initiating in 2025. He noted that this is a FTMSA increase, not a borough increase.

**SHIELDS FARM** – Andrew Shissler, Council President

Nothing to report.

**GRANTS COMMITTEE** – Dave Weber

Nothing to report.

**CONTRACTED TRASH COMMITTEE** – Dave Weber

Dave Weber is working with Murrysville and Export to get a trash removal contract.

**COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Jeff Cunningham**

Andrew Shissler reported that he signed the contract with The EADS Group for the Comprehensive Plan and they should start soon.

**OLD AND NEW BUSINESS:**

Stan Cheyne mentioned the Americas250PA Grant offered, with an application deadline of 12/15/2024. A second round will be available in March 2025. Jill Cooper stated that the grant is being offered to commemorate the 250<sup>th</sup> Anniversary of the Commonwealth. There was a discussion to possibly partner with the library. A Motion was Made by Stan Cheyne to Proceed with the Grant Application for the Americas250 Grant. A Second Motion was Made by Dave Weber. All Approved.

Mayor Alyce Urban gave an update about the Delmont Holiday Event to take place at the Rose Wigfield Parklet on Greensburg Street on Sunday, December 15<sup>th</sup>. The parade will start at 3pm. All parade participants, including but not limited to, the Delmont VFD and Santa Claus, riding in Dave Weber's 1930 Model A. The parade will run from the Faith Global Methodist Church, down Freeport Street and end at the Parklet. The Holiday Event itself, will take place at the Parklet and will have, two bands, Santa, the Grinch, two food trucks, the Salvation Army (serving hot dogs, soup, and much more), kids' crafts, vendors and K9 Officer Dirk. The borough is raffling off 12 kid's bicycles, each kid will get a raffle ticket for free. There will be other things raffled off at \$1 ticket, including a couple baskets, some handmade Christmas tree decorations and a new guitar donated by Cliff Jobe. Each child, ages 0-12, will get a toy of their choosing from the hundreds of donated toys collected within our community by both residents and businesses. All toys leftover will be donated to HeadStart and distributed to families needing a little bit of assistance this holiday season.

**ADJOURNMENT:** Jeff Cunningham Moves to Adjourn into Executive Session. Stan Cheyne Seconds Motion. Motion Carries.

*Respectfully Submitted:*

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*Dawn Earhart*  
*Delmont Borough Secretary*  
**APPROVED:**