



DELMONT BOROUGH
REORGANIZATION MEETING MINUTES
January 5, 2026

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Mayor	<i>Vacant</i>	Pam Simpson	<i>Present</i>
Robert Walczer, Council President	<i>Present</i>	Krista Krautbauer	<i>Present</i>
Chris Bigley, Vice President	<i>Present</i>	Julie Walczer	<i>Present</i>
Dave Weber	<i>Present</i>	Tina Campbell	<i>Present</i>
Dawn Earhart, Secretary/Treasurer	<i>Present</i>		
Timothy Witt, Esq. Solicitor	<i>Present</i>		

CALL TO ORDER: Timothy Witt calls meeting to order and join in the Pledge.

SWEARING IN OF RECENTLY ELECTED OFFICIALS:

Judge Krieger presided over the swearing in of the recently elected officials.

Pam Simpson- Council	Robert Walczer - Council
Julie Walczer – Council	Tina Campbell - Council
Dawn Earhart – Tax Collector	

NOMINATIONS FOR ELECTION OF OFFICERS:

President of Council

A Motion was Made by Tina Campbell to Appoint Robert Walczer as Council President. A Second Motion was made by Krista Krautbauer. Pam Simpson Opposed. Motion Carries.

Vice-President of Council

A Motion was Made by Pam Simpson to Appoint Chris Bigley as Council Vice President. A Second Motion was Made by Dave Weber. An Additional Motion was Made by Krista Krautbauer to Nominate herself. A Second Motion was Made by Julie Walczer. Council vote was three (3) to three (3). The Mayor position is vacant and the tie cannot be broken. Krista Krautbauer concedes. Chris Bigley is Appointed Vice President. All Approved.

Mayor

Council members discussed allowing residents to submit letters of interest to the Borough for the vacant Mayor position. A resident expressed support for current council member Dave Weber, stating that he received the second most votes in the November election on a write-in campaign and felt that the people of Delmont have already spoken based on that. Motion was

Made by Robert Walczar to Table the Appointment of a Mayor for the 30 Days Allowed. A Second Motion was Made by Tina Campbell. All Approved. A Motion was Made by Tina Campbell to Advertise the Vacant Position of Mayor. A Second Motion was Made by Julie Walczar. All Approved.

COUNCIL PRESIDENT - MOTIONS TO DESIGNATE:

Newspapers for Advertising

A Motion was Made by Tina Campbell to Maintain the Penn Franklin and Tribune Review as the Borough's Newspaper for Advertising. A Second Motion was Made by Dave Weber. All Approved.

Bank Depositories

A Motion was Made by Chris Bigley to Maintain S&T Bank and First Commonwealth as the Borough's Bank Depositories. A Second Motion was Made by Tina Campbell. All Approved.

Regular Meeting Night and Time

A Motion was Made by Tina Campbell to Move the Borough's Council Meeting Day/Time to the Second Wednesday of each Month at 6:00 PM. A Second Motion was Made by Pam Simpson. All Approved.

Tax Commission Rate

A Motion was Made by Dave Weber to Maintain the Current Tax Commission Rate of 4.5%. A Second Motion was Made by Julie Walczar. All Approved.

MOTIONS TO APPOINT:

Secretary

A Motion was Made by Dave Weber to Maintain the Current Borough Secretary-Treasurer, Dawn Earhart. A Second Motion was Made by Pam Simpson. All Approved.

Solicitor

A Motion was Made by Chris Bigley to Maintain the Newly Hired Solicitor, Timothy Witt of Watson Mundorff. A Second Motion was Made by Pam Simpson. All Approved.

Engineer

A Motion was Made by Dave Weber to Maintain LSSE (Lennon, Smith, Souleret Engineering) for All Sewage Engineering. A Second Motion was Made by Pam Simpson. Julie Walczar Opposed. Motion Carries.

A Motion was Made by Dave Weber to Maintain Morris Knowles for All General Engineering, as well as Roads Engineering. A Second Motion was Made by Krista Krautbauer. Julie Walczar Opposes. Motion Carries. Council discussed how changing engineers during a major sewage project could affect the cost to the Borough and discussed the current cost to the Borough.

Vacancy Board Member

A Motion was Made by Pam Simpson to Maintain Timothy Beadling as the Vacancy Board Member. A Second Motion was Made by Chris Bigley. All Approved.

Appointed Tax Collector (511 Taxes)

A Motion was Made by Chris Bigley to Maintain Berkheimer as the Appointed Tax Collector, as per the County of Westmoreland. A Second Motion was Made by Julie Walczar. All Approved.

Auditor

A Motion was Made by Tina Campbell to Maintain Vance & Company, PC as the Borough's Auditor. A Second Motion was Made by Krista Krautbauer. All Approved.

Check Signers & Opening Closing Authority

A Motion was Made by Tina Campbell to Name Dawn Earhart, Bob Walczer, Krista Krautbauer and Chris Bigley as the Borough’s Check Signers with Opening & Closing Authority. A Second Motion was Made by Julie Walczer. All Approved

DESIGNATION OF COUNCIL MEMBER COMMITTEE

Buildings/Rentals	Pam Simpson / Krista Krautbauer / Chris Bigley
Streets/Roads/Storm Water	Tina Campbell / Bob Walczer
Personnel & Insurance	Chris Bigley / Krista Krautbauer / Julie Walczer
Finance	Krista Krautbauer / Bob Walczer / Tina Campbell
Sewage	Dave Weber / Julie Walczer
Shields Farm	Krista Krautbauer / Bob Walczer / Julie Walczer
Grants	Julie Walczer / Tina Campbell
Contracted Trash	Pam Simpson / Chris Bigley

PRIOR MATTERS TO BE DISCUSSED

Trail Maintenance – Andrew Shissler: Tabled until January regular council meeting
Park Grant Reporting – Stanley Cheyne: Tabled until January regular council meeting

CITIZENS COMMENTS

Ed Washburn spoke to council and residents, stating that the Piper family’s legacy is good and asked that people not let recent events tarnish that legacy.

David Piper inquired as to why the agenda states that the Checks Written Report and Treasurer’s Report are available to residents at the meetings but only given to Council Members. It was stated by the Borough Secretary that this was the Reorganization Meeting and those reports are available at every regular monthly council meeting. The regular council meeting agenda states that the reports are “on display”. At every meeting both the Treasurer’s Report and Checks Written Report are on display at the sign-in podium, along with the agenda and the prior meeting Minutes draft. The office will make copies for any resident, upon request.

Jean Tomkovicz inquired where she would be able to pay her taxes. It was stated that the prior Council approved that residents will be able to pay their taxes at the Borough Building on Wednesdays and Thursdays from 10am to 3pm as a convenience to residents or drop off at a drop-off box outside of the Borough Office at any time. If a resident would need to meet with the Tax Collector for any other reason other than dropping off taxes, this would be by appointment only and take place at the Borough Building, after office hours.

Denni Grassel wanted to thank Alyce Urban for her years of service as Delmont Borough’s Mayor. Residents and Council applauded her and thanked Alyce Urban as well.

ADJOURNMENT

A Motion to Adjourn was Made by Tina Campbell. A Second Motion was Made by Julie Walczer. Motion Carried.

Respectfully Submitted,

Dawn Earhart
Delmont Borough Secretary