



DELMONT BOROUGH COUNCIL MEETING MINUTES

August 12, 2025

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Alyce Urban, Mayor	Present	Jeff Cunningham	Present
Andrew Shissler, Council President	Present	Krista Krautbauer	Present
Stan Cheyne, Vice President	Present	Pam Simpson	Present
Chris Bigley	Present	Dave Weber	Present

JUNIOR COUNCIL:

Evangeline Cheyne	Present
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EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Dan Hewitt - Avolio Law Group, LLC	Present
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ENGINEER REPORT:

LSSE Report – Dalton Mack
Morris Knowles Report – N/A

RESIDENTS ATTENDING:

Robert Stackiewicz	Brenda Gardone
Annamarie Stackiewicz	Linda Jobe
Susan & Ingle Smith	Lynn Layman
Brian Ellicker	Ken Bustin
David Piper	Franklin Piper
Mike Bowan	Stephanie Barnyak

OTHERS ATTENDING

Penn Franklin – Georgia Boring
Tribune Review – Patrick Varine – Not Present

CALL TO ORDER: Mr. Shissler calls meeting to order and join in the Pledge of Allegiance. Council held an Executive Session regarding litigation. No decisions were made.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the July 8, 2025 Council Meeting Minutes. Stan Cheyne Made a Motion to Approve the July 8, 2025 Council Meeting Minutes. A Second Motion was Made by Pam Simpson. All Approved.

TREASURER'S REPORT:

After review of the August 12, 2025 Treasurer's Report, Jeff Cunningham, Made the Motion to Accept the August 12, 2025 Treasurer's Report. Chris Bigley Made a Second Motion. All Approved.

BILLS:

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Stan Cheyne Made the Motion to Pay the Bills. Dave Weber Made a Second Motion. All Approved.

CITIZENS' COMMENTS

Susan Smith, a Delmont resident of Crest Drive, approached Council with a 2-page petition of 19 names, expressing concern as she stated that they have been subject to constant disturbance and harassment from a neighbor. The petition states that this particular neighbor has numerous nuisance vehicles and tractors in the front yard, as well as a vehicle parked in the field of vision obstructing the view of neighbors trying to pull out of their driveway. The petition went on to state that the neighbor has constructed "spite fences", has exercised verbal abuse, intimidation tactics, loud music, etc. They urged local authorities to take action against the individual. Dan Hewitt, the Borough's solicitor stated that unfortunately, as for the tractors fall below the 40hp threshold, making that a non-issue as an ordinance violation and the vehicles are all inspected and legal. He stated that he would have Bill Heaps visit the property to verify the boat registration and its validity, as well as have the engineers confirm the obstruction of view in the ROW made by parking the truck sideways. He also advised the residents that they have property owner rights in the civil courts and that they can always file suit with the Magistrate.

Brenda Gardone, a Delmont resident of Suncrest Drive, approached Council with her concerns over her neighbor's sub pump which she states is basically a French drain that is now flooding her yard. Council will have Bill Heaps look at it.

Annamarie Stackiewicz spoke on behalf of the Delmont Visionary Committee in regards to the Westmoreland Heritage Trail. Preliminary planning for the property on Route 66/Industrial Drive will begin next week. They will be discussing a future maintenance facility, a public restroom, trailhead and trail connections. Annamarie mentioned some cleanup efforts at the trail by the Kinetics building after the storm. The Delmont Visionary Committee is hosting a fundraiser holiday fair at the Delmont VFD, in conjunction with Light Up Delmont Night on November 22nd. It will take place from 11:00 AM to 5:30 PM. Annamarie also introduced Lynn Layman. He is a Board Member and grants coordinator for the Delmont Visionary Committee and was a huge help in writing the DCNR Feasibility Study Grant. He will periodically be speaking on behalf of the Delmont Visionary Committee, in Annamarie's absence.

Mike Bowan, a Delmont resident of Apple Hill, announced his candidacy for Delmont Borough Council. He has been a Delmont resident since 2003. His background is public safety, as he worked EMT, Fire Dept. Police Officer and is now a St. Vincent Campus Officer. He believes in teamwork and building relationships. He thanks Council and Delmont residents in advance for their support.

JUNIOR COUNCIL:

Junior Council Member Evangeline Cheyne reported that National Night Out, that was held on August 5th, was a huge success. She said included in the event were Westmoreland County Communications, State Representative Jill Cooper, the County Bomb Squad, the Delmont Library, Public Works, the Salvation Army, the Delmon Police and Fire Dept.

ENGINEERING REPORT – LSSE

Dalton Mack requested a sewage committee meeting in regards to Tollgate Lane.



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MEMO

TO: Delmont Borough Council
FROM: Kevin A. Brett, P.E.
Dalton G. Mack, P.E.
Gary M. Baird
DATE: August 11, 2025
S. O. NO.: 398-001
cc:
SUBJECT: Sewer Committee Items

CRAMER COA

- *Flow meters were installed in December to begin monitoring for reduction in infiltration/inflow, reduction in overflow events, and Equalization Tank sizing. **Data collection is currently in progress; flow meters will be pulled at the end of August following further data collection.***
- *Report due to DEP in July and December each year. **Report due in July was submitted July 29, 2025.***
- ***Cramer Lift Station Storm Damage:** LSSE was contacted by Metiri Group (lift station operators) on June 6, 2025, who reported that the lift station was offline following what seemed to be a lightning strike or a power surge; immediate damage observed included the VFDs and the dual auger unit. LSSE recommends the Borough submit an insurance claim for the damage due to items noted above. Pumps were reinstalled and reconnected to the lift station. Schultheis ordered replacement power surge protection. Kappe performed field review of Dual Auger screen. **Materials are being ordered to repair Dual Auger unit. Further pump repairs are in progress following failure of Pump Set 1 following light operation.***

FTMSA COA

- *The FTMSA COA was executed by all entities dated **August 29, 2019**. The following milestones are required per the Order. The First Amendment to this COA dated January 16, 2025, was executed by all parties, revising milestones as follows.*
 - **Identification, Inspection and Mapping**
 - a. *By **January 1, 2021**, the Municipal Entities shall, at a minimum, identify and inspect all accessible manholes, pump stations, siphon chambers, combined sewer regulators, diversion chambers, exposed sewer lines, exposed force mains, outfalls and all other visible appurtenances of their respective sewer systems (the FTMSA Contributor Systems and the FTMSA Sewer System).*

b. GIS-Mapping of Sewer System: *Both this Order and the Cramer Order requires system to be mapped and manhole physical surveys to be completed. Mapping data in GIS and complete.*

○ **Ordinances: Due Date August 29, 2020**

a. *Within 12 months of the execution of this COA, each enact an ordinance prohibiting the connection of any stormwater conveyance into the portions of their SSS referenced in this COA. Ordinance approved and implemented.*

○ *Within 12 months of the execution of this COA, each develop and enact an ordinance (“Lateral Resale Ordinance”) requiring the inspection of the integrity of each private sewer lateral tributary to the portions of their SSS that are referenced in this COA upon the sale, transfer, assignment (as in the event of a mortgage), pledge or hypothecation of any interest in real property on which those private laterals are located. Ordinance approved and implemented.*

○ **Smoke and/or Dye Testing due August 29, 2023 (Testing), Final Illegal Connection Removal by end February 2025**

*Within four years of the execution of this COA, conduct smoke and/or dye testing of the portions of their SSS that are referenced in this COA in order to identify illegal connections associated with properties and structures. **Dye testing is 100% complete; one lateral repair remains.***

○ **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**

a. *Within **five years** of the execution of this COA, televise the portions of their SSS that are referenced in this COA and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. All televising is complete.*

b. *Within **six years** of the execution of this COA, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this COA. **Tollgate Lane sewers are only remaining defects requiring repair; cost projected to be \$500,000.00.***

c. **Tollgate Lane Sewer Replacement:** *Borough received \$200,000.00 in funding through LSA Westmoreland County for the work. Two alternatives are being reviewed for sewer replacement: in place, and relocation to the roadway. LSSE has prepared concept drawings and cost estimates. **Meeting with Sewer Committee is being scheduled.***

○ **Flow Monitoring (BY FTMSA)** *No later than **September 1, 2025**, FTMSA shall commence and complete by **April 1, 2026**, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System.*

- *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):*
- **SSO Elimination Plan(BY FTMSA)**
 - a. *By April 1, 2026, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.*
 - b. *By September 1, 2026, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”).*
- **ACT 537 Plan (BY FTMSA)**
 - a. *Within 270 days of the Department’s approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan (“Act 537 Plan”) for the construction of the projects elected in the SSO Elimination Plan.*

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain. Complete.

Within 60 days of Cramer 537 Plan approval submit Part II for gravity sewer and forcemain. Complete.

Within 730 days of Part II approval construct gravity line and forcemain. Complete.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring. Flow monitoring in progress.

Within 60 days of Planning approval submit a Part II permit.

Within 545 Days complete construction of EQ tank.
- **Construction of Improvements**
 - a. *On or before 41 months after DEP’s approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.*

- **Progress Reports Signed August 29, 2019 (AMENDED January 16, 2025):** *The Municipal Entities shall each submit semi-annual (January 31 and July 31 of each year) progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement (“Progress Report”). The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:*
 - a. *A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.*
 - b. *A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.*
 - c. *A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.*
 - d. **July report was submitted July 29, 2025. Next report is due January 1, 2026.**

Grants

- **2024 Statewide Local Share Account (LSA):** *LSSE submitted applications in the amount of \$500,000.00 for Tollgate Lane Sanitary Sewer Replacement and \$1,000,000.00 for the Phase II Consent Order Equalization Tank. Award notification is projected for September 2025.*
- **2025 PA Small Water and Sewer Grant:** *LSSE submitted application for Tollgate Lane. Application will be in the amount of \$500,000.00. Award notification is projected for Winter 2025.*
- **FY26 Appropriations:** *Senators McCormick appropriations for Phase 2 Equalization Tank forwarded in the amount of \$1,000,000.00 for consideration. Negotiations will last over the next six to nine months; notice of award anticipated in March 2026.*
- **CFA Multimodal Program:** *LSSE resubmitted the Freeport Street road widening and repaving application for consideration. Award notification is projected for Spring 2026.*

ENGINEERING REPORT – MORRIS KNOWLES

An Engineer's Report was not submitted by Morris Knowles.

SOLICITOR'S REPORT Dan Hewitt, Avolio Law Group, P.C.

Motion was Made by Jeff Cunningham Approve Resolution 2025-10, Authorizing the Private Negotiation of Terms with S&T Bank to Finance the Road Paving Projects in the Amount of \$183,388.00. A Second Motion was Made by Stan Cheyne. All Approved.

A Motion was Made by Stan Cheyne to Approve Ordinance 2025-01, Authorizing the Borrowing and the Filing of All Paperwork with the DCED for Approval to Borrow. A Second Motion was Made by Jeff Cunningham. All Approved.

A Motion was Made by Stan Cheyne to Approve the Settlement of the Gateway Trust with No Additional Payments Being Made to the Owners. A Second Motion was Made by Dave Weber. All Approved.

A Motion was Made by Stan Cheyne to Approve the Settlement of the Rock Springs Trust property with a Total Payment to the Property Owner of \$157,297.17. A Second Motion was Made by Pam Simpson. All Approved.

A Motion was Made by Krista Krautbauer to Accept the Resignation of Kathleen Rootham from the Zoning Hearing Board. A Second Motion was Made by Chris Bigley. All Approved.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor, Alyce Urban and Chief Klobucar

Chief Klobucar shared the July 2025 Police Department statistics. There were 117 calls for service, 31 traffic citations and 2 criminal arrests. Also reported were two (2) non-traffic citations, cited for harassment. He reminds residents to be neighborly.

Mayor Alyce Urban and Chief Klobucar acknowledged Delmont Borough's Junior Council Person, Evangeline Cheyne for her dedicated effort and providing support to the Delmont Borough Police Department. Officer Klobucar stated that he was humbled by the outpouring of community support and turnout at the national Night Out event initiated and coordinated by Evangeline. A certificate was given to Evangeline. The Mayor and Council are very proud of what she has brought to the Delmont Borough as well.

Mayor Alyce Urban reported that Delmont Daze went very well and that they had almost 90 units in this year's parade. She calls on volunteers for next years parade coordination.

BUILDING AND RENTALS Pam Simpson / Jeff Cunningham / Krista Krautbauer

Nothing to report.

STREETS/ROADS/STORM WATER Stan Cheyne / Jeff Cunningham / Chris Bigley

Stan Cheyne gave Council an update on the Greensburg Street Stormwater work that started on July 21st. Expenses were higher than anticipated. The gas company came in lowered their pipe about four (4) feet. They are currently still working on their project and then Tresco will hopefully be able to start paving in late August. Bill Heaps mentioned that the gas company will have to be completely finished before Tresco Paving can come in and start the paving process.

PERSONNEL/INSURANCE COMMITTEE – Chris Bigley and Krista Krautbauer

Chris Bigley reported that he and Krista Krautbauer are working on enhancing employee benefits package and the police contract. They are currently preparing a presentation for Council.

FINANCE COMMITTEE Andrew Shissler, Council President

A Motion was Made by Andy Shissler to Move the Available Funds from the Sewage Capital Account in the Amount of \$35,062.46 into the Sewage Operating Fund and Close the Sewage Capital Account. A Second Motion was Made by Jeff Cunningham. All Approved.

SEWAGE COMMITTEE - Stan Cheyne and David Weber

Dave Weber updated Council on the repairs to the Pumpstation from the recent storm damage. An insurance claim has been filed and the first submission has been made and paid. There will be additional invoices yet to be received. They are still repairing some issues.

SHIELDS FARM – Andrew Shissler, Council President

Andrew Shissler proposed a Deer Management Program up at Shields Farm. This would be for archery only. Information, including guidelines and pictures, were given to Council for review. There was discussion regarding registration, fees, waivers and parking tags. Andy asked for consideration of the program and it will be on the September Agenda for vote.

Andrew Shissler reported that he sent the draft of the new lease to the Salvation Army for review but has not received a response back yet.

GRANTS COMMITTEE – Dave Weber

A Motion was Made by Dave Weber to Award Thomas R. Harley Architects, LLC the Contract on behalf of the Delmont Visionary Committee for the Delmont Trail Spur Feasibility Study. A Second Motion was Made by Stan Cheyne. All Approved.

CONTRACTED TRASH COMMITTEE – Dave Weber

Nothing to report.

COMPREHENSIVE PLAN COMMITTEE – Andrew Shissler and Jeff Cunningham

There will be another Steering Committee meeting and they will be presenting a final draft of the Shields Farm Comprehensive Plan and comments.

OLD AND NEW BUSINESS:

Consideration of a time clock being put in Council Chambers was discussed. The consensus was that Council much prefers to have the 'back and forth' discussions, rather than run the clock, stop to talk, restart the clock, etc.

A Motion was Made by Jeff Cunningham to Approve the Sale of the Old Generator on MuniBid for \$1,400. A Second Motion was Made by Pam Simpson. All Approved.

A Motion was Made by Stan Cheyne to Approve the Field Permit for Westmoreland Sports League. A Second Motion was Made by Pam Simpson. All Approved.

ADJOURNMENT: Krista Krautbauer Moves to Adjourn. Pam Simpson Seconds Motion. Motion Carries.

Respectfully Submitted:

Dawn Earhart
Delmont Borough Secretary
APPROVED: