



DELMONT BOROUGH COUNCIL MEETING MINUTES

May 13, 2025

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Absent
Stan Cheyne, Vice President	Present	Pam Simpson	Present
Chris Bigley	Present	Dave Weber	Present

JUNIOR COUNCIL:

Evangeline Cheyne	Present
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EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Report – Dalton Mack
Morris Knowles Report – N/A

RESIDENTS ATTENDING:

Paula Johns	William Johns
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OTHERS ATTENDING

Penn Franklin – Georgia Boring
Tribune Review – Patrick Varine – Not Present

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge of Allegiance.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the April 8, 2025 Council Meeting Minutes. Stan Cheyne Made a Motion to Approve the April 8, 2025 Council Meeting Minutes. A Second Motion was Made by Pam Simpson. All Approved.

TREASURER'S REPORT:

After review of the May 13, 2025 Treasurer's Report, Jeff Cunningham, Made the Motion to Accept the May 13, 2025 Treasurer's Report. Chris Bigley Made a Second Motion. All Approved.

BILLS:

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Dave Weber Made the Motion to Pay the Bills. Stan Cheyne Made a Second Motion. All Approved.

CITIZENS' COMMENTS

Paula Johns, owner of Ianni's, respectfully requested if the Delmont Borough Council can release the Fire Escrow funds that were submitted to the Borough, as required by Borough Ordinance 2000-08, stating that there had been additional expenses in the renovation process and that the funds would be crucial in completing the work. Delmont Borough Ordinance 2000-08 requires owners who have had structure fires within the Borough, to submit \$2,000 for every \$15,000 paid out by an insurance company, to be held in escrow by the Borough, until renovations are completed. A Motion was Made by Chris Bigley to Approve the Release the Funds Being Held in Escrow in the Amount of \$30,000. A Second Motion was Made by Pam Simpson. All Approved. Ms. Johns thanked Council and is looking forward to reopening the restaurant. In addition, Stan Cheyne had mentioned that Ianni's had previously purchased an advertising banner for Newhouse Park last year and asked if Council would consider waiving the fee for Ianni's for this year, to rehang the banner. A Motion was Made by Stan Cheyne to Waive the Fee for Ianni's Advertising Banner for this Season. A Second Motion was Made by Dave Weber. All Approved.

JUNIOR COUNCIL:

Evangeline reported that she met with the Library regarding the National Night Out Event that she wants to steer on August 5th. She stated she is also meeting with Mayor Alyce Urban and Police Chief Klobucar this week as well. She will have additional details for Council at the June Council Meeting, where the event will be on the Agenda for Council consideration.

ENGINEERING REPORT – LSSE

A Motion was Made by Stan Cheyne to Approve Partial Payment No. 6 in the Amount of \$85,753.65 for Contract No. 24-S3 – Christy Road Interceptor and Forcemain Improvements. A Second Motion was Made by Dave Weber. All Approved.

Dalton Mack reported that the RUS grant has been expiring such lengthy delays as it is, and it is currently delayed more due to 3/4ths of their staff being cut and with the federal cuts, it was acknowledged that it may be longer delays. Dave Weber recommended a pause on LSSE moving forward with the RUS, stating that it's only going to cost the Borough money to pay LSSE, and with all of these delays, not much progress will be made anyhow. Stan Cheyne agreed. Dalton Mack also advised Council that PennVest has a lot more funds available for sewage, as well as loans at 1% on a 30-year term, also interest-free for first three (3) years. PennVest is awarded quarterly. He went on to say that in order to apply with PennVest, the Borough would need all required permits, in hand.

- **Identification, Inspection and Mapping**
 - a. By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System).
 - b. GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. Mapping data in GIS and complete.
- **Ordinances: Due Date August 29, 2020**
 - a. Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented.
- Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located. Ordinance approved and implemented.
- **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025**

Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures. Dye testing is 100% complete; lateral repairs are ongoing.
- **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**
 - a. Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. All televising is complete.
 - b. Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. Tollgate Lane sewers are only remaining defects requiring repair; cost projected to be \$500,000.00.

- c. **Tollgate Lane Sewer Replacement:** *Borough received \$200,000.00 in funding through LSA Westmoreland County for the work. LSSE met with Sewer Committee on March 28; Service Order Agreement was transmitted to Borough to perform survey and design work. Two alternatives will be reviewed for sewer replacement: in place, and relocation to the roadway. Survey work was completed; LSSE is preparing concept drawings and cost estimates for review with Sewer Committee.*
- **Flow Monitoring (BY FTMSA)** *No later than September 1, 2025, FTMSA shall commence and complete by April 1, 2026, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System.*
- *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):*
- **SSO Elimination Plan(BY FTMSA)**
 - a. *By April 1, 2026, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.*
 - b. *By September 1, 2026, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”).*
- **ACT 537 Plan (BY FTMSA)**
 - a. *Within 270 days of the Department’s approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan (“Act 537 Plan”) for the construction of the projects elected in the SSO Elimination Plan.*

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.

Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.

Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).

Within 60 days of Planning approval submit a Part II permit.

Within 545 Days complete construction of EQ tank.

- **Construction of Improvements**
 - a. *On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.*

- **Progress Reports Signed August 29, 2019 (AMENDED January 16, 2025):** *The Municipal Entities shall each submit semi-annual (January 31 and July 31 of each year) progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:*
 - a. *A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.*
 - b. *A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.*
 - c. *A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.*
 - d. **Next report is due July 31, 2025.**
 - e. *LSSE transmitted 2025 tap request to FTMSA via letter dated December 5, 2024.*

Grants

- **2024 Statewide Local Share Account (LSA):** *LSSE submitted applications in the amount of \$500,000.00 for Tollgate Lane Sanitary Sewer Replacement and \$1,000,000.00 for the Phase II Consent Order Equalization Tank. Award notification is projected for Fall 2025.*
- **2025 PA Small Water and Sewer Grant:** *LSSE is preparing application for Tollgate Lane. Application will be in the amount of \$500,000.00. Application was submitted; a copy of the application package was transmitted to Borough for Borough files.*
- **FY26 Appropriations:** *Senator Fetterman appropriations were opened with a due date of May 2, 2025; LSSE resubmitted FY25 application for Phase 2 Equalization Tank.*

ENGINEERING REPORT – MORRIS KNOWLES

An Engineer's Report was not submitted by Morris Knowles.

SOLICITOR'S REPORT Dan Hewitt, Avolio Law Group, P.C.

A Motion was Made by Stan Cheyne to Approve Resolution 2025-07 – Designating Signing Authority for all PennDOT Documents pertaining to the Long-Term Responsibilities for Sidewalks and Stormwater Facilities to be Constructed along Route 66 to Stan Cheyne. A Second Motion was Made by Dave Weber. All Approved.

Dan Hewitt reported that DCNR opted not to consider the Parklet as an option for submission to the National Parks Service. It has been decided to go with the parcel(s) between Stotler Drive and Apple Hill.

Dan Hewitt is advising the community that as the weather improves, the Borough often discovers more property maintenance issues. Bill Heaps will be submitting a list of properties that are in need of attention, and a letter will be issued to those residents.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar

Mayor Alyce Urban shared that there would be no monthly Delmont Daze meeting in May and that the next one scheduled is for Monday, June 30th at the Borough Building at 6:30PM.

Chief Klobucar shared the April 2025 Police Department statistics. There were 106 calls for service, 42 traffic citations and 2 criminal arrests. He also shared the Delmont VFD stats on behalf of Fire Chief Cline, with the VFD having 25 alarms. He also said the traffic trailer won't turn on. He has a work order in for repair. Dave Weber will also take a look at it.

BUILDING AND RENTALS Pam Simpson and Jeff Cunningham

Jeff Cunningham reported that no bids have been submitted for the old generator. They will be posting on MunicBid. He also reported that the room upstairs in the borough building is now completed, only 2 more rooms to be renovated. Bill Heaps is looking into fixing the rubber that is flapping on the roof of the borough building.

A Motion was Made by Jeff Cunningham to Advertise the Old Generator on MunicBid with a Reserve of \$5,000. A Second Motion was Made by Pam Simpson. All Approved.

STREETS/ROADS/STORM WATER Stan Cheyne and Jeff Cunningham

A Motion was Made by Stan Cheyne to Award the Greensburg Street Paving Project to Tresco Paving Corp, Includes Add Alternate 1, Postal Way and Add Alternate 2, Bierer St. A Second Motion Was Made by Jeff Cunningham. All Approved.

Stan Cheyne mentioned that PennDOT has also developed a bid spec for the East Pittsburgh Street Paving Project, paving from Greensburg Street to Overly Street. A Motion was Made by Stan Cheyne to Advertise Bid Specs for the East Pittsburgh Street Paving Project. A Second Motion was Made by Jeff Cunningham. All Approved.

Mayor Alyce Urban asked if Public Works can put a steel plate over the hole at terrace Drive and Athena Drive. Bill Heaps will take a look at it tomorrow.

Stan Cheyne reported that the Delmont Stormwater Authority has reimbursed the Borough's General Fund for all 2025 Stormwater Expenses and 1Q 2025 Labor Transfer. They recognize that there are additional initial set-up fees that still need to be reimbursed. The Borough Office is keeping track of these expenses separately for easy review.

Stan Cheyne discussed the Lindsay Lane Project. Contract No. C00081785 has \$30,000 left on the grant. They would like to use the funds for the Apple Hill Retrofit. A Motion was Made by Stan Cheyne to Accept the Amendment of the Grant, Extending Deadline. A Second Motion was Made by Jeff Cunningham. All Approved.

PERSONNEL/INSURANCE COMMITTEE – Chris Bigley and Krista Krautbauer

Chris Bigley and Krista Krautbauer are currently looking to enhance the benefits for Borough Employees.

FINANCE COMMITTEE Andrew Shissler, Council President

A Motion was Made by Andrew Shissler to Accept the 2024 Audit Report. A Second Motion was Made by Stan Cheyne. All Approved. All Council Members and Mayor Alyce Urban have received copies of the Audit for their review and records.

Andrew Shissler stated that he would get a copy of the Sewage Budget to the Borough Office.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Bill Heaps mentioned that the public works department has had no complaints about the bioxide thus far.

SHIELDS FARM – Andrew Shissler, Council President

Andrew Shissler reported that the Big Bounce Event has rescheduled their event for September 13th and 14th, now a 2-day event with the inflatable obstacles the first day and a color run the second day. The Borough increased its fee for use to \$1800 for the event, plus \$1 per car. A Motion was Made by Andy Shissler to Approve the Date for the Big Bounce Event at Shields Farm. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Andy Shissler to Approve the Date for the Annual Cross Country Event at Shields Farm on September 5th, 2025. A Second Motion was Made by Pam Simpson. All Approved.

GRANTS COMMITTEE – Dave Weber

Dave Weber mentioned that he is currently gathering additional details (i.e. electricity usage, revenue for the Borough, etc.) in order for the Borough possibly purchasing the sign at the car wash along State Route 66. He noted that the sign at the VFD has also been out for some time.

CONTRACTED TRASH COMMITTEE – Dave Weber

Dave Weber advised the Office to not purchase any garbage tags at this time, and that we can purchase as needed.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Jeff Cunningham

Jeff Cunningham reported that they reviewed the EADS Draft Plan and are meeting with them on June 4th. They are looking to have a public meeting for review and comments on June 25th from 5:30 PM to 7:30 PM at the Borough Building.

OLD AND NEW BUSINESS:

Dave Weber spoke about the Community Action taken during and after the recent storm. He met with Delmont Concerned Citizens, concerned about residents being out of food, storm damage, etc. He will have additional talks with Salvation Army, Food Pantry, etc.

A Motion was Made by Stan Cheyne to Approve the Use of Newhouse Park Field for the FRMS at the Rate of \$3.50/day. A Second Motion Was Made by Jeff Cunningham. All Approved.

Discussion of league use of the basketball courts at Newhouse, was tabled by Council.

ADJOURNMENT: Pam Simpson Moves to Adjourn. Chris Bigley Seconds Motion. Motion Carries.

Respectfully Submitted:

Dawn Earhart
Delmont Borough Secretary
APPROVED: