



DELMONT BOROUGH COUNCIL MEETING MINUTES

July 8, 2025

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Present
Stan Cheyne, Vice President	Present	Pam Simpson	Present
Chris Bigley	Absent	Dave Weber	Present

JUNIOR COUNCIL:

Evangeline Cheyne	Present
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EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Report – Dalton Mack
Morris Knowles Report – N/A

RESIDENTS ATTENDING:

Dom Fogle	Maddie Bahnak
Greg Sisco	Tricia Fogle
Harold Hicks	

OTHERS ATTENDING

Penn Franklin – Georgia Boring
Tribune Review – Patrick Varine – Not Present

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge of Allegiance.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the June 10, 2025 Council Meeting Minutes. Stan Cheyne Made a Motion to Approve the June 10, 2025 Council Meeting Minutes. A Second Motion was Made by Jeff Cunningham. All Approved.

TREASURER'S REPORT:

After review of the July 8, 2025 Treasurer's Report, Stan Cheyne, Made the Motion to Accept the July 8, 2025 Treasurer's Report. Dave Weber Made a Second Motion. All Approved.

BILLS:

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Dave Weber Made the Motion to Pay the Bills. Stan Cheyne Made a Second Motion. All Approved.

CITIZENS' COMMENTS

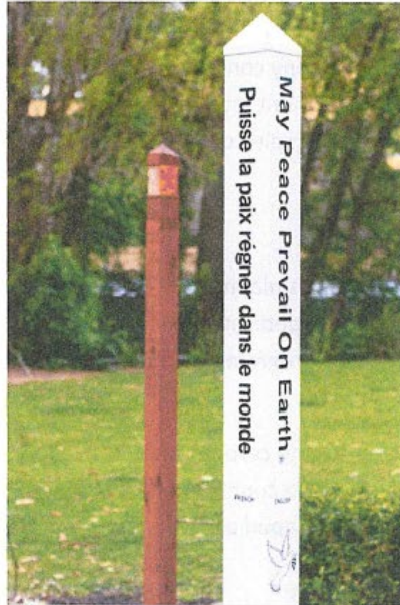
Dom Fogle and Greg Sisco, of the Rotaract Club, presented their Peace Pole Project to Council and asked permission to install the 8 ft. pole at Newhouse Park. The pole will hold the words "May Peace Prevail on Earth" in eight (8) different languages and be encompassed by a small landscaped area around the pole, in addition to room for eight (8) small flags that will surround the landscaping for each country whose language is on the pole. There will also be a plaque. There would be no cost to Borough, the Rotaract Club will be fundraising to cover the cost of the project in its entirety, asking Council only for the space at the park. Mayor Alyce Urban commended the boys for their efforts. A Motion was Made by Stan Cheyne to Give the Rotaract / Rotary Club Permission to Move Forward with the Peace Pole Project at Newhouse Park. A Second Motion was Made by Jeff Cunningham. All Approved. Bill Heaps and Stan Cheyne will meet the Rotaract Members up at the park in the coming weeks to find the best spot for it.

It was also reported that the Rotary will have its annual Steak Fry on July 21st at Newhouse Park. Tickets are still available.

Rotary Peace Pole Project

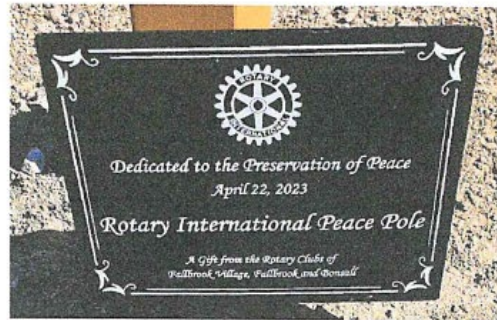


Rotaract Club of Delmont-Salem



- Details:

- 8 feet tall
- Fiberglass construction
- "May Peace Prevail on Earth" in 8 languages



- Requirements:

- Like enough space for
 - Small landscaped area around the pole
 - Small brick path around the landscaping
 - Room for 8 flag poles of the languages on the pole
 - Plaque



What is a Peace Pole?

A Peace Pole is an internationally-recognized symbol of the hopes and dreams of the entire human family, standing vigil in silent prayer for peace on earth. Each Peace Pole bears the message May Peace Prevail on Earth in different languages on each of its four or six sides. There are estimated over 250,000 Peace Poles in every country in the world dedicated as monuments to peace.

Plant a Peace Pole

Planting a Peace Pole is a way of bringing people together to inspire, awaken and uplift the human consciousness the world over. It is a wonderful project for any community, organization or your home. Peace Poles are now recognized as the most prominent international symbol and monument to peace. They remind us to think, speak and act in the spirit of peace and harmony. Stand as a silent visual for peace to prevail on earth.

Peace Pole Dedication Ceremony

A Peace Pole dedication ceremony is an exciting event, whether it is planned for a public place where hundreds of people will attend or a private backyard. Every dedication ceremony is a unique outcome of the shared experience of those who plan the program, as well as those who attend.

We envision the Peace Pole already placed in the ground prior to the ceremony and unveiled during the dedication. Our desire is to place 8 flags representing the countries whose language is included on the pole. A small area around the pole will be landscaped as well. A dedication plaque is planned for the site.

The Cost

The Rotaract Club of Delmont-Salem will raise the funds for the complete project and will install or arrange to be installed the pole and landscape features.

JUNIOR COUNCIL:

Junior Council Member Evangeline Cheyne passed out flyers for the National Night Out event taking place in the lots of the Delmont Library and the Delmont Borough Building on Tuesday, August 5th from 5:30 PM to 7:30 PM.

ENGINEERING REPORT – LSSE

A Motion was Made by Stan Cheyne to Approve Resolution 2025-12 to Apply for a LSA Statewide Grant in the Amount of \$300,000 for the Tollgate Lane Replacement Project. A Second Motion was Made by Dave Weber. All Approved. This Resolution had to be reapproved due to incorrect verbiage in the initial Resolution, as the initial one had been stated as a LSA Category 4 Grant. The amount had also been adjusted due to the projects budget had been amended.

FTMSA COA

- *The FTMSA COA was executed by all entities dated **August 29, 2019**. The following milestones are required per the Order. The First Amendment to this COA dated January 16, 2025 was executed by all parties, revising milestones as follows.*
- *LSSE and Borough met with FTMSA on May 19, 2022 to review COA progress and LSSE met with FTMSA and GTE on June 2, 2022 to review connections and mapping. LSSE met with FTMSA and GTE on June 21, 2022 to review connections and metering data for each connection. Next virtual meeting is scheduled for July 26 at 9:00 AM. Salem's Engineer will be joining group to discuss flows from Salem and connectivity.*

- **Identification, Inspection and Mapping**

- a. *By **January 1, 2021** the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System).*
- b. *GIS-Mapping of Sewer System: Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. Mapping data in GIS and complete.*

- **Ordinances: Due Date August 29, 2020**

- a. *Within 12 months of the execution of this Consent Order and Agreement, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS that are referenced in this Consent Order and Agreement. Ordinance approved and implemented.*

- *Within 12 months of the execution of this Consent Order and Agreement, each develop and enact an ordinance ("Lateral Resale Ordinance") requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this Consent Order and Agreement upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located. Ordinance approved and implemented.*

- **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025**

*Within four years of the execution of this Consent Order and Agreement, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this Consent Order and Agreement in order to identify illegal connections associated with properties and structures. **Dye testing is 100% complete; lateral repairs are ongoing.***

- **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**
 - a. *Within **five years** of the execution of this Consent Order and Agreement, televise the portions of their SSS that are referenced in this Consent Order and Agreement and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. All televising is complete.*
 - b. *Within **six years** of the execution of this Consent Order and Agreement, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this Consent Order and Agreement. **Tollgate Lane sewers are only remaining defects requiring repair; cost projected to be \$500,000.00.***
 - c. **Tollgate Lane Sewer Replacement:** *Borough received \$200,000.00 in funding through LSA Westmoreland County for the work. LSSE met with Sewer Committee on March 28; Service Order Agreement was transmitted to Borough to perform survey and design work. Two alternatives will be reviewed for sewer replacement: in place, and relocation to the roadway. Survey work was completed; LSSE has prepared concept drawings and cost estimates following additional field work to locate missing manholes; Meeting with Sewer Committee to be scheduled to review.*
- **Flow Monitoring (BY FTMSA)** *No later than **September 1, 2025**, FTMSA shall commence and complete by **April 1, 2026**, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System.*
- *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):*
- **SSO Elimination Plan(BY FTMSA)**
 - a. *By **April 1, 2026**, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.*
 - b. *By **September 1, 2026**, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”).*

○ **ACT 537 Plan (BY FTMSA)**

- a. *Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.*

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain from January 14, 2020? This is ready to submit. This is ready once Order is executed.

Within 60 days of Cramer 537 Plan approval submit Part 2 for gravity sewer and forcemain. To be drafted while Act 537 is being reviewed by DEP.

Within 730 days of Part 2 approval construct gravity line and forcemain – preliminary plans prepared.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring (to be scheduled once interceptor is completed).

*Within 60 days of Planning approval submit a Part II permit.
Within 545 Days complete construction of EQ tank.*

○ **Construction of Improvements**

- a. *On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.*

○ **Progress Reports Signed August 29, 2019 (AMENDED January 16, 2025):** *The Municipal Entities shall each submit semi-annual (January 31 and July 31 of each year) progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:*

- a. *A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.*
- b. *A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.*

- c. *A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.*
- d. **Next report is due July 31, 2025.**
- e. *LSSE transmitted 2025 tap request to FTMSA via letter dated December 5, 2024.*

Grants

- **2024 Statewide Local Share Account (LSA):** *LSSE submitted applications in the amount of \$500,000.00 for Tollgate Lane Sanitary Sewer Replacement and \$1,000,000.00 for the Phase II Consent Order Equalization Tank. Award notification is projected for Fall 2025.*
- **2025 PA Small Water and Sewer Grant:** *LSSE submitted application for Tollgate Lane. Application will be in the amount of \$500,000.00. Award notification is projected for Winter 2025.*
- **FY26 Appropriations:** *Senators Fetterman and McCormick appropriations were opened; LSSE resubmitted FY25 application for Phase 2 Equalization Tank for both. Senator Fetterman application was not forwarded on for consideration. Senator McCormick forwarded application in the amount of \$1,000,000.00 for consideration. Negotiations will last over the next six to nine months; notice of award anticipated in March 2026.*
- **CFA Multimodal Program:** *CFA opened the program with a July 31, 2025 deadline. Eligible projects range between \$100,000.00 and \$3,000,000.00. The match requirement was waived for this application period.*

ENGINEERING REPORT – MORRIS KNOWLES

An Engineer's Report was not submitted by Morris Knowles.

SOLICITOR'S REPORT Dan Hewitt, Avolio Law Group, P.C.

Motion was Made by Dave Weber to Approve Resolution 2025-08 Authorizing Emergency Purchases Pertaining to the Pump Station due to the Storm Damage. A Second Motion was Made by Stan Cheyne. All Approved.

A Motion was Made by Stan Cheyne to Approve Resolution 2025-09 Authorizing Signers for the 2025-26 Winter Services Agreement and Reapprove Agreement with PennDOT. A Second Motion Was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Approve Resolution 2025-11 to Proceed with Preparing Documents for 3-Year S&T Loan. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Appoint Kevin Bortz as a Member of the Delmont Stormwater Authority, Term Ending July 1st, 2030. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Approve the Paterini Settlement. A Second Motion was Made by Dave Weber. All Approved.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar

Chief Klobucar shared the June 2025 Police Department statistics. There were 114 calls for service, 27 traffic citations and 1 criminal arrest. Chief Klobucar also reported that K9 Officer Dirk assisted on a break-in call and an arrest was made.

Mayor Alyce Urban wants to remind residents of Delmont Daze taking place at the Rose Wigfield Parklet on Saturday, August 2nd. Event starts at 11AM. Parade starts at 1PM. Vendors will be setting up at 10:30AM, they can also set up day before. The Mayor also reminded Council and residents that the National Night Out Event, steered by the Borough's own Junior Council Person, Evangeline Cheyne, will be taking place on Tuesday, August 5th from 5:30PM to 7:30PM in the Library parking lot and the lot of the Borough building.

Mayor Urban also reported that the safety meetings have been going really well. She wanted to thank all the participants for being present and always being engaged, including the Borough Public Works and Police Dept., the Borough Emergency Coordinator, the Delmont VFD, and Mutual Aid.

Chief Klobucar reported that the Borough is working with Salem Township and Westmoreland County 911, to possibly change the name of the entrance drive into Shields Farm. He stated that there has been an ongoing issue with truckers driving up there when trying to make deliveries to the Vision Excursions and getting stuck. The window company is using a "Contact Place" address, but should probably using an E. Pittsburgh Street address, since they are off of E. Pittsburgh Street, not Contact Place. Council discussed and Dan Hewitt is going to reach out to Salem Township regarding issues discussed and starting with signage.

BUILDING AND RENTALS Pam Simpson / Jeff Cunningham / Krista Krautbauer

Nothing to report.

STREETS/ROADS/STORM WATER Stan Cheyne / Jeff Cunningham / Chris Bigley

Stan Cheyne reported that a resident from Christy Road had reached out to the Borough office and requested that Christy Road be added to the list of roads that need paved. The road needs the water run off issue fixed, as well as the road needing widened and paved.

Stan Cheyne and Bill Heaps discussed going to Park Drive to take a look at the curbing options there. Bill Heaps mentioned that the public works department went to Park Drive and filled what potholes that they could.

PERSONNEL/INSURANCE COMMITTEE – Chris Bigley and Krista Krautbauer

A Motion was Made by Krista Krautbauer to Move Forward with Hiring Officer Jones as Full-Time Officer Effective August 1, 2025, Utilizing the COPSHiring Grant Awarded to the Borough. A Second Motion was Made by Dave Weber. All Approved. Officer Jones has been a part-time officer for Delmont Borough for nineteen (19) years.

FINANCE COMMITTEE Andrew Shissler, Council President

Motions regarding accepting S&T Bank loan terms has been tabled until the August meeting.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Dalton Mack and Dave Weber discussed the damage done to the pumpstation from the most recent storm. Dave Weber met with the insurance claims adjuster, showed the faulty equipment and site. Estimated damage approximately \$100,000 to \$150,000. The Borough's insurance is a \$2,500 deductible.

SHIELDS FARM – Andrew Shissler, Council President

The Big Bounce Event schedule for September, has been cancelled again.

A new lease between the Borough and the Salvation Army is working on being drafted.

GRANTS COMMITTEE – Dave Weber

A Motion was Made by Dave Weber to Approve Resolution 2025-13 to Apply for a CFA Grant to Fund a Freeport Street Paving Project. A Second Motion was Made by Stan Cheyne. All Approved. Letter of Support can be requested from Faith Global Methodist Church.

CONTRACTED TRASH COMMITTEE – Dave Weber

Nothing to report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Jeff Cunningham

Jeff Cunningham updated Council on the recent Shields Farm Draft Plan public meeting. They received a lot of positive feedback. He is encouraging Council and residents to visit the www.delmontboro.com website or the Delmont Recreation Facebook page, scan the QR Code and submit their opinions. The plan will be finalized at the September Council Meeting.

OLD AND NEW BUSINESS:

A Motion was Made by Stan Cheyne to Authorize Use of Pickleball Courts to Westmoreland Sports League for a \$20/week Rental Fee for six (6) weeks beginning on 07/17/2025, Thursdays 6pm to 8pm and Saturdays 11am to 1pm. A Second Motion was Made by Dave Weber. All Approved.

A Motion was Made by Stan Cheyne to Accept Predator Tournament Dates, September 17th thru September 21st and Predators Softball Dates Monday through Thursday on Field #2 from 6pm to 8pm at \$3.50/day per Field. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Accept the Use of Field #1 at \$3.50/day per Field. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Award Design and Bid Specs Engineering Work to Morris Knowles in the Amount of \$10,000 for the Newhouse Park Rehabilitation Project. A Second Motion was Made by Dave Weber. All Approved.

ADJOURNMENT: Krista Krautbauer Moves to Adjourn. Dave Weber Seconds Motion. Motion Carries.

Respectfully Submitted:

*Dawn Earhart
Delmont Borough Secretary
APPROVED:*