



DELMONT BOROUGH COUNCIL MEETING MINUTES

February 11, 2025

77 Greensburg Street
Delmont, PA 15626

ELECTED OFFICIALS:

Mayor David Weber	Present	VACANT	N/A
Robert Walczer, Council President	Present	Krista Krautbauer	Present
Chris Bigley, Vice President	Present	Tina Campbell	Present
Pam Simpson	Present	Julie Walczer	Present

JUNIOR COUNCIL:

VACANT N/A

EMPLOYEES:

Bill Heaps, Public Works Supervisor	Present
Dawn Earhart, Secretary/Treasurer	Present
T.J. Klobucar, Delmont Police Chief	Present

PROFESSIONAL SERVICES:

Timothy Witt, Watson & Mundorff, LLC	Present
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ENGINEER REPORT:

LSSE Report – Dalton Mack
Morris Knowles Report – N/A

RESIDENTS ATTENDING:

Carl Boyd	Vickie Boyd
Donald Craig	Vic Eddy
Franklin Piper	Mary Piper
Mark Simpson	Linda Jobe
Paul Ziman	Bob Cole
Kerri Cole	Dennis Urban
Jim Bortz	Stan Cheyne
DC Carter, Justin, Mike (Mutal Aid)	Andy Shissler

OTHERS ATTENDING

Penn Franklin – Ken Bustin – Not Present
Tribune Review – Patrick Varine – Present

CALL TO ORDER: Mr. Walczer calls meeting to order and join in the Pledge of Allegiance. No decisions were made.

STANDARD MONTHLY BUSINESS

MEETING MINUTES:

Council reviewed the January 14th, 2026 Council Meeting Minutes. Tina Campbell Made a Motion to Approve the January 14th, 2026 Council Meeting Minutes. A Second Motion was Made by Pam Simpson. All Approved.

Council reviewed the February 4th, 2026 Council Special Meeting Minutes. Krista Krautbauer Made a Motion to Approve the February 4th, 2026 Council Special Meeting Minutes. A Second Motion was Made by Tina Campbell. All Approved

TREASURER'S REPORT:

After review of the February 11, 2026 Treasurer's Report, Pam Simpson Made the Motion to Accept the February 11, 2026 Treasurer's Report. Julie Walczer Made a Second Motion. All Approved.

BILLS:

Bills on display but not read. The report of the Bills to be Paid reflect the day after the previous Council Meeting until the day of the new Council Meeting. Tina Campbell Made the Motion to Pay the Bills. Chris Bigley Made a Second Motion. All Approved.

CITIZENS' COMMENTS

Alyce Urban, Athena Drive, wanted to thank Jill Cooper for all of the grants that Delmont has received, due to her collaborative hard work of former council members Dave Weber and Stan Cheyne. Former Mayor Urban, addressing Police Chief Klobucar, thanked him for his years of service to the Borough and expressed how proud she was to work along side him in her 12 years as Mayor.

Andy Shissler, Barrington Ridge, requested permission from Council to allow the Boy Scout Troops to utilize Shields Farm for their orienteering meeting/project. They will use a map and compass to find object(s). He would like to use the area on Thursday, April 2nd and said that he can coordinate with DAAA if it's necessary. A Motion was Made by Chris Bigley to Authorize the use of the Farm for the Troop Event. A Second Motion was Made by Tina Campbell. All Approved.

Mark Simpson, Apple Hill Drive, expressed his support for Andy Shissler in being reappointed to the vacant council seat. He believes him to be the most qualified individual for the position, in his opinion. He also expressed his concern for council allowing public works to plow the Presbyterian Church. He believes doing for one and not another would not be fair. Bob Walczer believed it to be one pass through the parking lot to obtain access when maintaining the alley. Bill believed it to mean the pass through and the area where the kids get on and off the bus. Discussion led to confirming it was a couple pass throughs and the area where the kids are loaded off and on the bus. No decisions were made. Mark Simpson also wanted to recognize the change over to Whiskey Acres for Animal Control and thank Council for that decision.

Paul Ziman, Lou Anne Lane, spoke in regards to Mutual Aid. He stated the Delmont Ambulance has been around since 1968, when it was all volunteer, until 1983, when joined with Mutual Aid. Now they have paid staff with benefits, 4th largest ambulance service in the state, funded by donations. They carry blood now and can administer in the field. They are currently obtaining and utilizing different human simulators, adult/kid. The Mutual Aid crew attended to hear the Emergency Coordinator Report, from the EMA Mike Bowen. They are also promoting the recent fundraiser subscription opportunity that also provides benefits, that went out to residents. Council thanked them for their service and encourages residents to sign up for the subscriptions.

Franklin Piper, Crest Drive, inquired whether or not the crosswalk button at the intersection of Route 66 and Pittsburgh Street has been fixed yet. Public Works Supervisor, Bill Heaps, did call about the button, however they are backed up right now in preparation of the new State Route 66 Project coming up. In addition to that, those poles, lights and buttons are all part of the new project so the Borough may not take on that expense right now if they are all being replaced during the project and the project is set to start this year.

JUNIOR COUNCIL:

ENGINEERING REPORT – LSSE

Dalton Mack, from the Borough's Engineering Firm, discussed Act 537 Report, stating that it will need to be updated. Resident and former council member, Stan Cheyne recommended that Council get more than one opinion. Chris Bigley stated that he trusts Stan Cheyne's insight and believes that they should Table going forward with the Act 537 Report until they have more information. Dalton also referenced the Engineer reports, attached below.

Many residents commented on the state of the pump station and the Borough's expense of the sewage. A resident inquired about the possibility of a substation versus the buying of new pumps continuously. Engineers and others discussed the high price tag of that. Prior Council member, Jim Bortz, cautioned Council on any action and stated that they should also get the opinion of engineers that deal solely with sewage.

A Motion was made by Krista Krautbauer to Advertise the Tollgate Lane Sanitary Sewer Replacement Project, Upon Execution of All Grant Agreements. A Second Motion was Made by Tina Campbell. All Approved.



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MEMO

TO: Delmont Borough Council
FROM: Kevin A. Brett, P.E.
Dalton G. Mack, P.E.
SUBJECT: Sewer Committee Items

DATE: February 11, 2026
S. O. NO.: 398-001
cc:

CRAMER COA

- **EQ Tank Design:** *LSSE recommends sizing the new EQ tank based on a 10-year summer storm event, putting the new tank size at 375,000 gallons (compared to the 325,000 gallon tank size in the original Act 537 Plan). This tank size concept was reviewed with the Sewer Committee on January 12, 2026. Borough Sewer Committee and LSSE met with PennVEST on January 27, 2026 to review funding opportunities through PennVEST; PennVEST advised of potential options for funding, including 20- and 30-year loans and partial grant funding. LSSE also reviewed multiple options with Sewer Committee for the scope of work to fund through PennVEST, including the basic scope required for COA compliance, and a larger scope which includes replacement of the pumps at the lift station, the addition of a second “package style” lift station in the Borough, and replacement of the remaining old forcemain, with the goal of addressing all the Borough’s current sewage pumping issues in one project. One large project would also be more cost effective for an Act 537 update, re-use of existing concrete structures, and for construction-related costs.*

The Borough was awarded \$500,000 in funding through the 2024 Statewide LSA Program for the EQ Tank project.

- **Act 537 Update:** Upon selection of the scope of work, LSSE will prepare the Act 537 update for transmission to the necessary planning commissions by the end of February.
- **Progress Reports:** *Reports due to DEP in July and December each year. Next report is due July 31, 2026.*
- **Cramer Lift Station Storm Damage:** *LSSE was contacted by Metiri Group (lift station operators) on June 6, 2025, who reported that the lift station was offline following what seemed to be a lightning strike or a power surge; immediate damage observed included the VFDs and the dual auger unit. New surge protector was installed on January 23, 2026; Kappe is scheduling work to complete work on the Dual Auger unit.*

FTMSA COA

- *The FTMSA COA was executed by all entities dated August 29, 2019. The following milestones are required per the Order. The First Amendment to this COA dated January 16, 2025, was executed by all parties, revising milestones as follows.*
 - **CCTV and Clean – August 29, 2024 for FTMSA, Cramer is 365 days from when Order is signed for CRAMER**
 - a. *Within five years of the execution of this COA, televise the portions of their SSS that are referenced in this COA and clean all segments necessary to restore full hydraulic capacity; excepting however that FTMSA shall on or before March 1, 2021 televise and clean the FTMSA Interceptor System. All televising is complete.*
 - b. *Within six years of the execution of this COA, identify and repair all Grades 4 and 5 defects (“Grades 4 and 5 defects”) observed in the portions of their SSS that are referenced in this COA.*
 - c. **Tollgate Lane Sewer Replacement:** *Borough received \$200,000.00 in funding through LSA Westmoreland County and \$208,000 through the 2024 Statewide LSA for the work. Two alternatives are being reviewed for sewer replacement: in place, and relocation to the roadway. LSSE will proceed with moving sewer line into the roadway. Tollgate was awarded an additional \$175,000.00 in grants through the 2024 PA Small Water and Sewer program; total project funding is up to \$583,000. LSSE is preparing the bid package for April bid opening upon execution of grant agreements. LSSE requests authorization to advertise upon execution of the grant agreements.*
 - **Flow Monitoring (BY FTMSA):** *No later than September 1, 2025, FTMSA shall commence and complete by April 1, 2026, a flow monitoring program to determine the magnitude, frequency, duration, source(s) and cause(s) of all SSOs and the hydraulic overload in the FTMSA Sewer System.*
 - *Flow meters shall be installed in order to obtain accurate data demonstrating capacity above connection points, flow entering from tributary connection points, and capacity downstream from connection points, and shall, at a minimum, be placed at the following locations (the “Monitoring Locations”):*
 - **SSO Elimination Plan (BY FTMSA)**
 - a. *By April 1, 2026, FTMSA shall develop a hydraulic model of the FTMSA Sewer System.*
 - b. *By September 1, 2026, FTMSA, on behalf of the Municipal Entities, shall submit to the Department for its review and approval, or modification and approval, a joint plan and schedule to eliminate the hydraulic overload and all SSOs in the FTMSA Sewer System (“SSO Elimination Plan”).*

○ **ACT 537 Plan (BY FTMSA)**

- a. *Within 270 days of the Department's approval of the SSO Elimination Plan, FTMSA, on behalf of the Municipal Entities, shall submit to the Department a joint amended Act 537 Plan ("Act 537 Plan") for the construction of the projects elected in the SSO Elimination Plan.*

For Cramer following:

Within 180 days submit Act 537 Plan for gravity sewer and forcemain. Complete.

Within 60 days of Cramer 537 Plan approval submit Part II for gravity sewer and forcemain. Complete.

Within 730 days of Part II approval construct gravity line and forcemain. Complete.

Within 270 Days of gravity line and forcemain to Cramer - submit revised Act 537 Plan to include the tank following post flow monitoring. Flow monitoring in progress.

Within 60 days of Planning approval submit a Part II permit.

Within 545 Days complete construction of EQ tank.

○ **Construction of Improvements**

- a. *On or before 41 months after DEP's approval of the Act 537 Plan, FTMSA shall complete construction and operate the new or modified sewerage facilities in the approved SSO Elimination Plan.*

○ **Progress Reports Signed August 29, 2019 (AMENDED January 16, 2025):** *The Municipal Entities shall each submit semi-annual (January 31 and July 31 of each year) progress reports to the Department documenting their efforts to comply with their obligations described in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement ("Progress Report"). The Progress Report shall be sent to the address in Paragraph 20 of the Agreement, and include, but not be limited to:*

- a. *A description of the actions taken in the previous six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of this Consent Order and Agreement.*
- b. *A description of all activities scheduled for the next six months to comply with the obligations in Paragraphs 3, 4, 5, 6, 7, 8, 10, 11 and 12 of Consent Order and Agreement.*
- c. *A description of any problems or delays encountered or anticipated regarding the performance of the activities required by this Consent Order and Agreement.*

- d. **LSSE submitted progress report on January 30, 2026. Next Report is due July 31, 2026.**

Grants

- **2025 PA Small Water and Sewer Grant:** *LSSE submitted application for Tollgate Lane. Application will be in the amount of \$500,000.00. Awards were announced January 20, 2026; Borough was awarded \$175,000 in funding for the Tollgate Lane project.*
- **FY26 Appropriations:** *Senators McCormick appropriations for Phase 2 Equalization Tank forwarded in the amount of \$1,000,000.00 for consideration. Negotiations will last over the next six to nine months; notice of award anticipated in March 2026. **The Borough was not selected for funding through this program.***
- **CFA Multimodal Program:** *LSSE resubmitted the Freeport Street road widening and repaving application for consideration. Borough was awarded the full \$873,000 in funding requested for the project.*
- **2025 Statewide Local Share Account (LSA):** *LSSE submitted applications for the COA Phase II Equalization Tank project for \$1,000,000.00 in funding and Freeport Street roadway and stormwater improvements project for \$873,000.00 in funding. Copies of the applications were provided for Borough files. Notice of award is anticipated in November 2026.*

ENGINEERING REPORT – MORRIS KNOWLES

An Engineer's Report was not submitted by Morris Knowles.

SOLICITOR'S REPORT Tim Witt, Esq., Watson Mundorff, LLP

A Motion was Made by Julie Walczel to Approve Ordinance 2026-01: PMRS Annual Amendment. A Second Motion was Made by Tina Campbell. All Approved.

COMMITTEE REPORTS

PUBLIC SAFETY/POLICE AND FIRE DEPARTMENT REPORT – Mayor Dave Weber / Chief Klobucar

Chief Klobucar shared the January 2026 Police Department statistics. There were 121 calls for service, with 1 criminal arrest and 27 traffic stops.

Chief reminded residents and Council about the upcoming Spaghetti Dinner Fundraiser for the K9 Unit on February 21st from 2:00 PM to 6:00 PM at the Delmont VFD.

Mayor Dave Weber thanked Jill Cooper, PA State Representative that was in attendance and Senator Ward's office for the recent grants, along with the upcoming \$60,000 grant to the Police Department.

A Motion was Made by Krista Krautbauer to start the Civil Service Process. A Second Motion was Made by Julie Walczel. All Approved.

BUILDING AND RENTALS Pam Simpson / Chris Bigley / Krista Krautbauer

Pam Simpson reported that the Borough was able to secure a dumpster to be delivered to the Borough Building from Republic Services for the upcoming Borough Building updates upstairs at the Daycare. She also stated that they are hiring a mat cleaning service to have the mats traded out biweekly during the winter and monthly in the summer. They are also purchasing a new mailbox unit for the building. This purchase came in under-budget. The buildings committee are also planning to have the borough building windows cleaned twice a year.

STREETS/ROADS/STORM WATER Bob Walczer / Tina Campbell

Nothing to report.

PERSONNEL/INSURANCE COMMITTEE – Chris Bigley / Krista Krautbauer / Julie Walczer

Nothing to report.

FINANCE COMMITTEE Bob Walczer / Krista Krautbauer / Tina Campbell

Nothing to report. A Budget vs. Actual Report was provided to council members in meeting folders.

SEWAGE COMMITTEE – Bob Walczer / Julie Walczer

Nothing additional to report.

SHIELDS FARM – Bob Walczer / Julie Walczer / Krista Krautbauer

Cross Country Event dates were discussed and approved. No Motion needed.

GRANTS COMMITTEE – Julie Walczer / Tina Campbell

Nothing to report.

CONTRACTED TRASH COMMITTEE – Pam Simpson / Chris Bigley

Nothing additional to report.

OLD AND NEW BUSINESS:

A Motion was Made by Pam Simpson to Approve Resolution 2026-05: the Reappointment of Cindy Wittman to the Delmont Recreation Board. A Second Motion was Made by Chris Bigley. All Approved.

A Motion was Made by Tina Campbell to Approve Subdivision Plans for 127 Church Street, on the Recommendation of the Planning Commission. A Second Motion was Made by Pam Simpson. All Approved.

Mike Bowen, the Emergency Management Coordinator, gave his report. January 22nd, there was a fire explosion on Spring Lane. One person injured and flown to hospital. Two pets went to the shelter. Five other units of residents were able to return to their units. January 24th, Emergency Disaster declared. Training for the Emergency Management position is costly there has been funds allocated for that using the Police Donation Fund.

Krista Krautbauer thanked the Public Works Department and Keith Brinker for all their efforts during the snow storm and removing the snow.

ADJOURNMENT: Krista Krautbauer Moves to Adjourn. Julie Walczer Seconds Motion. Motion Carries.

Respectfully Submitted:

Dawn Earhart
Delmont Borough Secretary
APPROVED: